



**REGULAR MEETING OF THE GOVERNING BOARD
APPROVED MINUTES**

Date: **Thursday, April 15, 2021**

Venue: Some members of the Board have chosen to meet face-to-face at the Nicolaus Board room and will follow social distancing practices. Other Board members, presenters and attendees may join with zoom as usual.

**REGULAR BUSINESS MEETING
4:30 P.M. START**

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- X HCS Governing Board President/Education Representative: Joe Dutra
- X Parent Representative: Elaine Palmer
Parent Representative: Maria (Nina) Schwarz (**ABSENT**)
- X Parent Representative: Alexis Spiva
- X Western Placer Unified School District, Community Representative: Jim Trimble

2. COMMUNICATION FROM THE PUBLIC

- Haley Foppiano spoke about her disappointment in the Board declining the HCSCA's counter offer.
- Kathleen Byers asked the Board to approve the 3% wage increase proposed by the HCSCA counter offer.

4:35 P.M.

3. CLOSED SESSION

3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Horizon Learning Center Negotiators:

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Kevin Sheehan, Kidder & Matthews

3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

CONFERENCE WITH LEGAL COUNSEL- POTENTIAL LITIGATION (Government Code Section 54956.9(d)(1))

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroft, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

3.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

3.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957) Horizon Charter Schools Governing Board

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:30 P.M.

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Horizon Learning Center Negotiators:

Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews

- Direction given to the Superintendent

4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
CONFERENCE WITH LEGAL COUNSEL- POTENTIAL LITIGATION (Government Code Section 54956.9(d)(1))

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroft, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Direction given to the Superintendent

4.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- Direction given to the Superintendent

4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Direction given to the Superintendent

4.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957) Horizon Charter Schools Governing Board

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- Direction given to the Superintendent

5. STUDENT PRESENTATION

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD - **MOVED**

- HCS Recognition – Art Contest – Horizon Charter Schools Education Foundation (HCSEF) Recognition
- Thanked the students and families that participated in the 5th Annual Horizon Charter Schools Art Contest, the artwork of the winners was shared with the Board and the winners in each category were announced.
- Jennier Nunes was recognized for organizing the art contest every year.
- Recognized the HCS Education Foundation Board and reminded everyone that all donations received are tax deductible. Every dollar goes back to the students.

5.01 Student Presentation – Math - [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning

- Carin Contreras introduced Caitline Hartman who gave the Student Presentation to the Board.

8.01 Information/Discussion/Action - **MOVED**

Consideration and approval of the [Monitoring report –Math Pilot \[fact sheet\]](#) – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning

- Carin Contreras introduced Caitlin Hartman who provided the Monitoring Report to the Board. The Board engaged in discussion and questions.

MOTION: Alexis Spiva moved to approve the Monitoring Report as presented. Seconded by Jim Trimble.

AYE – (4) – Palmer, Spiva, Trimble, Dutra

NAY – (0)

Motion Carried

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

- The following people addressed the Board:
 - Christina Unbayeva discussed returning to in-person learning and the Learning Center.
 - Adrian Balderas disappointed the HCSCA proposal was not accepted by the Board.
 - Stephanie Franco asked the Board to accept the HCSCA proposal.
 - Vickie Hillier in support of Classified Staff and asked Board to approve the HCSCA proposal.

6.02 HCEA (Horizon Certificated Employees Association)

- No statement submitted.
- Vickie Hiller gave the HCEA statement to the Board, addressing the benefits of virtual meetings with parents/students.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement submitted.
- Diana Bull gave the HCSCA statement to the Board stating that the Classified Staff cares about Horizon and appreciates all that Horizon offers. The HCSCA is disappointed that the proposal was rejected by the Board. The Classified Staff are concerned with Return to Learn and that we are still in a pandemic and will be in harms way, they are open to discussing modification and flexibility to meet family and staff needs while ensuring safety for all.

6.04 Assistant Superintendent, Business Services/Chief Business Official; Jay Stewart

- Jay Stewart advised the Board that he is currently focused on budget development and that the budget revise is on May 20th at which time the Budget will be revised. State unemployment insurance rates are changing to 1.3% as of July 1, 2021.

~~6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD – MOVED~~

- ~~HCS Recognition – [Art Contest](#) – Horizon Charter Schools Education Foundation (HCSEF) Recognition~~

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

~~7.01 Consideration and approval of Meeting Minutes – [\[fact sheet\]](#)~~

- ~~• [March 18, 2021 Regular Unadopted Minutes](#)~~

7.02 Consideration and approval of the [Enrollment Report \[fact sheet\]](#) – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

~~7.03 Consideration and approval of the [Warrant Report \[fact sheet\]](#) – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official~~

7.04 Consideration and approval of the [Certificated Personnel Report \[fact sheet\]](#) – Roxanne Regules, ED.d., Assistant Superintendent, Administrative Services/Chief Operations Officer

7.05 Consideration and approval of the [Classified Personnel Report \[fact sheet\]](#) – Roxanne Regules, ED.d., Assistant Superintendent, Administrative Services/Chief Operations Officer

7.06 Ratification of MOU's, Contracts, and, Agreements

- Memorandum of Understanding - [Comprehensive Coordinated Early Intervening Services Plan 2021](#)- Not To Exceed \$1,000 plus Round Trip Flight from San Diego to Sacramento – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

7.07 Consideration and Approval of the [Feddersen & Company LLC Auditor's Engagement Letter](#) for \$24,500 – [\[fact sheet\]](#) - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

~~7.08 Consideration and Approval of the [Illuminate Education Contract 3 year Renewal: eduCLIMBER software license](#) for \$29,618.30 (based on enrollment over 3 years) – [\[fact sheet\]](#) – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Cat Kaslan, Compliance and Accountability~~

~~7.09 Consideration and Approval of [Florida Virtual School \(FLVS\) Online Curriculum](#) for \$12,742.50 – [\[fact sheet\]](#) – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning~~

- Items 7.01, 7.03, 7.08 & 7.09 were pulled from the Consent Agenda.

MOTION: Alexis Spiva moved to approve items 7.02, 7.04, 7.05, 7.06 & 7.07 of the Consent Agenda. Seconded by Elaine Palmer.

AYE – (4) – Palmer, Spiva, Trimble, Dutra

NAY – (0)

Motion Carried

7.01 Consideration and approval of Meeting Minutes – [[fact sheet](#)]

- [March 18, 2021 Regular Unadopted Minutes](#)

MOTION: Alexis Spiva moved to approve item 7.01 of the Consent Agenda with changes as submitted. Seconded by Jim Trimble.

AYE – (4) – Palmer, Spiva, Trimble, Dutra
NAY – (0)

Motion Carried

7.03 Consideration and approval of the [Warrant Report](#) [[fact sheet](#)] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

MOTION: Alexis Spiva moved to approve item 7.03 of the Consent Agenda. Seconded by Elaine Palmer.

AYE – (4) – Palmer, Spiva, Trimble, Dutra
NAY – (0)

Motion Carried

7.08 Consideration and Approval of the [Illuminate Education Contract 3-year Renewal: eduCLIMBER software license](#) for \$29,618.30 (based on enrollment over 3-years) – [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Cat Kaslan, Compliance and Accountability

MOTION: Elaine Palmer moved to approve item 7.08 of the Consent Agenda. Seconded by Jim Trimble.

AYE – (4) – Palmer, Spiva, Trimble, Dutra
NAY – (0)

Motion Carried

7.09 Consideration and Approval of [Florida Virtual School \(FLVS\) Online Curriculum](#) for \$12,742.50 – [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning

MOTION: Alexis Spiva moved to approve item 7.09 of the Consent Agenda. Seconded by Jim Trimble.

AYE – (4) – Palmer, Spiva, Trimble, Dutra
NAY – (0)

Motion Carried

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: *Indicates items the Board has seen previously*

“Action”: *Indicates items the Board is seeing for the first time*

~~8.01 Information/Discussion/Action- **MOVED**~~

~~Consideration and approval of the [Monitoring report – Math Pilot \[fact sheet\]](#) – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning~~

~~8.02 Information/Discussion/Action- **MOVED**~~

~~Consideration of the Education Representative position – [\[fact sheet\]](#) – Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~

8.03 Information/Discussion/Action

Consideration and Approval of Horizon Charter Schools COVID Return to Learn – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Cynthia Wood discussed and answered Board questions regarding Return to Learn. A COVID Interventional Specialist will be hired and negotiations with both union will take place to determine the staff transition and schedules.

MOTION: Jim Trimble moved that Return to Learn would be effective July 1, 2021 for the 2021/2022 School Year, plus the Summer time education program that is approximately 30-days for the Special Education students.

AYE – (4) – Palmer, Spiva, Trimble, Dutra

NAY – (0)

Motion Carried

8.04 Information/Discussion/Action of the [Online Curriculum Edgenuity grades 6-12](#) in the amount of \$91,500 – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning

- Carin Contreras and Caitlin Hartman discussed and answered questions from the Board.

MOTION: Jim Trimble moved to approve the Online Curriculum Edgenuity for grades 6-12 for one year in the amount of \$91,500. Seconded by Elaine Palmer.

AYE – (4) – Palmer, Spiva, Trimble, Dutra

NAY – (0)

Motion Carried

8.05 Information/Discussion/Action of [i-Ready](#) 2-year Contract for \$55,656 – [I-Ready Flyer](#) - [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning

- Carin Contreras talked about i-Ready and the 2-year Contract.

MOTION: Elaine Palmer moved to approve i-Ready 2-year Contract for \$55,656. Seconded by Jim Trimble.

AYE – (3) – Palmer, Trimble, Dutra

NAY – (1) - Spiva

Motion Carried

8.06 Information/Discussion/ACTION
Consideration and Approval of the [Strategic Plan for Student Achievement](#) – [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Roxanne Regules, ED.d., Assistant Superintendent, Administrative Services/Chief Operations Officer; Kerry Callahan, Deputy Superintendent, Education Services, Western Placer Unified School District; Heather Zorn, Supervising Teacher; Lizette Sweiven, Regional Lead;

- Carin Contreras gave the Strategic Plan for Student Achievement presentation to the Board. Carin then introduced Kerry Callahan, Deputy Superintendent, Education Services, Western Placer Unified School District who addressed the Board and the importance of this plan.
- The following speakers addressed the Board.
 - Student Belle Balak spoke to the Board wanting to remain with her ST.
 - Parent Melissa Balak spoke to the Board wanting to remain with their ST.
 - Employee Caiti Hartman spoke to the Board asking that they approve this plan.
- Jim Trimble commented on and supports the plan, wishing to move forward.
- Alexis Spiva commented and thanked the stakeholders for contacting the Board members. Read several statements received by stakeholders and feels that we should continue exploring options and receive more input from the stakeholders.
- Elaine Palmer thinks Cohorts is great and will benefit the school and realizes that she must vote as a Board member for the whole versus on her feelings as a parent. She struggles with the High School portion but realizes we have to do something to improve scores for 80% of our students. Will be voting as a parent representative and the majority of stakeholders she is hearing from are not opposed to the plan.
- Joe Dutra stated that change is hard but the Board has a responsibility to the school. He believes school choice is important but the primary thing is staying open.

MOTION: Alexis Spiva moved to keep everything as is for now. Motion failed due to a lack of a Second.

MOTION: Jim Trimble moved to approve the Strategic Plan for Student Achievement using the Cohort span model for the 2021/2022 School Year. Seconded by Elaine Palmer.

AYE – (3) – Palmer, Trimble, Dutra

NAY – (1) - Spiva

Motion Carried

8.07 Information/Discussion/Action
Consideration of Future Agenda Items [[fact sheet](#)] - Horizon Charter School Governing Board

- Moved to April 22, 2021 meeting.

9. INFORMATION/ DISCUSSION

9.01 Information/Discussion
[ELA](#) & [Math](#) Update [Slide Deck](#) - [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Shawna Bastian, Regional Administrator/Principal Online School House

- Moved to April 22, 2021 meeting.

8.02 Information/Discussion/Action - **MOVED**
Consideration of the Education Representative position – [[fact sheet](#)] - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Moved to April 22, 2021 meeting.

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

- Elaine Palmer thanked everyone that sends feedback and asks that they keep sending feedback going forward with their thoughts and ideas. All stakeholder feedback is appreciated.
- Alexis Spiva gave a shout out to the art contest winners and thanked all the Board members for having their own opinions and appreciated hearing from everyone.
- The Board Self-Evaluation Survey will be sent to Board Members after the Board meeting.

10.02 FUTURE MEETING DATES

- April 22, 2021 – Special Meeting of the Governing Board
- May 20, 2021 – Regular Meeting of the Governing Board
- June 17, 2021 – Regular Meeting of the Governing Board

11. ADJOURNMENT 11:29 p.m.