



REGULAR MEETING OF THE GOVERNING BOARD APPROVED MINUTES

Date: **Thursday, November 19, 2020**

Venue: Some members of the Board have chosen to meet face-to-face at the Nicolaus Board room and will follow social distancing practices. Other Board members, presenters, and attendees may join with zoom as usual.

REGULAR BUSINESS MEETING 4:30 P.M. START

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE

ROLL CALL

- X HCS Governing Board President/Education Representative: Joe Dutra
- X Parent Representative: Elaine Palmer
- X Parent Representative: Alexis Spiva
- X Parent Representative: Nina Schwarz
- X Western Placer Unified School District, Community Representative: Jim Trimble

2. COMMUNICATION FROM THE PUBLIC

- None

8.01 Information/Discussion/Action - **MOVED**

Oath of Office – Maria (Nina) Schwarz, Parent Representative – Horizon Charter Schools 2020/2021 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Maria (Nina) Schwarz took the Oath of Office

4:35 P.M.

3. CLOSED SESSION

- 3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) Horizon Learning Center Negotiators: Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews

- 3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Jay Stewart, Business Services/Chief Business Official
Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer
Kathleen Waffle, Gifted, Talented, and High Achieving Administrator
- 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:30 P.M.

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

- 4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) Horizon Learning Center Negotiators: Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews
- Direction Given to the Superintendent to sign a five-year lease with a 36-month opt-out clause and to be signed Friday, November 20, 2020.
- 4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Jay Stewart, Business Services/Chief Business Official

Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer
Kathleen Waffle, Gifted, Talented, and High Achieving Administrator

- No Action Taken

4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- No Action Taken

4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- No Action Taken

4.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- No Action Taken

4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- No Discussion

5. STUDENT PRESENTATION

5.1 Student Presentation – Social Studies [fact sheet] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Mickie Giacomini, Parent Liaison

- Carin Contreras introduced Mickie Giacomini to the Board who presented a Social Studies video highlighting virtual field trips.

8.02 Information/Discussion/Action - **MOVED**
Consideration of the Social Studies - Monitoring Report [fact sheet]– Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Lizette Sweiven, Regional Lead

- Carin Contreras introduced Lizette Sweiven who presented the Monitoring Report to the Board.

MOTION: Elaine moved to approve the Social Studies Monitoring Report. Seconded by Jim Trimble

Aye (5) – Spiva, Palmer, Schwarz, Trimble, Dutra
Nay (0)

Motion Carried

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

- None

6.02 HCEA (Horizon Certificated Employees Association)

- No statement submitted.
- Vickie Hillier spoke on behalf of the HCEA, topics included: Summer School elimination and the Academic Recovery Program for 2020/2021.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement submitted.
- The HCSCA had no representative statement.

6.04 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

- Cynthia spoke regarding the HCS Foundation, Eagle Evenings, Weekly Newsletters to Parents/Staff and thanked the Horizon Community.

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

7.01 Consideration and Approval of Meeting Minutes

- October 27, 2020, Special Meeting Minutes
- October 29, 2020, Special Meeting Minutes
- November 12, 2020, Special Meeting Minutes

7.02 Consideration and approval of the Enrollment Report [fact sheet] – Jay Stewart, Business Services, Chief Business Official

- 7.03 Pulled for Discussion
- 7.04 Consideration and approval of the Certificated Personnel Report [fact sheet] – Kevin Brown, Interim Human Resources Administrator; Roxanne Regules, Human Resources Support Services
- 7.05 Consideration and approval of the Classified Personnel Report [fact sheet] – Kevin Brown, Interim Human Resources Administrator; Roxanne Regules, Human Resources Support Services
- 7.06 Consideration and approval of Senior Executive Assistant Job Description [fact sheet] – Kevin Brown Interim Human Resources Administrator; Roxanne Regules, Human Resources Support Services
- 7.07 Consideration and approval of Confidential Salary Schedule [fact sheet] - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 7.08 Pulled for Discussion

MOTION: Jim Trimble moved to approve the consent agenda removing items 7.03 and 7.08. Seconded by Alexis Spiva.

Aye (5) – Spiva, Palmer, Schwarz, Trimble, Dutra
Nay (0)

Motion Carried

- 7.03 Consideration and approval of the Warrant Report [fact sheet] – Jay Stewart, Business Services, Chief Business Official

MOTION: Alexis Spiva moved to approve the Warrant Report. Seconded by Jim Trimble.

Aye (5) – Spiva, Palmer, Schwarz, Trimble, Dutra
Nay (0)

Motion Carried

- 7.08 Consideration and approval of Intel PC Pals Email Mentoring Program Contract [fact sheet] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven Director OnLine/Ed Tech

MOTION: Elaine Palmer moved to approve the Intel PC Pals Email Mentoring Program. Seconded by Jim Trimble.

Aye (5) – Spiva, Palmer, Schwarz, Trimble, Dutra
Nay (0)

Motion carried

8. INFORMATION/DISCUSSION/ACTION

"ACTION": Indicates items the Board has seen previously

"Action": Indicates items the Board is seeing for the first time

8.01 MOVED to Section 2.0

8.02 MOVED to Section 5.1

8.03 Information/Discussion/Action

Consideration and approval of the Contract Roxanne Regules, Assistant Superintendent, Administrative Services/Chief Operations Officer [fact sheet] - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- Cynthia Wood discussed the hiring process and announced Roxanne Regules as the chosen candidate.

MOTION: Elaine Palmer moved to approve the Contract of Roxanne Regules. Seconded by Jim Trimble.

Aye (4) – Palmer, Schwarz, Trimble, Dutra

Nay (1) - Spiva

Motion Carried

8.04 Information/Discussion/Action

Consideration of Future Agenda Items [fact sheet] - Horizon Charter School Governing Board

- Elaine Palmer asked for a detailed financial layout for tracking purposes that indicates where payments fall according to what was previously approved where funding was not spent in one lump sum.
- Jim Trimble asked that Carin Contreras keep track of and provide frequent updates of the various pilot programs for student performance.
- Elaine Palmer asked for a parent survey that could be used to gauge which programs do and do not work for parents.
- Alexis Spiva wants to discuss the Mobile Learning Lab and how it was to be utilized and its expectations during non-covid times.
- Elaine asked the Superintendent for a monthly breakdown of superstar staff, different departments and what is happening, and who is a rock star.

9. INFORMATION/ DISCUSSION

9.01 Information/Discussion

Student Performance Update - Pilot Programs, Zearn Agreement, Zearn Quote; Ready Math; Ready Classroom; HCS Edgenuity - [fact sheet] - Carin Contreras Assistant Superintendent,

Educational Services/Chief Academic Officer; /Caitlin Hartman, Director of Curriculum, Instruction & Professional Learning

- Cynthia Wood updated the board on student performance and will have an update at each Board meeting.
- Carin Contreras presented Pilot Programs; Zearn, Ready Math/Classroom, and Edgenuity.

9.02 Information/Discussion of the PLC Big Picture [fact sheet] - Carin Contreras Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction & Professional Learning

- Carin Contreras presented the PLC Big Picture

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE MEETING DATES

- December 10, 2020 – Special Meeting - Governance Board Workshop
- December 17, 2020 – Regular Meeting of the Governing Board
- January 21, 2021 – Regular Meeting of the Governing Board
- February 18, 2021 – Regular Meeting of the Governing Board
- February 25, 2021 – Special Meeting - Board Workshop Topic to be Announced
- March 18, 2021 – Regular Meeting of the Governing Board
- April 15, 2021 – Regular Meeting of the Governing Board
- May 20, 2021 – Regular Meeting of the Governing Board
- June 17, 2021 – Regular Meeting of the Governing Board

11. ADJOURNMENT – 8:31 p.m.