



**REGULAR MEETING OF THE GOVERNING BOARD
ADOPTED MINUTES**

Date: **Thursday, September 16, 2021**

Venue: Some members of the Board have chosen to meet face-to-face at the Nicolaus Board room and will follow social distancing practices. Other Board members, presenters, and attendees may join with zoom as usual.

**REGULAR BUSINESS MEETING
5:30 P.M. START**

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- X HCS Governing Board President/Education Representative: Joe Dutra
- X Parent Representative: Elaine Palmer
- X Western Placer Unified School District, Community Representative: Jim Trimble
- Parent Representative: Vacant
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

- The following people addressed the Board, each representing a different employee classification: Vicki Edwards, Diana Bull, Jeremy Ogzewalla, Chris Dykstra, Dawn Gore, Faye Quayle, Kristin Avila, Leslie Bellini, Wendy Fayard, Belinda Goodenough, and Alisa Bradbury.
- The following topics were discussed: CEO performance, HCEA contract, the loss of Carl Smith, parent training, student curriculum, AB 130, staffing, lack of sufficient facilities, job descriptions, and support staff

MOVED FROM BELOW

8.01 Information/Discussion/Action

Oath of Office – Jeff Rodzen, Parent Representative – Horizon Charter Schools, Term September 16, 2021, through June 30, 2022 – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Jeff Rodzen took the Oath of Office

5:35 P.M.

3. CLOSED SESSION

3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Horizon Learning Center Negotiators:

Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews

- 3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
CONFERENCE WITH LEGAL COUNSEL- POTENTIAL LITIGATION (Government Code Section 54956.9(d)(1))
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Government Code Section 54956.9(d)(1))
Mike Laurenson, ESQ, Gordon Rees Scully Mansukhani
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations-
HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations-
HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National
Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

7:41 P.M.

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

- The Board announced that they would go back into Closed Session after the Open Session.
- The Board returned from Closed Session at 1:55 a.m.

- 4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews

- No action taken

- 4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
CONFERENCE WITH LEGAL COUNSEL- POTENTIAL LITIGATION (Government Code Section 54956.9(d)(1))

Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- The action was taken to affect the employment status of one employee, title, Superintendent/CEO.

4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Government Code Section 54956.9(d) (1))

Mike Laurenson, ESQ, Gordon Rees Scully Mansukhani
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- No action taken

4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations-HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- No action taken

4.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations-HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- The direction was given to the Superintendent.

4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- The direction was given to the Superintendent.

5. STUDENT PRESENTATION

5.01 Student Presentation – Special Interest and Talents – High School Use of Technology - [fact sheet] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Jeremy Ogzewalla, Regional Administrator, High School CoHort; John McClung, Math Teacher, and TOSA

- John McClung presented the student perspective of Egenuity. Students Emily Guan and Kaylie Smith demonstrated how they use Egenuity.
- Erin Jones and Molly Horn presented the teacher's perspective of Egenuity.

MOVED FROM BELOW

8.03 Information/Discussion/Action

Consideration and approval of the Monitoring Report – Special Interest and Talents - High School Use of Technology – [fact sheet] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Jeremy Ogzewalla, Regional Advisor, High School CoHort; Erin Jones and Molly Horn, VLI/ODL HQTs

- Monitoring report moved to October 2021 Board meeting.

MOVED FROM BELOW

8.02 Information/Discussion/Action

Consideration of the Horizon Charter School Governing Board Vacancy – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- The Board interviewed Lisa Romero, Katie Biggi, and Nicole Ostaggi for the position of Parent Representative.
- Board Deliberation/Selection/Motion to accept candidate
 - The Board selected Lisa Romero to fill the Parent Representative position.

6. REPORTS AND COMMUNICATION

6.01 Communication from the public

- The following people addressed the Governing Board: Erin Jones, Stephanie Franco, Rhonda Cobian, Jennifer Quinones, Adrian Balderas, Kristie Johnson, Shannon Ward, Heather Oakes, Marcy Jo Williams, Marilee Dalton, Jalaine Morgan, Becky Morales, and Kelly Collins
- The following topics were discussed: Classroom size, communication, CEO performance, employee and school health, reduced caseloads, leadership concerns, thank you for the HCEA contract, and professional development.

6.02 HCEA (Horizon Certificated Employees Association)

- Vicki Edwards read the HCEA statement.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- Diana Bull read the HCSCA statement.

6.04 Assistant Superintendent, Business Services/Chief Business Official; Jay Stewart

- Jay Stewart has no comment and wishes to defer until his agenda items.

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

- WASC Accreditation, we'll have a mid-year visit on April 7, 2022. Rosa Beach was interviewed and selected to help assist us.
- Acknowledged the passing of our ST's Carl Smith.

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the Public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

7.01 Consideration and Approval of Meeting Minutes – [fact sheet]

- Regular Meeting Unadopted Minutes August 19, 2021

7.02 Consideration and approval of the Enrollment Report – [fact sheet] - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

7.03 Consideration and approval of the Warrant Report [fact sheet] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

7.04 Consideration and approval of the Certificated Personnel Report [fact sheet] – Roxanne Regules, EdD. Assistant Superintendent, Administrative Services/Chief Operations Officer

- 7.05 Consideration and approval of the Classified Personnel Report [fact sheet] – Roxanne Regules, EdD. Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.06 Ratification of MOU's, Contracts, and, Agreements
- a) Horizon Charter Schools 2021 College & Career Fair – Maidu Community Center \$860 - (general fund) – [fact sheet] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Melora Klusnick, Lead Guidance Counselor
- 7.07 Consideration and approval of 2021-2022 California Schools Board Association (CSBA), Gamut/Policy Renewal July 1, 2021, through June 30, 2022, for \$3,015 – (general funds) - [fact sheet] - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

PULLED

- ~~7.08 Consideration and approval of Howard Technology Solutions, Securly Safety Cloud, a 3-year term for \$55,050 – (general funds) - [fact sheet] - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Director of Technology~~
- 7.09 Consideration and approval of Special Education Memo of Understanding between Horizon Charter Schools and Stacey Wursten, not to exceed \$3,200 - (general funds) – [fact sheet] - Roxanne Regules, EdD. Assistant Superintendent, Administrative Services/Chief Operations Officer; Lezley Holmes, Director Special Education

MOTION: Jim Trimble moved to approve 7.01 through 7.09 minus 7.08 from the consent agenda. Jeff Rodzen seconded it.

AYE – 4 – Palmer, Trimble, Rodzen, Dutra
NAY – 0

Motion carried

- 7.08 Consideration and approval of Howard Technology Solutions, Securly Safety Cloud, a 3-year term for \$55,050 – (general funds) - [fact sheet] - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Director of Technology
- Elaine Palmer expressed a security concern. Sergio Herrera addressed her concern.

MOTION: Elaine Palmer motioned to deny the purchase of item 7.08. Jeff Rodzen seconded it.

AYE – 2 – Rodzen, Palmer
NAY – 2 – Trimble, Dutra

Motion did not pass

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: *Indicates items the Board has seen previously*
“Action”: *Indicates items the Board is visiting for the first time*

MOVED UP

~~8.01 Information/Discussion/Action~~

~~Oath of Office – Jeff Rodzen, Parent Representative – Horizon Charter Schools, Term September 16, 2021, through June 30, 2022 – Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~

MOVED UP

~~8.02 Information/Discussion/Action~~

~~Consideration of the Horizon Charter School Governing Board Vacancy – Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~

- ~~• Parent Representative Position – Candidate Interview~~

~~• Board Deliberation/Selection/Motion to accept candidate~~

MOVED UP

~~8.03 Information/Discussion/Action~~

~~Consideration and approval of the Monitoring Report – Special Interest and Talents - High School Use of Technology – [fact sheet] – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Jeremy Ogzewalla, Regional Advisor, High School CoHort; Erin Jones and Molly Horn, VLI/ODL HQTs~~

MOVED FROM BELOW

8.09 Information/Discussion/Action

Consideration and approval of the 2020-2021 Education Protection Account (EPA) Actual Spending Plan – [fact sheet] - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

MOTION: Elaine Palmer moved to approve item 8.09. Jim Trimble seconded it.

AYE – 4 – Palmer, Trimble, Rodzen, Dutra

NAY – 0

Motion carried

MOVED FROM BELOW

8.10 Information/Discussion/Action

Consideration and approval of the 2020-2021 Unaudited Actuals – [fact sheet] - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

- The Board requested to see the numbers with staff and enrollment changes.

MOTION: Elaine Palmer moved to approve item 8.10. Jim Trimble seconded it.

AYE – 4 – Rodzen, Palmer, Trimble, Dutra

NAY – 0

Motion carried

MOVED FROM BELOW

8.08 Information/Discussion/Action

Consideration and approval to go below the \$5,000,000 reserve limit – [fact sheet] - Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

MOTION: Jim Trimble moved to allow Horizon Charter Schools to go below the five million dollar reserve limit. Jeff Rodzen seconded it.

AYE – 4 – Palmer, Rodzen, Trimble, Dutra

NAY – 0

Motion carried

8.04 Information/Discussion/Action

Ratification of the HCEA (Horizon Certificated Employees Association) Agreement for the 2020/2021 School Year - [fact sheet] - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- It was noted that the item should read 2021/2022, NOT 2020/2021.

MOTION: Jeff Rodzen moved to approve the HCEA Agreement for the 2021/2022 School year. Elaine Palmer seconded it.

AYE – 4 – Trimble, Palmer, Rodzen, Dutra

NAY – 0
Motion carried

- 8.05 Information/Discussion/Action
Consideration and approval of the Horizon Charter Schools, Declaration of Need – [fact sheet] – Roxanne Regules, EdD. Assistant Superintendent, Administrative Services/Chief Operations Officer

MOTION: Elaine Palmer moved to approve the Declaration of Need. Jeff Rodzen seconded it.

AYE – 4 – Trimble, Palmer, Rodzen, Dutra
NAY – 0
Motion carried

- 8.06 ~~Information/Discussion/Action~~
~~Consideration and approval of the Horizon Charter Schools Salary Schedules – [fact sheet] – Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official~~

- Pulled and tabled to the next meeting

- ~~8.07 Information/Discussion/Action~~
~~Action for correction of the Cabinet Salary Schedule, retroactive implementation for 2018/2019, 2019/2020, 2020/2021 – [fact sheet] – Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official~~

- Pulled and tabled to the next meeting

MOVED UP

- ~~8.08 Information/Discussion/Action~~
~~Consideration and approval to go below the \$5,000,000 reserve limit – [fact sheet] – Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official~~

MOVED UP

- ~~8.09 Information/Discussion/Action~~
~~Consideration and approval of the 2020-2021 Education Protection Account (EPA) Actual Spending Plan – [fact sheet] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official~~

MOVED UP

- ~~8.10 Information/Discussion/Action~~
~~Consideration and approval of the 2020-2021 Unaudited Actuals – [fact sheet] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official~~

- ~~8.11 Information/Discussion/Action~~
~~Consideration and approval of the Horizon Charter Schools By-Laws Amendment, Clean, Redline – [fact sheet] – Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP~~

- Pulled and tabled to the next meeting

- 8.12 Information/Discussion/Action
Consideration and approval to purchase staff laptops, shi quote for \$420,246.10 – (general funds) – [fact sheet] - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Director of Technology

- Elaine Palmer questioned the need for \$1,800 laptops and that we buy \$300 Chrome Books for the students, and that the pricing is extreme. Sergio Herrera stated that we have used Dell Laptops for

over ten years and working with SHI for the last eight years. The MSRP on this device is \$1,900, along with the discounted price the vendor will set up and re-image the machines to be ready to go when we receive them, which will reduce considerable staff time and costs.

MOTION: Jim Trimble moved to approve the purchase of the laptops. Jeff Rodzen seconded it.

AYE – 3 – Trimble, Rodzen, Dutra

NAY – 1 - Palmer

Motion carried

~~8.13~~ Information/Discussion/Action
Consideration of Future Agenda Items [fact sheet] - Horizon Charter School Governing Board

- Item moved to next meeting

9. INFORMATION/ DISCUSSION

9.01 Information/Discussion
Discussion of the Horizon Charter Schools Organizational Chart; Management; Administrative Services; Business Services; Educational Services Page 1; – 2021/2022 – [fact sheet] - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Item moved to next meeting

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

- Jim Trimble thanked everyone for getting up and speaking and that we love Horizon. We'll get this place together and be the number one school in America. Welcome to Jeff Rodzen.
- Jeff Rodzen echoed the sentiments of Jim Trimble and mentioned the dedication of those stakeholders that were still in the meeting.
- Joe Dutra, on behalf of the Board, we want to express our condolences to Carl Smith's family. There were some monumental decisions tonight and with some fresh hope affecting Horizon's future moving forward.
- The Board Self-Evaluation Survey will be sent to Board Members after the Board meeting.

10.02 FUTURE MEETING DATES

- September 30, 2021 - Special Meeting of the Governing Board, Workshop
- October 21, 2021 – Regular Meeting of the Governing Board
- October 28, 2021 - Special Meeting of the Governing Board, Workshop
- November 18, 2021 – Regular Meeting of the Governing Board
- December 16, 2021 – Regular Meeting of the Governing Board
- January 20, 2022 – Regular Meeting of the Governing Board
- February 17, 2022 – Regular Meeting of the Governing Board
- March 3, 2022 – Special Meeting of the Governing Board, Workshop
- March 17, 2022 – Regular Meeting of the Governing Board
- April 21, 2022 – Regular Meeting of the Governing Board
- May 19, 2022 – Regular Meeting of the Governing Board
- June 16, 2022 – Regular Meeting of the Governing Board

11. ADJOURNMENT – 2:00 a.m.