



**REGULAR MEETING OF THE GOVERNING BOARD
ADOPTED MINUTES**

Date: **Thursday, February 18, 2021**

Venue: Some members of the Board have chosen to meet face-to-face at the Nicolaus Board room and will follow social distancing practices. Other Board members, presenters and attendees may join with zoom as usual.

**REGULAR BUSINESS MEETING
4:30 P.M. START**

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- X HCS Governing Board President/Education Representative: Joe Dutra
- Absent - Parent Representative: Elaine Palmer
- X Parent Representative: Maria (Nina) Schwarz
- X Parent Representative: Alexis Spiva
- X Western Placer Unified School District, Community Representative: Jim Trimble

2. COMMUNICATION FROM THE PUBLIC

- None

4:35 P.M.

3. CLOSED SESSION

- 3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
 - Chip Eady, ESQ, Procopio Law Firm
 - Aiko Yamakawa, ESQ, Procopio Law Firm
 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
 - Kevin Sheehan, Kidder & Matthews
- 3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
 - Paul Thompson, ESQ, Fagen, Friedman, & Fulfroft, LLP
 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
 - Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

3.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957) Horizon Charter Schools Governing Board

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:30 P.M.

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) Horizon Learning Center Negotiators:

Chip Eady, ESQ, Procopio Law Firm

Aiko Yamakawa, ESQ, Procopio Law Firm

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Kevin Sheehan, Kidder & Matthews

- Direction given to the Superintendent

4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Direction given to the Superintendent

4.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- Direction given to the Superintendent

4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Direction given to the Superintendent

4.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957) Horizon Charter Schools Governing Board

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- Direction given to the Superintendent

5. STUDENT PRESENTATION

- 5.1 Student Presentation – English Language Arts/Writing [fact sheet] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Tabitha Bertram, Regional Administrator

Paisley Bailey and Alex Oliynyk each gave a presentation to the Board.

- 8.01 Monitoring Report - **MOVED**

Carin Contreras presented the Monitoring Report to the Board.

MOTION: Alexis Spiva moved to approve the Monitoring Report. Seconded by Jim Trimble.

Aye (4) – Schwarz, Spiva, Trimble, Dutra
Nay (0)

Motion Carried

6. REPORTS AND COMMUNICATION

- 6.01 Communication from the Public

- None

- 6.02 HCEA (Horizon Certificated Employees Association)

- No statement submitted.

- 6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- Statement submitted.

Jennifer Nunes, HCSCA Secretary, read the statement.

- 6.04 Assistant Superintendent, Business Services/Chief Business Official; Jay Stewart

Jay Stewart stated that the 2nd interim would be at the March Governing Board meeting and there will be a Budget development committee for the 2021/2022 school year.

- 6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

Cynthia Wood recognized - Parent Elizabeth Guernsey, ST Heidi Polston and Elizabeth Chairs, Tabitha Bertram, Jeremy Ogzewalla, Shawna Bastian, Mickie Giacomini.

Heidi Polston presented the Parent Partnership Project to the Board and recognized Elizabeth Guernsey.

Cynthia Wood gave an enrollment update to the Board and announced that the enrollment freeze was lifted by the State of California.

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

7.01 Consideration and approval of Meeting Minutes

- January 21, 2021 Regular Session Minutes

7.02 Consideration and approval of the Enrollment Report [fact sheet] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

7.03 Consideration and approval of the Warrant Report [fact sheet] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

7.04 Consideration and approval of the Certificated Personnel Report [fact sheet] – Roxanne Regules, Assistant Superintendent, Administrative Services/Chief Operations Officer

7.05 Consideration and approval of the Classified Personnel Report [fact sheet] – Roxanne Regules, Assistant Superintendent, Administrative Services/Chief Operations Officer

7.06 Ratification of Contracts under \$10,000 – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- SHI Adobe Creative Cloud \$2,500 [fact sheet]

7.07 Consideration and Approval of Consolidated Communications Agreements; Ethernet, \$1,320 monthly; and Internet, \$1,005 monthly. Three-year term with two additional rollover years. [fact sheet] - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor

MOTION: Jim Trimble moved to approve 7.02, 7.05 and 7.07 of the Consent Agenda. Seconded by Alexis Spiva.

Aye (4) – Schwarz, Spiva, Trimble, Dutra
Nay (0)

Motion Carried

7.01 Pulled from Consent Agenda, changes to January 21, 2021 minutes were provided.

MOTION: Alexis Spiva moved to approve 7.01 with changes provided. Seconded by Jim Trimble.

Aye (4) – Schwarz, Spiva, Trimble, Dutra
Nay (0)

Motion Carried

7.03 Pulled from Consent Agenda, Jay Stewart will check on and let the Board know what the Zoom subscription cost is for \$8,010 and the Right Angle Media charge.

MOTION: Alexis Spiva moved to approve the Warrant Report. Seconded by Jim Trimble.

Aye (4) – Schwarz, Spiva, Trimble, Dutra
Nay (0)

Motion Carried

7.04 Pulled from Consent Agenda, name misspelled.

MOTION: Alexis Spiva moved to approve 7.04 with noted change. Seconded by Jim Trimble.

Aye (4) – Schwarz, Spiva, Trimble, Dutra
Nay (0)

Motion Carried

7.06 Pulled from Consent Agenda, can the Board be added to the SHI Adobe Creative Cloud software licenses? Sergio Herrera will check.

MOTION: Alexis Spiva moved to approve 7.06. Seconded by Jim Trimble.

Aye (4) – Schwarz, Spiva, Trimble, Dutra
Nay (0)

Motion Carried

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: *Indicates items the Board has seen previously*

“Action”: *Indicates items the Board is seeing for the first time*

8.01 Information/Discussion/Action - MOVED

Consideration and approval of the Monitoring Report – English Language Arts/Writing [fact sheet] – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer;

8.02 Information/Discussion/Action

Consideration and approval of eDynamic Agreement Renewal - \$21,550 [fact sheet] - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

MOTION: Jim Trimble moved to approve the eDynamic Agreement Renewal. Seconded by Nina Schwarz.

Aye (4) – Schwarz, Spiva, Trimble, Dutra
Nay (0)

Motion Carried

8.03 Information/Discussion/Action

Consideration and approval of the HCEA (Horizon Certificated Employees Association) 2021/2022 Sunshine Proposal – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

MOTION: Jim Trimble moved to accept the HCEA Horizon Certificated Employees Association 2021/2022 Sunshine Proposal. Seconded by Nina Schwarz.

Aye (4) – Schwarz, Spiva, Trimble, Dutra
Nay (0)

Motion Carried

8.04 Information/Discussion/Action

Consideration and approval of the HCS (Horizon Charter Schools)/HCEA (Horizon Certificated Employees Association) 2021/2022 Sunshine Proposal – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

MOTION: Alexis Spiva moved to accept the HCS Horizon Charter Schools/HCEA Horizon Certificated Employees Association 2021/2022 Sunshine Proposal.

Aye (4) – Schwarz, Spiva, Trimble, Dutra
Nay (0)

Motion Carried

8.05 Information/ Discussion/Action

Consideration and approval of the HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association) 2021/2022 Sunshine Proposal (not available at the time of this posting) – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- Item removed from the agenda as the 19/20 & 20/21 items will be concluded first.

8.06 Information/ Discussion/Action

Consideration and approval of the HCS (Horizon Charter Schools)/HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association) 2021/2022 Sunshine Proposal (will be provided with the HCSCA proposal once received) – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- Removed

8.07 Information/Discussion/Action

Consideration of Future Agenda Items [fact sheet] - Horizon Charter School Governing Board

- Alexis Spiva asked for a Mobile Learning Lab plan and discussion.
- Alexis Spiva asked to look at an In-house person to manage the social media account and more information related to that.

9. INFORMATION/ DISCUSSION

9.01 Information/Discussion

2021/2022 Governor’s Proposed Budget Update [fact sheet] - Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

- Jay Stewart presented the Governor’s Proposed Budget Update.

9.02 Information/Discussion

Strategic Plan for Student Performance – Update – [fact sheet] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Roxanne Regules, Assistant Superintendent, Administrative Services/Chief Operations Officer

- Carin Contreras presented the Strategic Plan for Student Performance to the Board. The Board engaged and asked questions.

9.03 Information/Discussion

Math and English Language Arts/Pilot updates [fact sheet] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer;

- Carin Contreras presented Math and English Language Arts then turned it over to Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning who gave a math pilot update. Shawna Bastian, Resource Advisor/Principal Online School House gave an update on reading and writing for the Online School House.

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

- Alexis Spiva asked when the Board will discuss/review the results of the Board self-evaluation.
- Joe Dutra explained that every Board Member would receive the data collected from the self-evaluation forms.
- Jim Trimble stated he cannot wait to see more of the Finance and Curriculum pieces, and, stressed the importance of the Board Workshops.
- Alexis Spiva thanked the staff for working hard, excited to hear about enrollment, thanked everyone who showed up to the meeting.

10.02 FUTURE MEETING DATES

- February 25, 2021 – Special Meeting - Board Workshop: Strategic Plan for Student Performance, Finance, and, Governance Handbook.
- March 18, 2021 – Regular Meeting of the Governing Board
- April 15, 2021 – Regular Meeting of the Governing Board
- May 20, 2021 – Regular Meeting of the Governing Board
- June 17, 2021 – Regular Meeting of the Governing Board

11. ADJOURNMENT – 9:19 p.m.