



**REGULAR MEETING OF THE GOVERNING BOARD
ADOPTED MINUTES**

Date: **Thursday, March 18, 2021**

Venue: Some members of the Board have chosen to meet face-to-face at the Nicolaus Board room and will follow social distancing practices. Other Board members, presenters and attendees may join with zoom as usual.

**REGULAR BUSINESS MEETING
4:30 P.M. START**

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- X HCS Governing Board President/Education Representative: Joe Dutra
- X Parent Representative: Elaine Palmer
- X Parent Representative: Maria (Nina) Schwarz
- X Parent Representative: Alexis Spiva
- X Western Placer Unified School District, Community Representative: Jim Trimble

2. COMMUNICATION FROM THE PUBLIC

- Michael Keane, Adrian Balderas, Stephanie Franco and Kathleen Byers individually addressed the Governing Board regarding the HCSCA/CTA/NEA (Horizon Charter Schools Classified Association/California Teachers Association/National Education Association) latest proposal, asking the Board to accept it. They also discussed the cost of health care, higher wages as compared to other districts, and not feeling appreciated.

4:35 P.M.

3. CLOSED SESSION

3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Horizon Learning Center Negotiators:

Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews

3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
CONFERENCE WITH LEGAL COUNSEL- POTENTIAL LITIGATION (Government Code Section 54956.9(d)(1))

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957) CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Government Code Section 54956.9(d)(1))
Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Charter Safe - Nationwide Insurance
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Classified Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957) Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:30 P.M.

4. ADJOURN TO OPEN SESSION - 6:33 p.m.

The Governing Board will disclose any action taken in Closed Session regarding the following:

- 4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews
- No Action Taken
- 4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957) CONFERENCE WITH LEGAL COUNSEL- POTENTIAL LITIGATION (Government Code Section 54956.9(d)(1))
Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- No Action Taken
- 4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957) CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Government Code Section 54956.9(d)(1))

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Charter Safe - Nationwide Insurance
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- By a vote of 4 to 0 and 1 abstention; Alexis Spiva, the Governing Board rejected the Torte claim filed by Cheryle Shelton against Horizon Charter Schools.

4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- No Action Taken

4.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Classified Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Direction Given to the Superintendent

4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- No Action Taken
- The Board will go back into closed session at the end of open session for 3.01, 3.04 & 3.06.

5. STUDENT PRESENTATION

5.01 Student Presentation – [Science, Technology, Engineering and Mathematics \(STEM\) Club](#) – [\[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Gabe Robert, Guidance Counselor

- Carin Contreras introduced the STEM Club led by Gabe Robert and Cynthia Davidson. Gabe Robert introduced Hawa Desai who created the STEM Club. She introduced two of her fellow club members, Katelyn Huddleton and Sahaar Tukhi, and then spoke about the creation, projects and future goals of the STEM Club.

8.01 Information/Discussion/Action - **MOVED**
Consideration and approval of the [Science Monitoring Report](#) – [\[fact sheet\]](#) – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer.

- Carin Contreras presented the Science Monitoring Report.

MOTION: Alexis Spiva moved to approve the Science Monitoring Report. Seconded by Elaine Palmer.

Aye – (5) – Schwarz, Trimble, Spiva, Palmer, Dutra
Nay – (0)

Motion Carried

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

- The following people addressed the Governing Board: Johna McVay, Rhonda Cobian, Vickie Hillier, and, Jalaine Morgan regarding the Strategic Plan for Student Achievement, some for and some against the plan.

6.02 HCEA (Horizon Certificated Employees Association)

- No statement submitted.
- Vicki Hillier spoke on behalf of the HCEA addressing the confusion and frustration with the new Strategic Plan for Student Achievement, stating that Administration was not prepared to talk about the changes in the negotiation meeting and defining HCEA's new job duties for next year. There was a lack of consistent information regarding CAASPP testing and only a few students are showing up for practice sessions.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Classified Association/California Teachers Association/National Education Association)

- No statement submitted.
- Diana Bull spoke on behalf of the HCSCA. Asking the Board to approve the 2019/2020 and 2020/2021 Sunshine proposal. Other districts have received pay increases; we believe we deserve a modest salary increase and a boost in healthcare and cost of living expenses. Our proposals have been fair, reasonable and justified. HCSCA cannot support the Cohort's at this time until we receive detailed information on it. Thanked and recognized the support staff.

6.04 Assistant Superintendent, Business Services/Chief Business Official; Jay Stewart

- Jay Stewart is working on budget development and restructuring on the Cohort as it goes through.

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

- Cynthia Wood acknowledged and recognized the following employees and thanked them:
 - Teacher Leadership Team, currently in its third year. The members are: Wendy Fayard, Ashley Zandonella, Becky Nugen, Lisa Graham, Lizette Sweiven, Heidi Polston, Shanti Jelinek, and, Heather Zorn.
 - Admissions team: JoLynn Easky, Jennifer Herbert, Marcy Jo Williams, Lena Lundgren and temporary helper Ashley Seeno.
- Cynthia Wood asked Roxanne Regules, EdD., Assistant Superintendent, Administrative Services/Chief Operations Officer to give a brief update on enrollment.

- Cynthia Wood also mentioned the upcoming Stakeholder meetings to address the Strategic Plan for Student Achievement with the Classified and Administrative team as well as three upcoming virtual parent meetings.

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

7.01 Consideration and approval of Meeting Minutes [\[fact sheet\]](#)

- [February 18, 2021 Regular Meeting Minutes](#)
- [February 25, 2021 Governing Board Workshop Minutes](#)
- [March 4, 2021 Special Meeting Minutes](#)

7.02 Consideration and approval of the [Enrollment Report \[fact sheet\]](#) – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

7.03 Consideration and approval of the [Warrant Report \[fact sheet\]](#) – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

7.04 Consideration and approval of the [Certificated Personnel Report \[fact sheet\]](#) – Roxanne Regules, EdD. Assistant Superintendent, Administrative Services/Chief Operations Officer

7.05 Consideration and approval of the [Classified Personnel Report \[fact sheet\]](#) – Roxanne Regules, EdD. Assistant Superintendent, Administrative Services/Chief Operations Officer

7.06 Ratification of MOU's, Contracts, and, Agreements - None

7.07 Consideration and approval of the Horizon Charter School [2021/2022 School Calendar](#) – [\[fact sheet\]](#) Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- 7.01 And 7.03 were pulled from the consent agenda.

Motion: Elaine Palmer moved to approve the consent agenda not including 7.01 and 7.03. Seconded by Jim Trimble.

Aye – (5) – Schwarz, Spiva, Palmer, Trimble, Dutra
Nay – (0)

Motion Carried

Motion: Alexis Spiva moved to approve 7.01 from the consent agenda with changes provided. Seconded by Elaine Palmer.

Aye – (5) – Schwarz, Spiva, Palmer, Trimble, Dutra
Nay – (0)

Motion Carried

Motion: Alexis Spiva moved to approve 7.03 from the consent agenda. Seconded by Jim Trimble.

Aye – (5) – Schwarz, Spiva, Palmer, Trimble, Dutra
Nay – (0)

Motion Carried

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: *Indicates items the Board has seen previously*

“Action”: *Indicates items the Board is seeing for the first time*

8.01 Information/Discussion/Action - **MOVED**

Consideration and approval of the [Science Monitoring Report](#) – [\[fact sheet\]](#) – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer;

8.02 Information/Discussion/Action

Consideration and approval of the [2020/2021 Second Interim Report](#) [\[fact sheet\]](#) - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

- Jay Stewart presented the 2020/2021 Second Interim Report. The Board engaged in discussion and questions.

Motion: Alexis Spiva moved to approve the 2020/2021 Second Interim Report. Seconded by Jim Trimble.

Aye – (5) – Schwarz, Spiva, Palmer, Trimble, Dutra
Nay – (0)

Motion Carried

8.03 Information/Discussion/Action

Consideration of Future Agenda Items [\[fact sheet\]](#) - Horizon Charter School Governing Board

- Jim Trimble asked for information regarding State testing, the dashboard, calendar of things to do, and the kids going to one building or what it looks like.
- Elaine Palmer asked for information from stakeholder groups regarding the Strategic Plan for Student Achievement. Joe Dutra stated that it would part of the presentation at the April 15, 2021 Governing Board meeting.
- Alexis Spiva would like to discuss the Board performance evaluations and requested information on the State test scores for the past 10 years.

9. INFORMATION/ DISCUSSION

9.01 [Finance and Budget](#) [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

- Jay Stewart provided a Finance and Budget workshop to the Board, carried over from the February 25, 2021 Governing Board Special meeting. The Board engaged in discussion and questions.

~~9.02 Information/Discussion~~

~~[Math Pilot Update \[fact sheet\]](#) – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning~~

- The Board agreed to postpone this presentation to the April 15, 2021 Governing Board Meeting.

~~9.03 Information/Discussion~~

~~[English Language Arts & Mathematics Update \[fact sheet\]](#) – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer;~~

- The Board agreed to postpone this presentation to the April 15, 2021 Governing Board Meeting.
- The Board went into closed session at 9:43 and returned at 10:32 p.m., and reported on the following:

4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Horizon Learning Center Negotiators:

Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews

- No Action Taken

4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- No Action Taken

4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)

Horizon Charter Schools Governing Board

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- Direction given to the Superintendent.

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

- The Board Self-Evaluation Survey will be sent to Board Members after the Board meeting.
- Alexis Spiva thanked the Stakeholders that have contacted the Board and those that spoke on February 25, 2021.
- Jim Trimble thanked Jay Stewart, Carin Contreras, and the student who presented the STEM Club and the teachers and parents who were involved with it.
- Elaine Palmer mentioned discussing the Board evaluations.

10.02 FUTURE MEETING DATES

- April 15, 2021 – Regular Meeting of the Governing Board
- May 20, 2021 – Regular Meeting of the Governing Board
- June 17, 2021 – Regular Meeting of the Governing Board

11. ADJOURNMENT – 10:37 p.m.