



REGULAR MEETING OF THE GOVERNING BOARD AGENDA

Date: **Thursday, September 16, 2021**

Venue: Some members of the Board have chosen to meet face-to-face at the Nicolaus Board room and will follow social distancing practices. Other Board members, presenters, and attendees may join with zoom as usual.

Join Zoom Meeting via your Desktop:

[Click Here to Join Zoom Meeting via Desktop](#)

Meeting ID: 794 833 892

Password: 651634

Join Zoom Meeting via your Mobile Device:

1-669-900-6833 (PST)

Meeting ID: 794 833 892

REGULAR BUSINESS MEETING 5:30 P.M. START

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- HCS Governing Board President/Education Representative: Joe Dutra
- Parent Representative: Elaine Palmer
- Western Placer Unified School District, Community Representative: Jim Trimble
- Parent Representative: Vacant
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

*This portion of the meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item not on the Agenda, except as authorized by Government Code Section 54954.2. Would you please click on the link below to submit an online speaker card? Speaker Cards are to be submitted online before the start of the meeting. **Speakers are limited to three (3) minutes each. There is a limit of ten (10) speakers (first come, first served), 30-minutes. This will allow the Board to have sufficient time to discuss the necessary items in closed session.***

[Click Here for Online Speaker Card Form](#)

5:35 P.M.

3. CLOSED SESSION

- 3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews
- 3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
CONFERENCE WITH LEGAL COUNSEL- POTENTIAL LITIGATION (Government Code Section 54956.9(d)(1))
Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Government Code Section 54956.9(d)(1))
Mike Laurenson, ESQ, Gordon Rees Scully Mansukhani
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board
Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

7:30 P.M.

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

- 4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews
- 4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
CONFERENCE WITH LEGAL COUNSEL- POTENTIAL LITIGATION (Government Code Section 54956.9(d) (1))
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- 4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board
Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

5. STUDENT PRESENTATION

- 5.01 Student Presentation – Special Interest and Talents – High School Use of Technology - [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Jeremy Ogzewalla, Regional Administrator, High School CoHort; John McClung, Math Teacher and TOSA

- High School Use of Technology

6. REPORTS AND COMMUNICATION

- 6.01 Communication from the public

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[Click Here for Online Speaker Card Form](#)

- 6.02 HCEA (Horizon Certificated Employees Association)
- No statement was submitted.
- 6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
- No statement was submitted.
- 6.04 Assistant Superintendent, Business Services/Chief Business Official; Jay Stewart
- 6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD
- Organizational Update
 - HCS Recognition

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the Public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 7.01 Consideration and Approval of Meeting Minutes – [[fact sheet](#)]
- [Regular Meeting Unadopted Minutes August 19, 2021](#)
- 7.02 Consideration and approval of the [Enrollment Report](#) – [[fact sheet](#)] - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- 7.03 Consideration and approval of the [Warrant Report](#) [[fact sheet](#)] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- 7.04 Consideration and approval of the [Certificated Personnel Report](#) [[fact sheet](#)] – Roxanne Regules, EdD. Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.05 Consideration and approval of the [Classified Personnel Report](#) [[fact sheet](#)] – Roxanne Regules, EdD. Assistant Superintendent, Administrative Services/Chief Operations Officer

- 7.06 Ratification of MOU's, Contracts, and, Agreements
- a) Horizon Charter Schools 2021 College & Career Fair – [Maidu Community Center](#) \$860 - (general fund) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Melora Klusnick, Lead Guidance Counselor
- 7.07 Consideration and approval of [2021-2022 California Schools Board Association \(CSBA\), Gamut/Policy Renewal](#) July 1, 2021 through June 30, 2022 for \$3,015 – (general funds) - [\[fact sheet\]](#) - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- 7.08 Consideration and approval of [Howard Technology Solutions, Securly Safety Cloud](#), 3-year term for \$55,050 – (general funds) - [\[fact sheet\]](#) - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Director of Technology
- 7.09 Consideration and approval of [Special Education Memo of Understanding between Horizon Charter Schools and Stacey Wursten](#), not to exceed \$3,200 - (general funds) – [\[fact sheet\]](#) - Roxanne Regules, EdD. Assistant Superintendent, Administrative Services/Chief Operations Officer; Lezley Holmes, Director Special Education

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: *Indicates items the Board has seen previously*
“Action”: *Indicates items the Board is visiting for the first time*

- 8.01 Information/Discussion/Action
 Oath of Office – Jeff Rodzen, Parent Representative – Horizon Charter Schools, Term September 16, 2021, through June 30, 2022 – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.02 Information/Discussion/Action
 Consideration of the Horizon Charter School Governing Board Vacancy – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- Parent Representative Position – Candidate Interview
 - Board Deliberation/Selection/Motion to accept candidate
- 8.03 Information/Discussion/Action
 Consideration and approval of the Monitoring Report – Special Interest and Talents - High School Use of Technology – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Jeremy Ogzewalla, Regional Advisor, High School CoHort; Erin Jones and Molly Horn, VLI/ODL HQTs
- 8.04 Information/Discussion/Action
 Ratification of the HCEA (Horizon Certificated Employees Association) Agreement for the 2020/2021 School Year - [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- 8.05 Information/Discussion/Action
Consideration and approval of the Horizon Charter Schools, [Declaration of Need](#) – [\[fact sheet\]](#) – Roxanne Regules, EdD, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 8.06 Information/Discussion/Action
Consideration and approval of the [Horizon Charter Schools Salary Schedules](#) – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- 8.07 Information/Discussion/Action
Action for correction of the [Cabinet Salary Schedule](#), retroactive implementation for 2018/2019, 2019/2020, 2020/2021 – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- 8.08 Information/Discussion/Action
Consideration and approval to go below the \$5,000,000 reserve limit – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- 8.09 Information/Discussion/Action
Consideration and approval of the [2020-2021 Education Protection Account \(EPA\) Actual Spending Plan](#) – [\[fact sheet\]](#) - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- 8.10 Information/Discussion/Action
Consideration and approval of the [2020-2021 Unaudited Actuals](#) – [\[fact sheet\]](#) - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- 8.11 Information/Discussion/Action
Consideration and approval of the Horizon Charter Schools By-Laws Amendment, [Clean, Redline](#) – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP
- 8.12 Information/Discussion/Action
Consideration and approval to purchase [staff laptops, shi quote](#) for \$420,246.10 – (general funds) – [\[fact sheet\]](#) - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Director of Technology
- 8.13 Information/Discussion/Action
Consideration of Future Agenda Items [\[fact sheet\]](#) - Horizon Charter School Governing Board
9. INFORMATION/ DISCUSSION
- 9.01 Information/Discussion
Discussion of the Horizon Charter Schools Organizational Chart; [Management](#); [Administrative Services](#); [Business Services](#); [Educational Services Page 1](#); – 2021/2022 – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

- The Board Self-Evaluation Survey will be sent to Board Members after the Board meeting.

10.02 FUTURE MEETING DATES

- September 30, 2021 - Special Meeting of the Governing Board, Workshop
- October 21, 2021 – Regular Meeting of the Governing Board
- October 28, 2021 - Special Meeting of the Governing Board, Workshop
- November 18, 2021 – Regular Meeting of the Governing Board
- December 16, 2021 – Regular Meeting of the Governing Board
- January 20, 2022 – Regular Meeting of the Governing Board
- February 17, 2022 – Regular Meeting of the Governing Board
- March 3, 2022 – Special Meeting of the Governing Board, Workshop
- March 17, 2022 – Regular Meeting of the Governing Board
- April 21, 2022 – Regular Meeting of the Governing Board
- May 19, 2022 – Regular Meeting of the Governing Board
- June 16, 2022 – Regular Meeting of the Governing Board

11. ADJOURNMENT

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary before the start of the Meeting.

Backup materials for this Agenda are available at the Horizon Charter School Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln, CA 95648.

*Members of the public may submit a written request for the entire agenda packet to:
Horizon Charter School Board Secretary
PO Box 489000
Lincoln, CA 95648*

The request must be submitted ten working days before the Meeting.

Individuals requiring disability-related accommodations or modifications, including auxiliary aids and services to participate in the Governing Board meeting, should contact the Chief Executive Officer or designee in writing, at least two days before the meeting date. Government Code 54954.1

This Agenda is posted at least 72 hours before the Meeting
on the Horizon Charter Schools Website: horizoncharterschools.org. The Governing Board may be reached via e-mail at:
horizonboard@hcs.k12.ca.us

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at 916-408-5200

*Please note: items on the Agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.