



REGULAR MEETING OF THE GOVERNING BOARD AGENDA

Date: **Thursday, November 19, 2020**

Venue: Some members of the Board have chosen to meet face-to-face at the Nicolaus Board room and will follow social distancing practices. Other Board members, presenters and attendees may join with zoom as usual.

Join Zoom Meeting via your Desktop:

[Click Here to Join Zoom Meeting via Desktop](#)

Meeting ID: 794 833 892

Password: 651634

Join Zoom Meeting via your Mobile Device:

1-669-900-6833 (PST)

Meeting ID: 794 833 892

REGULAR BUSINESS MEETING 4:30 P.M. START

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- HCS Governing Board President/Education Representative: Joe Dutra
- Parent Representative: Elaine Palmer
- Parent Representative: Alexis Spiva
- Western Placer Unified School District, Community Representative: Jim Trimble
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

This portion of the Meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Please click on the link below to submit a online speaker card. Speaker Cards are to be submitted online before the start of the meeting.

[Click Here for Online Speaker Card Form](#)

4:35 P.M.

3. CLOSED SESSION

- 3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews
- 3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Jay Stewart, Business Services/Chief Business Official
Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer
Kathleen Waffle, Gifted, Talented, and High Achieving Administrator
- 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:30 P.M.

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

- 4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:

Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews

- 4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
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Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

5. STUDENT PRESENTATION

- 5.1 Student Presentation – [Social Studies \[fact sheet\]](#) - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Mickie Giacomini, Parent Liaison

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

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6.02 HCEA (Horizon Certificated Employees Association)

- No statement submitted.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement submitted.

6.04 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

7.01 Consideration and approval of Meeting Minutes

- [October 27, 2020 Special Meeting Minutes](#)
- [October 29, 2020 Special Meeting Minutes](#)
- [November 12, 2020 Special Meeting Minutes](#)

7.02 Consideration and approval of the [Enrollment Report](#) [fact sheet] – Jay Stewart, Business Services, Chief Business Official

7.03 Consideration and approval of the [Warrant Report](#) [fact sheet] – Jay Stewart, Business Services, Chief Business Official

7.04 Consideration and approval of the [Certificated Personnel Report](#) [fact sheet] – Kevin Brown, Interim Human Resources Administrator; Roxanne Regules, Human Resources Support Services

7.05 Consideration and approval of the [Classified Personnel Report](#) [fact sheet] – Kevin Brown, Interim Human Resources Administrator; Roxanne Regules, Human Resources Support Services

7.06 Consideration and approval of [Senior Executive Assistant Job Description](#) [fact sheet] – Kevin Brown Interim Human Resources Administrator; Roxanne Regules, Human Resources Support Services

7.07 Consideration and approval of [Confidential Salary Schedule](#) [fact sheet] - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

7.08 Consideration and approval of [Intel PC Pals Email Mentoring Program](#) Contract [fact sheet] - Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven Director OnLine/Ed Tech

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: *Indicates items the Board has seen previously*

“Action”: *Indicates items the Board is seeing for the first time*

8.01 Information/Discussion/Action

Oath of Office – Maria (Nina) Schwarz, Parent Representative – Horizon Charter Schools
2020/2021 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

8.02 Information/Discussion/Action

Consideration of the Social Studies - [Monitoring Report](#) [[fact sheet](#)]- Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer; Lizette Sweiven, Regional Lead

8.03 Information/Discussion/Action

Consideration and approval of the [Contract](#) Roxanne Regules, Assistant Superintendent, Administrative Services/Chief Operations Officer [[fact sheet](#)] - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

8.04 Information/Discussion/Action

Consideration of Future Agenda Items [[fact sheet](#)]- Horizon Charter School Governing Board

9. INFORMATION/ DISCUSSION

9.01 Information/Discussion

Student Performance Update - Pilot Programs, [Zearn Agreement](#), [Zearn Quote](#); [Ready Math](#); [Ready Classroom](#); [HCS Edgenuity](#) - [[fact sheet](#)] - Carin Contreras Assistant Superintendent, Educational Services/Chief Academic Officer; /Caitlin Hartman, Director of Curriculum, Instruction & Professional Learning

9.02 Information/Discussion of the [PLC Big Picture](#) [[fact sheet](#)] - Carin Contreras Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction & Professional Learning

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE MEETING DATES

- December 10, 2020 – Special Meeting - Governance Board Workshop
- December 17, 2020 – Regular Meeting of the Governing Board
- January 21, 2021 – Regular Meeting of the Governing Board
- February 18, 2021 – Regular Meeting of the Governing Board
- February 25, 2021 – Special Meeting - Board Workshop Topic to be Announced
- March 18, 2021 – Regular Meeting of the Governing Board
- April 15, 2021 – Regular Meeting of the Governing Board
- May 20, 2021 – Regular Meeting of the Governing Board
- June 17, 2021 – Regular Meeting of the Governing Board

11. ADJOURNMENT

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the Meeting.

Backup materials for this Agenda are available at the Horizon Charter School Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

Members of the public may submit a written request for the entire agenda packet to:

Horizon Charter School Board Secretary

PO Box 489000

Lincoln, CA 95648

The request must be submitted 10 working days prior to the Meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1

This Agenda is posted at least 72 hours in advance of the Meeting on the Horizon Charter Schools Website: horizoncharterschools.org. The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5200

*Please note: items on the Agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.