



**REGULAR MEETING OF THE GOVERNING BOARD  
AGENDA**

Date: **Thursday, June 17, 2021**

Venue: Some members of the Board have chosen to meet face-to-face at the Nicolaus Board room and will follow social distancing practices. Other Board members, presenters and attendees may join with zoom as usual.

**Join Zoom Meeting via your Desktop:**

[Click Here to Join Zoom Meeting via Desktop](#)

Meeting ID: 794 833 892

Password: 651634

**Join Zoom Meeting via your Mobile Device:**

1-669-900-6833 (PST)

Meeting ID: 794 833 892

**REGULAR BUSINESS MEETING  
4:30 P.M. START**

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- HCS Governing Board President/Education Representative: Joe Dutra
- Parent Representative: Elaine Palmer
- Parent Representative: Maria (Nina) Schwarz
- Parent Representative: Alexis Spiva
- Western Placer Unified School District, Community Representative: Jim Trimble

2. COMMUNICATION FROM THE PUBLIC

*This portion of the Meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Please click on the link below to submit a online speaker card. Speaker Cards are to be submitted online before the start of the meeting.*

[Click Here for Online Speaker Card Form](#)

**4:35 P.M.**

3. CLOSED SESSION

3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Horizon Learning Center Negotiators:

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Kevin Sheehan, Kidder & Matthews

3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)  
CONFERENCE WITH LEGAL COUNSEL- POTENTIAL LITIGATION (Government Code Section 54956.9(d)(1))

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroft, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

3.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

3.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)  
Horizon Charter Schools Governing Board

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroft, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**6:30 P.M.**

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Horizon Learning Center Negotiators:

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Kevin Sheehan, Kidder & Matthews

4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)  
CONFERENCE WITH LEGAL COUNSEL- POTENTIAL LITIGATION (Government Code Section 54956.9(d)(1))

Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

4.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

4.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957) Horizon Charter Schools Governing Board

Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

## 5. STUDENT PRESENTATION

5.01 Student Presentation

- None

## 6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

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[Click Here for Online Speaker Card Form](#)

6.02 HCEA (Horizon Certificated Employees Association)

- No statement submitted.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement submitted.

6.04 Assistant Superintendent, Business Services/Chief Business Official; Jay Stewart

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

- Return to Learn
- Comments – AB1316
- HCS Retiree Recognition

## 7. CONSENT AGENDA

### NOTICE TO THE PUBLIC

*All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.*

7.01 Consideration and approval of Meeting Minutes – [[fact sheet](#)]

- [May 13, 2021 Special Meeting Unadopted Minutes](#)
- [May 20, 2021 Regular Meeting Unadopted Minutes](#)

7.02 Consideration and approval of the [Enrollment Report](#) [[fact sheet](#)] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

7.03 Consideration and approval of the [Warrant Report](#) [[fact sheet](#)] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

7.04 Consideration and approval of the [Certificated Personnel Report](#) [[fact sheet](#)] – Roxanne Regules, EdD., Assistant Superintendent, Administrative Services/Chief Operations Officer

7.05 Consideration and approval of the [Classified Personnel Report](#) [[fact sheet](#)] – Roxanne Regules, EdD., Assistant Superintendent, Administrative Services/Chief Operations Officer

7.06 Ratification of MOU's, Contracts, and, Agreements

- a) Ratification of [2021-2022 Beyond Trust Remote Support Cloud Renewal](#) for \$6535.62 (general funds) – [[fact sheet](#)] - Jay M. Stewart, Asst. Supt. Business Services/Chief Business Official; Sergio Herrera, Info. Tech. Admin.
- b) Ratification of [2021-22 U.S. OMNI Services Agreement](#) for \$750 (general funds) – [[fact sheet](#)] - Jay M. Stewart, Asst. Supt. Business Services/Chief Business Official
- c) Ratification of [Edmentum Exact Path Pilot](#) Order for \$2,500 (student funds) – [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum & Instruction, Personal Development
- d) Ratification of [AVID Professional Development](#) for \$9,950 (general funds) – [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum & Instruction, Personal Development

- e) Ratification of [Edmentum: Reading Eggs Online Subscription](#) for \$1,200 (general funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum & Instruction, Personal Development
  - f) Ratification of [Placer County Office of Education \(PCOE\) PLC Professional Development](#) for \$1,500 (General Funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum & Instruction, Personal Development
  - g) Ratification of [Math Seeds Online Subscription](#) for \$1,428.63 (General Funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum & Instruction, Personal Development
  - h) Ratification of [Software School/Tron](#) for \$550 - [Pricing/Features](#) (General Funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Sara Smith, Director Lincoln Montessori Community Co-op
  - i) Ratification of [Discovery Education License Renewal](#) for \$3,880.56 (General Funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Jeremy Ogzewalla, Regional Administrator
  - j) Ratification of [Right Angle Productions – Responsibilities Video](#) for \$4,950.00 (General Funds) – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
  - k) Ratification of [Right Angle Productions – Admissions Video](#) for \$4,950.00 (General Funds) – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
  - l) Ratification of [Right Angle Productions – Hub](#) Update Deposit for \$5,000.00 (General Funds) – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
  - m) Ratification of [Right Angle Productions – Graduation Wristbands and Yard Signs](#) for \$4,178.68 (General Funds) – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
  - n) Ratification of [Right Angle Productions – Planning and Filming of CEO Graduation Message](#) for \$1,250.00 (General Funds) – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
  - o) Ratification of [Right Angle Productions – Virtual Graduation Video](#) for \$9,850.00 (General Funds) – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 7.07 Consideration and approval of the [2021-22 Kajeet Student Data Plan Renewal](#) for \$73,284.90 (general funds) – [\[fact sheet\]](#) - Jay M. Stewart, Asst. Supt. Business Services/Chief Business Official; Sergio Hklerrera, Info. Tech. Admin.

- 7.08 Consideration and approval of the [Job Description COVID-19 Monitor](#) – [[fact sheet](#)] - Roxanne Regules, EdD., Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.09 Consideration and approval of the [Job Description Mentor Teacher - Gifted Talented and High Achieving Program](#) (LCAP Funds)– [[fact sheet](#)] - Roxanne Regules, EdD., Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.10 Consideration and approval of the [Job Description Teacher on Special Assignment – Education Technology](#) (LCAP FUNDS)– [[fact sheet](#)] - Roxanne Regules, EdD., Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.11 Consideration and approval of the [Job Description Teacher on Special Assignment – Curriculum Instruction](#) – [[fact sheet](#)] - Roxanne Regules, EdD., Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.12 Consideration and approval of the [Job Description Mentor Teacher – Parent Education](#) (LCAP Funds) – [[fact sheet](#)] - Roxanne Regules, EdD., Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.13 Consideration and approval of the [Job Description Mentor Teacher – Accreditation Commission for Schools \(ACS\) Western Association Association of Schools and Colleges \(WASC\)](#) – [[fact sheet](#)] - Roxanne Regules, EdD., Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.14 Consideration and approval of [Ready Curriculum: Math, Reading, Writing](#) for \$18,710.12 (LCAP Funds) – [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum & Instruction, Personal Development
- 7.15 Consideration and approval of [K12 Online Courses for Grades K-5 Pilot Math & ELA](#) for \$38,750 – [Quote](#) - (Student Funds) – [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum & Instruction, Personal Development
- 7.16 Consideration and approval of Online Curriculum: [Guidepost Montessori Grades K-6](#) for \$47,975 (General Funds) [Flyer](#) – [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Sara Smith, Director Lincoln Montessori Community Co-op
- 7.17 Consideration and approval of the [Director of Curriculum, Instruction and Professional Development Job Description](#) (General Funds) – [[fact sheet](#)] - Roxanne Regules, EdD., Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.18 Consideration and approval of [Mod/Severe Curriculum N2Y LLC](#) for \$21,211.58 (General/Student Funds) – [[fact sheet](#)] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Director Special Education

- 7.19 Consideration and approval of [CORE District Contract](#) for \$40,000- [Scope of Work](#) - (LCAP Funds) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer
- 7.20 Consideration and approval of [Western Placer Unified School District – HCS Lunch Contract for 2021-2022 School Year](#) - [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

8. INFORMATION/DISCUSSION/ACTION

**“ACTION”:** *Indicates items the Board has seen previously*

**“Action”:** *Indicates items the Board is seeing for the first time*

- 8.01 Information/Discussion/Action  
Monitoring Report - None
- 8.02 Information/Discussion/Action  
Consideration of the Personnel Sub-Committee Advisory – [\[fact sheet\]](#) - Roxanne Regules, EdD., Assistant Superintendent, Administrative Services/Chief Operations Officer
- 8.03 Information/Discussion/Action  
Consideration and approval of [Chief Executive Officer, Employment Contract Extension - Eighth Amendment](#) – [\[fact sheet\]](#) - Horizon Charter School Governing Board
- 8.04 Information/Discussion/Action  
Consideration and approval of [Chief Executive Officer, Vacation Leave – Employment Contract Ninth Amendment](#) – [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 8.05 Information/Discussion/Action  
Consideration and approval of the [2021-22 CharterSAFE Liability, Property and Workers’ Compensation Renewal](#) for \$446,440 (general funds) – [\[fact sheet\]](#) - Jay M. Stewart, Asst. Supt. Business Services/Chief Business Official
- 8.06 Information/Discussion/Action  
Consideration and approval of the [2021-22 Education Protection Account \(EPA\) Projected Spending Plan](#) for \$681,795 (general funds) – [\[fact sheet\]](#) - Jay M. Stewart, Asst. Supt. Business Services/Chief Business Official
- 8.07 Information/Discussion/Action  
Consideration and approval of the [Local Control Accountability Plan \(LCAP\) – 2021/2024](#) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer
- 8.08 Information/Discussion/Action  
Consideration and approval of the [Proposed 2021/2022 Budget](#) – [\[fact sheet\]](#) - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official
- 8.09 Information/Discussion/Action  
Consideration of Future Agenda Items [\[fact sheet\]](#) - Horizon Charter School Governing Board



## 9. INFORMATION/ DISCUSSION

### 9.01 Information/Discussion

[ELA & Math Update](#) - [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum & Instruction, Personal Development

### 9.02 Information/Discussion

Consideration and approval of the [Local Performance Indicator Self Reflection](#) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer

## 10. GOVERNING BOARD

### 10.01 BOARD MEMBER REPORTS/COMMENT

- The Board Self-Evaluation Survey will be sent to Board Members after the Board meeting.

### 10.02 FUTURE MEETING DATES

- August 19, 2021 – Regular Meeting of the Governing Board
- August 26, 2021 – Special Meeting of the Governing Board, Workshop
- September 16, 2021 – Regular Meeting of the Governing Board
- September 30, 2021 - Special Meeting of the Governing Board, Workshop
- October 21, 2021 – Regular Meeting of the Governing Board
- November 18, 2021 – Regular Meeting of the Governing Board
- December 16, 2021 – Regular Meeting of the Governing Board
- January 20, 2022 – Regular Meeting of the Governing Board
- February 17, 2022 – Regular Meeting of the Governing Board
- March 3, 2022 – Special Meeting of the Governing Board, Workshop
- March 17, 2022 – Regular Meeting of the Governing Board
- April 21, 2022 – Regular Meeting of the Governing Board
- May 19, 2022 – Regular Meeting of the Governing Board
- June 16, 2022 – Regular Meeting of the Governing Board

## 11. ADJOURNMENT

*Information for the Public*

*Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the Meeting.*

*Backup materials for this Agenda are available at the Horizon Charter School Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.*

*Members of the public may submit a written request for the entire agenda packet to:*

*Horizon Charter School Board Secretary*

*PO Box 489000*

*Lincoln, CA 95648*

*The request must be submitted 10 working days prior to the Meeting.*

*Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1*

This Agenda is posted at least 72 hours in advance of the Meeting



on the Horizon Charter Schools Website: [horizoncharterschools.org](http://horizoncharterschools.org). The Governing Board may be reached via e-mail at:

[horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us)

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5200

\*Please note: items on the Agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.