



**REGULAR MEETING OF THE GOVERNING BOARD
ADOPTED MINUTES**

Date: **Thursday, May 20, 2021**

Venue: Some members of the Board have chosen to meet face-to-face at the Nicolaus Board room and will follow social distancing practices. Other Board members, presenters and attendees may join with zoom as usual.

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1-669-900-6833 (PST)

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**REGULAR BUSINESS MEETING
4:30 P.M. START**

1. CALL TO ORDER - 4:31 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

- X HCS Governing Board President/Education Representative: Joe Dutra
- X Parent Representative: Elaine Palmer
- X Parent Representative: Maria (Nina) Schwarz
- X Parent Representative: Alexis Spiva
- X Western Placer Unified School District, Community Representative: Jim Trimble

2. COMMUNICATION FROM THE PUBLIC

- Haily Foppiano spoke about not wanting to return back to the workplace on July 1, 2021.

4:35 P.M.

3. CLOSED SESSION

- 3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews
- 3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
CONFERENCE WITH LEGAL COUNSEL- POTENTIAL LITIGATION (Government Code Section 54956.9(d)(1))
Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board
Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:30 P.M.

4. ADJOURN TO OPEN SESSION – 6:38 p.m.

The Governing Board will disclose any action taken in Closed Session regarding the following:

- 4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews
- Direction given to the Superintendent
- 4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
CONFERENCE WITH LEGAL COUNSEL- POTENTIAL LITIGATION (Government Code Section 54956.9(d)(1))
Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Direction given to the Superintendent

4.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- Direction given to the Superintendent

4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Direction given to the Superintendent

4.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957) Horizon Charter Schools Governing Board

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- Direction given to the Superintendent

MOVED

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

- Laurie Cox Memorial Scholarship Award (6:30 PM)
 - Cynthia Wood presented the Laurie Cox Memorial Scholarship Award to Aracely Cesar-Marquez who will be receiving \$2,000.
- Scholarship Award Winners
 - Cynthia Wood presented the following HCS Scholarship Award winners: Hawa Desai, \$1,200; Elijah Casazza, \$1,200; Keenan Daniel, \$1,000; Saniya Mitchell, \$600; Sabrina Healy, \$500; Emily Kerns, \$500.
- HCS Employee Recognition
 - Cynthia Wood recognized a couple of lead teachers for pulling together curriculum, creating sample lessons, working directly with parents and supported instructors: Wendy Fayard and Stacey Hay.
 - Cynthia also recognized Math and ELA teachers:
 - ELA: Breean Blinn, Laura Beuving, Danielle Read, Shannon Ward, Julie Powell, Kristin, Avila, Cathie Grimes-Galvan, and, Robyn Stout.

- Math: Heidi Polston, Rachel White, Danielle Read, Elona Sherba, Faith Stump, Shannon Ward, Lindsey Ziemann, Debbie Hollesen, Nicola Fertuna, Melissa Hioco, Julie Powell, Daniell Albrecht, and, Jeannette Gibbons.
- AB 1316
 - Cynthia Wood made a statement regarding AB1316 and will address it later in the evening.

5. STUDENT PRESENTATION

- 5.01 Student Presentation – Special Interest – Visual and Performing Arts – [CJSF Honor Awards](#) – [CSF Student Presentation](#) - [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Melora Klusnick, Lead Guidance Counselor
- Carin Contreras introduced Melora Klusnick who presented the California Junior Scholarship Federation (CJSF) Honor Award recipients: Kaitlyn Alfheim, Bailey Battin, Alexandria Castro, Kian Guernsey, and, Waylon Klemp. Katie Hudleston and Hawa Desai gave a presentation on how the HCS California Scholarship Federation (CFF) opens their chapter meetings and talked about the leadership conference they virtually presented at. Melora Klusnick also announced that Safiya Munif is a Seymour Memorial Award finalist.

MOVED

8.01 Information/Discussion/Action

Consideration and approval of the Monitoring report –Special Interest – Visual and Performing Arts – [Online Elective Courses](#) – [Online Edgenuity High School Courses](#) - [\[fact sheet\]](#) – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer

- Carin Contreras presented the Monitoring report to the Board.

MOTION: Elaine Palmer moved to approve the Monitoring report, seconded by Jim Trimble.

AYE (5) – Spiva, Schwarz, Palmer, Trimble, Dutra
NAY (0)

Motion Carried

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

- Jasvinder Kuar Singh, Jennifer Nunes, Jennifer Watson, and, Stephanie Franco addressed the Board regarding returning full-time to the workplace on July 1, 2021.

6.02 HCEA (Horizon Certificated Employees Association)

- No statement submitted.
- Jalaine Morgan and Vickie Hillier addressed the Board regarding STs who are leaving for various reasons. They also addressed big changes to K-12, job descriptions and choices for families and teachers.

- 6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
- No statement submitted.
 - Diana Bull addressed the Board and congratulated the scholarship winners, supported tonight's speakers and STs. Talked about the COVID MOU and asked the board to reconsider their decision on Return to Learn. She stated that the Board doesn't respect us or listen to our concerns.
- 6.04 Assistant Superintendent, Business Services/Chief Business Official; Jay Stewart
- Jay Stewart stated that the June Governing Board meeting will contain the changes from the Governor's May revise. He also stated that the Roseville facilities, Roseville Learning Center and Kirby locations will be shut down by June 30, 2021.

~~MOVED - 6.05 Superintendent/Chief Executive Officer—Cynthia Wood, EdD~~

- ~~• Laurie Cox Memorial Scholarship Award (6:30 PM)~~
- ~~• Scholarship Award Winners~~
- ~~• HCS Employee Recognition~~
- ~~• AB 1316~~

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 7.01 Consideration and approval of Meeting Minutes – [[fact sheet](#)]
- [April 15, 2021 Regular Meeting Unadopted Minutes](#)
 - [April 22, 2021 Special Meeting Unadopted Minutes](#)
- 7.02 Consideration and approval of the [Enrollment Report](#) [[fact sheet](#)] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- 7.03 Consideration and approval of the [Warrant Report](#) [[fact sheet](#)] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- 7.04 Consideration and approval of the [Certificated Personnel Report](#) [[fact sheet](#)] – Roxanne Regules, ED.d., Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.05 Consideration and approval of the [Classified Personnel Report](#) [[fact sheet](#)] – Roxanne Regules, ED.d., Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.06 Ratification of MOU's, Contracts, and, Agreements

- a) Ratification of [Medical Billing Technologies Inc.](#), for the amount of \$3,240 plus services rendered (paid out of restricted Medi-Cal budget) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Direction Special Education; Jay Stewart, Assistant Superintendent
- b) Ratification of [Thrively Pro Subscription](#) for the amount of \$6,600 (general funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Direction Special Education
- c) Ratification of [Turning Technologies](#) (Renewal) for the amount of \$597 (general funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Jeremy Ogzewalla, Region 1 Administrator
- d) Ratification of [Savvas-Digital Reaidades](#) (Spanish Renewal) in the amount of \$3,705.80 (student funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Jeremy Ogzewalla, Region 1 Administrator
- e) Ratification of [Accellus CybrSchool for Summer School License](#) in the amount of \$3,000 (LCAP Funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Jeremy Ogzewalla, Region 1 Administrator
- f) Ratification of [Positive Prevention Plus \(PPP\)](#) (Renewal) in the amount of \$600 (student funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning
- g) Ratification of [Zearn Math Curriculum & Professional Development K-7](#) in the amount of \$5,000 (student funds & general funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning
- h) Ratification of [Zearn Math Curriculum Student Workbooks](#) in the amount of \$3,410.55 (student funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning
- i) Ratification of [Engagement Letter for Mitchell Chadwick LLP](#) not to exceed \$10,000 (general funds) – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- j) Ratification of Cooperative Organization for the Development of Employee Selection Procedures (CODESP) in the amount of \$2,200 (general fund) [Member Services Agreement](#); [Agency Security Agreement](#) – [\[fact sheet\]](#) - Roxanne Regules, ED.d., Assistant Superintendent, Administrative Services/Chief Operations Officer
- k) Ratification of CISCO Services (Renewal) [1-year Agreement for \\$7,320.30](#) (general funds) – [\[fact sheet\]](#) - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Information Technology

- 7.08 Consideration and approval of [Online Purchasing System & Library Resources \(OPS\)](#) Annual (Renewal) subscription 2021/2022 for \$32,062.18 (general funds) – [\[fact sheet\]](#) - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- 7.09 Consideration and approval of [eDynamicLearning](#) (Renewal) Agreement July 1, 2021 through June 30, 2022 in the amount of \$21,550 (based on enrollment, student funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Jeremy Ogzewalla, Region 1 Administrator
- 7.10 Consideration and approval of [Student Pathways](#) (Renewal) for the 2021/2022 School Year for \$130,889.59 (general funds) – [\[fact sheet\]](#) - Roxanne Regules, ED.d., Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.11 Consideration and approval of [Read 180 Cost Proposal](#) for \$48,531.39 (Medi-Cal Funds); [Read 180 Acceleration For All](#) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Direction Special Education
- 7.12 Consideration and approval to hire a [COVID Interventional Specialist](#) – [\[fact sheet\]](#) - Roxanne Regules, ED.d., Assistant Superintendent, Administrative Services/Chief Operations Officer

Amended below: ~~MOTION: Jim Trimble moved to approve 7.02 through 7.12, pulling 7.01 and 7.06. Seconded by Nina Schwarz.~~

~~AYE (5) – Spiva, Palmer, Schwarz, Trimble, Dutra
NAY (0)~~

~~Motion Carried~~

MOTION: Alexis Spiva moved to approve 7.01 with the following change to section 8.03 return to learn – Cynthia Wood and the Board engaged in a lengthy conversation discussing the pros and cons opening the school back up. Seconded by Jim Trimble.

AYE (5) – Palmer, Schwarz, Trimble, Spiva, Dutra
NAY (0)

Motion Carried

The Board came back to the Consent Agenda to make an amendment to the first motion:

MOTION: Jim Trimble moved to approve 7.02 through 7.12. Seconded by Nina Schwarz.

AYE (4) – Spiva, Trimble, Schwarz, Dutra
NAY (1) – Palmer

Motion Carried.

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: *Indicates items the Board has seen previously*

“Action”: *Indicates items the Board is seeing for the first time*

8.01 **MOVED** Information/Discussion/Action

~~Consideration and approval of the Monitoring report – Special Interest – Visual and Performing Arts – [Online Elective Courses](#) – [Online Edgenuity High School Courses](#) – [\[fact sheet\]](#) – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer~~

8.02 Information/Discussion/Action

Consideration and approval of the [Proposed 2021/2022 Budget](#) – [\[fact sheet\]](#) - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

- Jay Stewart discussed the informational first step of the budget, new information from the May revise that will go into the budget and come back to the Board for approval in June. He then reviewed the current budget.
- The Board engaged in discussion and questions.

MOTION: Elaine Palmer moved to approve the proposed budget. Seconded by Jim Trimble.

AYE (4) – Trimble, Schwarz, Palmer, Dutra

NAY (1) – Alexis

Motion Carried.

8.03 **Removed from the Agenda** – Information/Discussion/Action of [shi Laptops \(all staff\) and Monitors \(all ST’s\)](#) for \$455,953.54 (general funds) – [\[fact sheet\]](#) – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Information Technology

8.04 Information/Discussion/Action

Consideration and approval of the Summer Credit Recovery 2021 for \$38,925 (Low Performing Student Block Grant/LCFF) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Roxanne Regules, ED.d., Assistant Superintendent, Administrative Services/Chief Operations Officer

- Carin Contreras presented the Summer Credit Recovery 2021 to the Board. The Board discussed and asked questions.

MOTION: Alexis Spiva moved to approve the Summer Credit Recovery 2021. Seconded by Jim Trimble.

AYE (5) – Palmer, Spiva, Trimble, Schwarz, Dutra

NAY (0) –

Motion Carried.

8.05 Information/Discussion/Action

Consideration and approval of Summer Master Agreement's (MAs) in the amount of \$60,000 (general funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Roxanne Regules, ED.d., Assistant Superintendent, Administrative Services/Chief Operations Officer

- Carin Contreras presented the Summer Master Agreement's to the Board who then engaged in discussion and questions.

MOTION: Elaine Palmer moved to approve the Summer Master Agreement's. Seconded by Nina Schwarz.

AYE (5) – Spiva, Trimble, Palmer, Schwarz, Dutra

NAY (0)

Motion Carried.

8.06 Information/Discuss/Action

Consideration and approval of the Horizon Charter Schools (HCS) [Communication Policy](#) – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Cynthia Wood presented a backbone of examples for the HCS Communication Policy asking the Board which areas they would like to focus on and if they had any additions, the Board is setting the policy. Cynthia will take on the majorit of the project.
- Alexis Spiva asked for an emphasis on internal communication, a policy between administration and the STs indicating what things are coming from administration and what items are from STs.
- Elaine Palmer asked for something on internal communications, parent involvement and how they can email the Board and Superintendent with complaints, suggestions, atta boys etc. Elaine also stated it would be nice a student only email group.
- Joe Dutra asked for communication with vendors and the new requirements for State/County requirements.
- The Board discussed making the Communication Policy a long term Superintendent Goal.

8.07 Information/Discuss/Action

Consideration of AB 1316 and the Horizon Charter Schools AB 1316 Resolution - [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Cynthia Wood presented AB 1316 to the Board and asked that they approve the HCS Resolution.

MOTION: Elaine Palmer moved to approve the HCS AB1316 Resolution. Seconded by Alexis Spiva.

AYE (5) – Spiva, Trimble, Palmer, Schwarz, Dutra

NAY (0)

Motion Carried

8.08 Information/Discussion/Action

Consideration of Future Agenda Items [[fact sheet](#)] - Horizon Charter School Governing Board

- Jim Trimble left the meeting at 9:34 p.m.
- Elaine Palmer would like to look at the By-Laws and reorganize the Board seats, also, update who and how someone is on the Board. Would like to see a broader base represented.
- Alexis Spiva requested:
 - allocating someone for in-house marketing and our web-site.
 - Status of plan of action for mobile learning lab
 - Board performance surveys
 - Accountability Calendar – things Admin will bring to the Board
 - Update on Return to Learn plan
 - Update on CoHort program in the Fall
 - Revisit Ratifications, possibly moving them to the 8's

9. INFORMATION/ DISCUSSION

9.01 Information/Discussion

[ELA & Math Update](#) - [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Shawna Bastian, Regional Administrator/Principal Online School House

- Carin Contreras introduced Shawna Bastian who presented the ELA & Math update to the Board.

9.02 Information/Discussion

[Local Control Accountability Plan \(LCAP\)](#) – 2021/2024 – [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer

- Carin Contreras gave an overview of the LCAP to the Board and will be bringing back at the June meeting for approval. The board engaged in questions and answers

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

- The Board Self-Evaluation Survey will be sent to Board Members after the Board meeting.

10.02 FUTURE MEETING DATES

- June 17, 2021 – Regular Meeting of the Governing Board

11. ADJOURNMENT – 10:36 pm