



**REGULAR MEETING OF THE GOVERNING BOARD  
AGENDA**

Date: **Thursday, August 19, 2021**

Venue: Some members of the Board have chosen to meet face-to-face at the Nicolaus Board room and will follow social distancing practices. Other Board members, presenters, and attendees may join with zoom as usual.

**Join Zoom Meeting via your Desktop:**

[Click Here to Join Zoom Meeting via Desktop](#)

Meeting ID: 794 833 892

Password: 651634

**Join Zoom Meeting via your Mobile Device:**

1-669-900-6833 (PST)

Meeting ID: 794 833 892

**REGULAR BUSINESS MEETING  
4:30 P.M. START**

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- HCS Governing Board President/Education Representative: Joe Dutra
- Parent Representative: Elaine Palmer
- Western Placer Unified School District, Community Representative: Jim Trimble
- Parent Representative: Vacant
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

*This portion of the meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item not on the Agenda, except as authorized by Government Code Section 54954.2. Would you please click on the link below to submit an online speaker card? Speaker Cards are to be submitted online before the start of the meeting.*

[Click Here for Online Speaker Card Form](#)

**4:35 P.M.**

3. CLOSED SESSION

- 3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)  
Horizon Learning Center Negotiators:  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer  
Kevin Sheehan, Kidder & Matthews
- 3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)  
CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Government Code Section 54956.9(d)(1))  
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)  
Horizon Charter Schools Governing Board  
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**6:30 P.M.**

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

- 4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)  
Horizon Learning Center Negotiators:  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer  
Kevin Sheehan, Kidder & Matthews
- 4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Government Code Section 54956.9(d)(1))

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroft, LLP  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

4.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

4.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957) Horizon Charter Schools Governing Board

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroft, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

## 5. STUDENT PRESENTATION

5.01 Student Presentation

- None

## 6. REPORTS AND COMMUNICATION

6.01 Communication from the public

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[Click Here for Online Speaker Card Form](#)

6.02 HCEA (Horizon Certificated Employees Association)

- No statement was submitted.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement was submitted.

6.04 Assistant Superintendent, Business Services/Chief Business Official; Jay Stewart

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

- HCS In-Service Recognition, Longevity Awards

## 7. CONSENT AGENDA

### NOTICE TO THE PUBLIC

*All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the Public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.*

7.01 Consideration and Approval of Meeting Minutes – [[fact sheet](#)]

- [Regular Meeting Unadopted Minutes June 17, 2021](#)
- [Special Meeting Unadopted Minutes June 24, 2021](#)
- [Special Meeting Unadopted Minutes August 5, 2021](#)

7.02 Consideration and approval of the [Enrollment Report](#) – [[fact sheet](#)] - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

7.03 Consideration and approval of the [Warrant Report](#) [[fact sheet](#)] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

7.04 Consideration and approval of the [Certificated Personnel Report](#) [[fact sheet](#)] – Roxanne Regules, EdD., Assistant Superintendent, Administrative Services/Chief Operations Officer

7.05 Consideration and approval of the [Classified Personnel Report](#) [[fact sheet](#)] – Roxanne Regules, EdD., Assistant Superintendent, Administrative Services/Chief Operations Officer

7.06 Ratification of MOU's, Contracts, and, Agreements

- a) [2021-22 Mattison Enterprises Contract Renewal](#), not to exceed \$6,500, (general fund) – [[fact sheet](#)] - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- b) [2021-22 School Pathways Google Classroom Bridge](#), Annual subscription \$750 per year w/one-time fee of \$500 – Total - \$1,250, (general fund) – [[fact sheet](#)] - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- c) [Turnitin - \\$4,055](#), Renewal - (General fund) – [[fact sheet](#)] – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Jeremy Ogzewalla, Regional Administrator
- d) [Texthelp Inc. – Read & Write App. for \\$1,800](#) - (General funds) – [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Direction Special Education

e) [SAVVAS myPerspectives English Language Curriculum for \\$7,615.70](#) – (General funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer

- 7.07 Consideration and approval of Memo of Understanding with [Jabbergym Inc.](#), July 1, 2021, through June 30, 2022, cost based on services rendered - (General funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Direction Special Education
- 7.08 Consideration and approval [Total Education Solutions \(TES\)](#) – July 1, 2021, through June 30, 2022 - cost based on services rendered - (General funds) [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Direction Special Education
- 7.09 Consideration and approval [Vista OT Services](#) – from August 13, 2021, through June 30, 2022 - cost based on services rendered - (General funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Direction Special Education
- 7.10 Consideration and approval [Connect teletherapy](#) – from August 11, 2021, through August 12, 2022 - cost based on services rendered - (General funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Direction Special Education
- 7.11 Consideration and approval of [Curriculum Associates – Teacher/Parent Educator Toolbox for Instructional Materials/Assessments – Toolbox](#) - \$20,170.50 – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Tracy Wilson, Director of Curriculum, Instruction and Professional Development
- 7.12 Consideration and approval of [Maxim HealthCare Staffing Agreement](#) – August 12, 2021, through June 30, 2022 – [\[fact sheet\]](#) - Roxanne Regules, EdD., Assistant Superintendent, Administrative Services/Chief Operations Officer; Lezley Holmes, Director of Special Education

## 8. INFORMATION/DISCUSSION/ACTION

**“ACTION”:** *Indicates items the Board has seen previously*

**“Action”:** *Indicates items the Board is visiting for the first time*

### 8.01 Information/Discussion/Action

Consideration of the Horizon Charter School Governing Board Vacancy – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Parent Representative Position – Candidate Interview

The following candidate interviewed with the Board:

Jeff Rodzen

- Board Deliberation/Selection/Motion to accept candidate

- 8.02 Information/Discussion/Action  
Consideration and approval of the [Monitoring Report / California Assessment of Student Performance and Progress \(CAASPP\) Update](#) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer
- 8.03 Information/Discussion/Action  
Consideration and approval of AB 1200 Public Disclosure Forms - [\[fact sheet\]](#) - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- [Horizon Charter Schools Classified Association \(HCSCA\)](#)
  - [Horizon Certificated Employee Association \(HCEA\)](#)
  - [All unrepresented, including Confidential, Administrative/Management/other unrepresented](#)
- 8.04 Information/Discussion/Action  
Ratification of the HCEA (Horizon Certificated Employees Association) Agreement for the 2020/2021 School Year - [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.05 Information/Discussion/Action  
Consideration and approval of the three percent increase effective July 1, 2020 - All unrepresented, including Confidential, Administrative/Management/other unrepresented employees – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.06 Information/Discussion/Action  
Consideration and approval of the 1% off salary schedule one-time payment for Classified, All unrepresented, including Confidential, Administrative/Management/other unrepresented employees – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.07 Information/Discussion/Action  
Consideration and approval of the [CCEIS Worksheet](#) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Director Special Education
- 8.08 Information/Discussion/Action  
Ratification of [Western Placer Unified School District – Application and Agreement for the use of Facilities – Sheridan Elementary School](#) – Horizon Charter Schools Special Education – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.09 Information/Discussion/Action  
Consideration and approval of Assembly Bill (AB) 130 policy adoption – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- [Horizon Charter Schools \(HCS\) Independent Study Policy # 08192021](#)
  - [Master Agreement for Independent Study](#) (HCS will follow the charter attorney endorsed information system, School Pathways)
  - [Summary of AB 130 Requirements for Synchronous Instruction and Live Interaction Opportunities](#)

8.10 Information/Discussion/Action  
Consideration and approval of Governing Board meeting start time of 5:30 p.m. – [\[fact sheet\]](#) -  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

8.11 Information/Discussion/Action  
Consideration of Future Agenda Items [\[fact sheet\]](#) - Horizon Charter School Governing Board

## 9. INFORMATION/ DISCUSSION

9.01 Information/Discussion

## 10. GOVERNING BOARD

### 10.01 BOARD MEMBER REPORTS/COMMENT

- The Board Self-Evaluation Survey will be sent to Board Members after the Board meeting.

### 10.02 FUTURE MEETING DATES

- September 16, 2021 – Regular Meeting of the Governing Board
- September 30, 2021 - Special Meeting of the Governing Board, Workshop
- October 21, 2021 – Regular Meeting of the Governing Board
- November 18, 2021 – Regular Meeting of the Governing Board
- December 16, 2021 – Regular Meeting of the Governing Board
- January 20, 2022 – Regular Meeting of the Governing Board
- February 17, 2022 – Regular Meeting of the Governing Board
- March 3, 2022 – Special Meeting of the Governing Board, Workshop
- March 17, 2022 – Regular Meeting of the Governing Board
- April 21, 2022 – Regular Meeting of the Governing Board
- May 19, 2022 – Regular Meeting of the Governing Board
- June 16, 2022 – Regular Meeting of the Governing Board

## 11. ADJOURNMENT

*Information for the Public*

*Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary before the start of the Meeting.*

*Backup materials for this Agenda are available at the Horizon Charter School Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln, CA 95648.*

*Members of the public may submit a written request for the entire agenda packet to:  
Horizon Charter School Board Secretary  
PO Box 489000  
Lincoln, CA 95648*

*The request must be submitted ten working days before the Meeting.  
Individuals requiring disability-related accommodations or modifications, including auxiliary aids and services to participate in the Governing Board meeting, should contact the Chief Executive Officer or designee in writing, at least two days before the meeting date. Government Code 54954.1*

This Agenda is posted at least 72 hours before the Meeting

on the Horizon Charter Schools Website: [horizoncharterschools.org](http://horizoncharterschools.org). The Governing Board may be reached via e-mail at:  
[horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us)

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at 916-408-5200

\*Please note: items on the Agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.