



REGULAR MEETING OF THE GOVERNING BOARD ADOPTED MINUTES

Date: **Thursday, January 21, 2021**

Venue: Some members of the Board have chosen to meet face-to-face at the Nicolaus Board room and will follow social distancing practices. Other Board members, presenters and attendees may join with zoom as usual.

REGULAR BUSINESS MEETING 4:30 P.M. START

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- X HCS Governing Board President/Education Representative: Joe Dutra
- X Parent Representative: Elaine Palmer
- X Parent Representative: Maria (Nina) Schwarz
- X Parent Representative: Alexis Spiva
- X Western Placer Unified School District, Community Representative: Jim Trimble

2. COMMUNICATION FROM THE PUBLIC

- None

4:35 P.M.

3. CLOSED SESSION

- 3.01 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.02 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- 3.04 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:30 P.M.

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

- 4.01 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- Direction was given to the Superintendent
- 4.02 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
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Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- Direction was given to the Superintendent
- 4.04 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
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Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- No action taken, the Board will go back to closed session after the open session meeting to discuss 3.02 through 3.04.

5. STUDENT PRESENTATION

- 5.1 Student Presentation – Special Interests- Technology/Problem Solving; Gifted, Talented, High Achieving Presentation; Amigos Club Presentation [fact sheet] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Kathleen Waffle and Rosa Beach
- Kathleen Waffle led a presentation from the following students:
 - Henry Gillenwaters (1st grade) – Transportation Picture Book
 - Kiana Pena (3rd grade) – Dolls Through the Ages
 - Kaia Estrada (4th grade) – Exploring Art Mediums and Descriptive Writing
 - George Stevens (5th grade) – Engineer, Design, and Build an Eco-Friendly Treehouse Model
 - Rowan Vuljevic (5th grade) – Acrylic Landscapes Meet Descriptive Writing
 - Emma Kahlia Pena (6th grade) – Studying Plants like a Botanist
 - Kaylie Smith (7th grade) – Design, Create, and Test Recipes for a Cookbook

- Rosa Beach led a presentation on the Amigos Club from the following students:
 - Kayla Chavez, Tarang Sharma, Gracielle Anne Tumang, Audrey Lee, and, Hawa Desai.

8.01 Monitoring Report – **Moved**

MOTION: Elaine Palmer moved to approve the monitoring report. Seconded by Jim Trimble.

Aye (5) – Palmer, Schwarz, Spiva, Trimble, Dutra
Nay (0)

Motion Carried

8.02 – By Laws - **Moved**

Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP; discussed the changes in the By-Laws regarding the CEO/Superintendent language as it relates to employee actions. The quorum language was also edited regarding vote requirements.

MOTION: Elaine Palmer moved to accept the added and changed language on page 6 and 12 with discussed revisions. Seconded by Jim Trimble.

Aye (4) – Palmer, Schwarz, Trimble, Dutra
Nay (1) – Spiva

Motion Carried

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

- Jalaine Morgan spoke about wearing masks

6.02 HCEA (Horizon Certificated Employees Association)

- No statement submitted.
- Vickie Hillier addressed the Board on the following: Appreciation to Administration for meetings, communication and problem solving; Mobile Learning Unit, OPS and Accounting issues.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement submitted.
- Stephanie Franco addressed the Board on the following: COVID MOU, negotiations, sunshine proposal, and, student achievement.

6.05 Assistant Superintendent, Business Services/Chief Business Official; Jay Stewart

- Jay Stewart spoke on the Governor’s Budget Proposal and that it could still change until the budget revise. February we will have a revised multi-year projection. Cash deferrals between February and June from state aid that was due will be reduced giving us a cash flow problem but we will receive it at some point.

6.04 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

- Cynthia Wood thanked Kathleen Waffle, Rosa Beach and the students who gave a presentation. The following were recognized for their passion and expertise: Shawna Bastian and in Math and English Language Arts intervention: Heidi Polston, Rachel White, Danielle Read, Elona Sherba, Faith Stump, Shannon Ward, Lindsey Ziemann, Debbie Hollesen, Nicola Fertuna, Melissa Hioco, Julie Powell, Danielle Albrecht, Jeanette Gibbons, Laura Beuving, Bree Blinn, Kristin Avila, Cathie Grimes-Galvan, and, Robyn Stout.

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

7.01 Consideration and approval of Meeting Minutes

- December 17, 2020 Unadopted Regular Session Minutes

7.02 Consideration and approval of the Enrollment Report [fact sheet] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

7.03 Consideration and approval of the Warrant Report [fact sheet] – Jay Stewart, Assistant Superintendent, Business Services/Chief Business Official

7.04 Consideration and approval of the Certificated Personnel Report [fact sheet] – Roxanne Regules, ED.d., Assistant Superintendent, Administrative Services/Chief Operations Officer

7.05 Consideration and approval of the Classified Personnel Report [fact sheet] – Roxanne Regules, ED.d., Assistant Superintendent, Administrative Services/Chief Operations Officer

7.06 Ratification of Amplified IT [fact sheet] - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

7.07 Consideration and approval of the HCS 2020 School Accountability Report Card [fact sheet] – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Cat Kaslan, Compliance and Accountability

7.08 Consideration and approval of Senior Executive Assistant Job Description [fact sheet] – Roxanne Regules, ED.d., Assistant Superintendent, Administrative Services/Chief Operations Officer

7.09 Consideration and approval of Confidential Salary Schedule [fact sheet] - Roxanne Regules, ED.d., Assistant Superintendent, Administrative Services/Chief Operations Officer

MOTION: Alexis Spiva moved to approve the Consent Agenda minus sections 7.01, 7.02, 7.08, and, 7.09. Seconded by Elaine Palmer.

Aye (5) – Palmer, Schwarz, Spiva, Trimble, Dutra
Nay (0) –

Motion Carried

MOTION: Alexis Spiva moved to approve item 7.01 from the Consent Agenda. Seconded by Elaine Palmer.

Aye (5) – Palmer, Schwarz, Spiva, Trimble, Dutra
Nay (0) –

Motion Carried

MOTION: Alexis Spiva moved to approve item 7.02 the Enrollment Report from the Consent Agenda.
Seconded by Elaine Palmer.

Aye (5) – Palmer, Schwarz, Spiva, Trimble, Dutra
Nay (0) –

Motion Carried

MOTION: Jim Trimble moved to approve item 7.08 from the Consent Agenda. Seconded by Elaine Palmer.

Aye (4) – Palmer, Schwarz, Trimble, Dutra
Nay (1) – Spiva

Motion Carried

MOTION: Elaine Palmer moved to approve item 7.09 from the Consent Agenda. Seconded by Jim Trimble.

Aye (4) – Palmer, Schwarz, Trimble, Dutra
Nay (1) – Spiva

Motion Carried

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: Indicates items the Board has seen previously

“Action”: Indicates items the Board is seeing for the first time

8.01 Information/Discussion/Action - **MOVED**

Consideration and approval of the Monitoring report - 21st Century Skills Rubric for Students – [fact sheet] – Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer;

8.02 Information/Discussion/Action - **MOVED**

Consideration and approval of the Revised HCS By-Laws [fact sheet] - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

8.03 Information/Discussion/Action

Consideration of Future Agenda Items [fact sheet] - Horizon Charter School Governing Board

- Jim Trimble – Look at new pilot programs, where we are going, what we are doing
- Elaine Palmer - Information on the STEM Program.
- Alexis Spiva – In-house person to manage the social media account, Wait list plan

9. INFORMATION/ DISCUSSION

9.01 Information/Discussion

Mobile Learning Lab Photo #1, Photo #2 [fact sheet] - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Jalaine Morgan provided history of the Mobile Learning Lab.
- Joe Dutra gave his perspective and why it was purchased.
- Cynthia Wood explained the initial purpose for the Mobile Learning Lab and that we are looking at ways to incorporate it in the future.
- Alexis Spiva asked for a plan for the Mobile Learning Lab.
- Jim Trimble suggested a committee to determine a plan for its usage.
- Nina Schwarz suggest trying to figure out if it has a use before selling it.
- Elaine Palmer we need a plan and use for it and use it as an advertisement piece.

9.02 Information/Discussion

Student Achievement/PLC Professional Learning Communities [fact sheet] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer;

- Carin Contreras presented the Student Achievement/PLC Professional Learning Communities to the Board.

9.03 Information/Discussion

ELA & Math Update [fact sheet] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer;

- Carin Contreras presented the English Language Arts and Math updates to the Board.

9.04 Information/Discussion

Local Control Accountability Plan (LCAP) Process [fact sheet] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer;

- Carin Contreras presented the Local Control Accountability Plan (LCAP) Process to the Board.

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

Board Self-Evaluation Form, completed by Board members and sent to the Board President (results provided at next meeting)

10.02 FUTURE MEETING DATES

- February 18, 2021 – Regular Meeting of the Governing Board
- February 25, 2021 – Special Meeting - Board Workshop Topic to be Announced
- March 18, 2021 – Regular Meeting of the Governing Board
- April 15, 2021 – Regular Meeting of the Governing Board
- May 20, 2021 – Regular Meeting of the Governing Board
- June 17, 2021 – Regular Meeting of the Governing Board

The Board went back into closed session at 10:16 p.m. and returned at 11:18 p.m. reporting the following:

4.02 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- Direction given to the Superintendent

4.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
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Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Direction was given to the Superintendent

4.04 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
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Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- Direction was given to the Superintendent

11. ADJOURNMENT – 11:19 p.m.