



## REGULAR MEETING OF THE GOVERNING BOARD AGENDA

Date: **Thursday, October 21, 2021**

Venue: The Horizon Charter Board of Education will meet virtually or in person at the Nicolaus Board room following social distancing practices depending on the board members' circumstances. Presenters and attendees may join with zoom.

### **Join Zoom Meeting via your Desktop:**

[Click Here to Join Zoom Meeting via Desktop](#)

Meeting ID: 794 833 892

Password: 651634

### **Join Zoom Meeting via your Mobile Device:**

1-669-900-6833 (PST)

Meeting ID: 794 833 892

## REGULAR BUSINESS MEETING CALL TO ORDER 5:30 P.M.

### 1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- HCS Governing Board President/Education Representative: Joe Dutra
- Parent Representative: Elaine Palmer
- Parent Representative: Jeff Rodzen
- Parent Representative: Vacant
- Western Placer Unified School District, Community Representative: Jim Trimble

### 2. Oath of Office – Lisa Romero, Parent Representative, Horizon Charter Schools, Term October 21, 2021, through June 30, 2023 – Joe Dutra, Board President

### 3. PUBLIC COMMENT ON CLOSED SESSION AGENDA

*This portion of the meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters on the Closed Session Agenda. Click on the link below to submit an online speaker card. Speaker Cards are to be submitted online before the start of the meeting. **Speakers are limited to three (3) minutes each. There is a limit of ten (10) speakers (first come, first served), 30-minutes. This will allow the Board to have sufficient time to discuss the necessary items in a closed session.***

[Click Here for Online Speaker Card Form](#)

5:35 P.M.

4. CLOSED SESSION

- 4.01 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957), Superintendent/CEO position, Chief Business Officer, Chief Academic Officer, Chief Operating Officer (Administrative Services/Human Resources), Directors, Regional Administrators
- 4.02 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association) and HCEA (Horizon Certificated Employees Association)

7:30 P.M.

5. ADJOURN TO OPEN SESSION

- 5.01 Items Considered in Closed Session for Action in Open Session
- 5.02 Adjustments to the Agenda
- 5.03 Report of Actions Taken in Closed Session

6. REPORTS AND COMMUNICATION

6.01 PUBLIC COMMENT

*This portion of the meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item not on the Agenda, except as authorized by Government Code Section 54954.2. Click on the link below to submit an online speaker card. Speaker Cards are to be submitted online before the start of the meeting. **Speakers are limited to three (3) minutes each. There is a limit of ten (10) speakers (first come, first served), 30-minutes. This will allow the Board to have sufficient time to discuss the necessary items in open session.***

[Click Here for Online Speaker Card Form](#)

6.02 HCEA (Horizon Certificated Employees Association)

- No statement was submitted.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement was submitted.

6.04 Assistant Superintendent, Educational Services, Chief Academic Officer, Carin Contreras

- 6.04 (a) [Monitoring Report](#) – Math and ELA Problem Solving, Critical Thinking Strategies – [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Shawna Bastian, Regional Administrator, Grade 6-8 CoHort; Danielle Albrecht, Middle School ST and Blended Learning Instructor for 8th Grade Math and ELA

6.04 (b) Student Presentation - Math and ELA Problem Solving, Critical Thinking Strategies – [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Shawna Bastian, Regional Administrator, Grade 6-8 Cohort

6.05 Assistant Superintendent, Business Services/Chief Business Official; Jay Stewart

6.06 Interim Superintendent/Chief Executive Officer – Diann Kitamura, EdD

## 7. DISCUSSION/ACTION

7.01 Consideration and approval of the [2021-22 Budget Revision and MYP](#) - [[fact sheet](#)] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official;

7.02 Consideration and approval of the Horizon Charter Schools By-Laws Amendment, [Clean, Redline](#) – [[fact sheet](#)] – Diann Kitamura, EdD, Interim Superintendent/Chief Executive Officer; Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP

7.03 Discussion of the [Horizon Charter Schools Curriculum Status](#) - [[fact sheet](#)] – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Tracy Wilson, Director Curriculum, Instruction, and Professional Development

7.04 Consideration and approval of the public meetings held via teleconference per AB 361 - [[fact sheet](#)] - Diann Kitamura, EdD, Interim Superintendent/Chief Executive Officer

7.05 Consideration and approval of the [Leadership Associates Proposal for the Superintendent Search](#) for \$11,500 - (general fund) - [[fact sheet](#)] - Diann Kitamura, EdD, Interim Superintendent/Chief Executive Officer

## 8. CONSENT AGENDA

### NOTICE TO THE PUBLIC

*All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the Public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.*

8.01 Approval of the [Enrollment Report](#) – [[fact sheet](#)] - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

8.02 Approval of the [Warrant Report](#) [[fact sheet](#)] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

8.03 Approval of the [Certificated Personnel Report](#) [[fact sheet](#)] – Roxanne Regules, EdD. Assistant Superintendent, Administrative Services/Chief Operations Officer

8.04 Approval of the [Classified Personnel Report](#) [[fact sheet](#)] – Roxanne Regules, EdD. Assistant Superintendent, Administrative Services/Chief Operations Officer

- 8.05 Ratification of MOU's, Contracts, and, Agreements
- (a) Approval of the Ed-Join Org Renewal Agreement – [Placer](#) and [Sacramento](#) Counties for \$2,400 – (general fund) - [\[fact sheet\]](#) – Roxanne Regules, EdD. Assistant Superintendent, Administrative Services/Chief Operations Officer
- 8.06 Approval of the [2021-20 22 PCOE Escape Access Agreement](#) for \$5,821, Renewal, - [\[fact sheet\]](#) – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Director of Technology
- 8.07 Approval of the [2021-22 PCOE Escape Support Services Agreement](#) for \$44,209, Renewal, - [\[fact sheet\]](#) – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Director of Technology
- 8.08 Approval of the [AB 1200 Public Disclosure Form](#) – Horizon Charter Schools Association (HCSA) - [\[fact sheet\]](#) – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official;
- 8.09 Approval of the [DLT Solutions Quote](#) for \$2,766.23 – (general fund) - [\[fact sheet\]](#) – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Director of Technology
- 8.10 Approval of the [CITE and Microsoft Strategic Alliance \(CAMSA\) Microsoft 365 Licensing](#) Renewal for \$13,568.52 – (general fund) - [\[fact sheet\]](#) – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Director of Technology
- 8.11 Approval of the [Document Tracking Service](#) Renewal for \$595 – (general fund) - [\[fact sheet\]](#) – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Cat Kaslan, Compliance & Accountability
- 8.12 Approval of the Contract for Special Education – Stacy Wursten for \$3,200 - (general fund) - [\[fact sheet\]](#) - Roxanne Regules, EdD. Assistant Superintendent, Administrative Services/Chief Operations Officer; Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Director of Special Education
- 8.13 Approval of the [Contract between Horizon Charter Schools and Alison Garcia](#) for the 2021-2022 SY - [\[fact sheet\]](#) - Diann Kitamura, EdD, Interim Superintendent/Chief Executive Officer; Roxanne Regules, EdD. Assistant Superintendent, Administrative Services/Chief Operations Officer

9. APPROVAL OF MEETING MINUTES– [\[fact sheet\]](#)

- [Special Meeting Unadopted Minutes September 7, 2021](#)
- [Regular Meeting Unadopted Minutes September 16, 2021](#)
- [Special Meeting Unadopted Minutes September 28, 2021](#)

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

- Board member requests for information and future board agenda item
- The Board Self-Evaluation Survey will be sent to Board Members after the Board meeting.

## 10.02 FUTURE MEETING DATES

- November 4, 2021 - Special Meeting of the Governing Board, Workshop
- November 18, 2021 – Regular Meeting of the Governing Board
- December 16, 2021 – Regular Meeting of the Governing Board
- January 20, 2022 – Regular Meeting of the Governing Board
- February 17, 2022 – Regular Meeting of the Governing Board
- March 3, 2022 – Special Meeting of the Governing Board, Workshop
- March 17, 2022 – Regular Meeting of the Governing Board
- April 21, 2022 – Regular Meeting of the Governing Board
- May 19, 2022 – Regular Meeting of the Governing Board
- June 16, 2022 – Regular Meeting of the Governing Board

## 11. ADJOURNMENT

### *Information for the Public*

*Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary before the start of the Meeting.*

*Backup materials for this Agenda are available at the Horizon Charter School Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln, CA 95648.*

*Members of the public may submit a written request for the entire agenda packet to:*

*Horizon Charter School Board Secretary*

*PO Box 489000*

*Lincoln, CA 95648*

*The request must be submitted ten working days before the Meeting.*

*Individuals requiring disability-related accommodations or modifications, including auxiliary aids and services to participate in the Governing Board meeting, should contact the Chief Executive Officer or designee in writing, at least two days before the meeting date. Government Code 54954.1*

This Agenda is posted at least 72 hours before the Meeting on the Horizon Charter Schools Website: [horizoncharterschools.org](http://horizoncharterschools.org). The Governing Board may be reached via e-mail at: [horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us)

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at 916-408-5200

\*Please note: items on the Agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.