



**SPECIAL MEETING OF THE GOVERNING BOARD
ADOPTED MINUTES**

Date: **Wednesday, May 06, 2020**

Venue: **Join Zoom Meeting via your Desktop:**
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**SPECIAL BUSINESS MEETING
6:30 P.M. START**

1. CALL TO ORDER - 6:33 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

- X Education Representative: Joe Dutra
- Community Representative: Vacant
- X Parent Representative: Alexis Spiva
- X Parent Representative: Elaine Palmer
- X Parent Representative: Thomas Cascaddan

2. COMMUNICATION FROM THE PUBLIC

In accordance with Government Code Section 54954.3, because this is a special meeting, public comment is limited to the subject(s) described in this Agenda.

- Jalaine Morgan addressed the Governing Board regarding the Consent Agenda and Master Calendar.

3. CLOSED SESSION

- None

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

- None

5. STUDENT PRESENTATION

- None

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

In accordance with Government Code Section 54954.3, because this is a special meeting, public comment is limited to the subject(s) described in this Agenda.

- Jalaine Morgan addressed the Governing Board regarding the consent agenda process, teacher calendar, and, master agreement.

6.02 HCEA (Horizon Certificated Employees Association)

- No statement.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement.

6.04 Interim Assistant Superintendent, Business Services/ Chief Business Official – Yvonne Allen

- Deferred, no statement at this time.

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

- Deferred statement towards the end of the meeting.

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- None

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: *Indicates items the Board has seen previously*

“Action”: *Indicates items the Board is seeing for the first time*

8.01 Information/Discussion/Action

Consideration and approval of the Horizon Charter School Community Representative [fact sheet] Vacancy – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Cynthia Wood read a letter from Scott Leaman, Western Placer Unified School District, to the Governing Board.
- V. Garmay addressed the Governing Board regarding not voting a 5th member to the Board.

MOTION: Joe Dutra moved to appoint Michelle Schuetz as the Community Representative. Seconded by Elaine Palmer.

Thomas Cascaddan – No

Joe Dutra – Aye

Elaine Palmer – Aye

Alexis Spiva – No

Motion rejected.

8.02 Consideration and approval of the Horizon Charter School 2020/2021 School Calendar [fact sheet] – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

MOTION: Alexis Spiva moved to approve the HCS 2020/2021 School Calendar. Seconded by Joe Dutra.

Thomas Cascaddan – Aye

Joe Dutra – Aye

Elaine Palmer – Aye

Alexis Spiva – Aye

Motion carried.

8.03 Consideration and approval of the Sutter Health Plus Insurance Renewals Active and Retiree [fact sheet] – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

MOTION: Alexis Spiva moved to approve the Sutter Health Plus Insurance Renewals Active and Retiree. Seconded by Elaine Palmer.

Thomas Cascaddan – Aye

Joe Dutra – Aye

Elaine Palmer – Aye

Alexis Spiva – Aye

Motion carried.

- 8.04 Consideration and approval of the Western Health Advantage Insurance Renewals Active and Retiree [fact sheet] – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

MOTION: Alexis Spiva moved to approve the Western Health Advantage Insurance Renewals Active and Retiree 8.04. Seconded by Thomas Cascaddan.

Thomas Cascaddan – Aye

Joe Dutra – Aye

Elaine Palmer – Aye

Alexis Spiva – Aye

Motion carried.

- 8.05 Information/Discussion/Action
Consideration and approval of Horizon Charter School Operations for the 2020/2021 School Year Fact Sheet – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

MOTION: Joe Dutra moved to approve 8.05 authorizing Horizon Charter Schools operations for the 2020/2021 School Year to continue virtual learning for the Fall Semester through December 2020. Seconded by Thomas Cascaddan.

Thomas Cascaddan – Aye

Joe Dutra – Aye

Elaine Palmer – Aye

Alexis Spiva – Aye

Motion carried.

- 8.06 Consideration and approval of the HP Chromebooks [fact sheet] Purchase in the amount of \$377,712.50 – Yvonne Allen, Director of Business, Interim Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor

MOTION: Joe Dutra moved to approve 8.06 the purchase of HP Chromebooks. Seconded by Elaine Palmer.

Thomas Cascaddan – Aye

Joe Dutra – Aye

Elaine Palmer – Aye

Alexis Spiva – Abstain

Motion carried.

- 8.07 Information/Discussion/Action
Consideration and approval of the the Schedule #2 Staff Equipment Buyout [fact sheet] in that amount of \$74,123.00 - Yvonne Allen, Director of Business, Interim Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor

MOTION: Elaine Palmer moved to approve 8.07 Schedule #2 Staff Equipment Buyout. Seconded by Joe Dutra.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – No

Motion carried.

- 8.08 Information/Discussion/Action
Consideration and approval of the SmartSpot 8800 Series [fact sheet] Purchase in the amount of \$73,975.89– Yvonne Allen, Director of Business, Interim Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor

MOTION: Joe Dutra moved to approve 8.08 the purchase SmartSpot 8800 Series. Seconded by Elaine Palmer.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

- 8.09 Consideration and approval of the California state-approved and mandated Technical Assistance Facilitator MOU_ [fact sheet] for the Special Education disproportionate study- no less than 10 hours at an hourly rate of \$100.– Kelly Collins, Assistant Superintendent of Educational Services/Chief Academic Officer; Lezley Holmes, Director of Special Education

MOTION: Alexis Spiva moved to approve 8.09. Seconded by Elaine Palmer.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

- 8.10 Consideration and approval of the Exchange Point International/Webfeedback.com [fact sheet] for \$1,275.00 – Kelly Collins, Assistant Superintendent of Educational Services/Chief Academic Officer

MOTION: Alexis Spiva moved to approve 8.10 Exchange Point International/Webfeedback.com. Seconded by Thomas Cascaddan.

Thomas Cascaddan – Aye

Joe Dutra – Aye

Elaine Palmer – Aye

Alexis Spiva – Aye

Motion carried.

- 8.11 Consideration and approval of the Lumos Learning SBAC Online Test Prep for Math & ELA [fact sheet] – Kelly Collins, Assistant Superintendent of Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction & Professional Learning

MOTION: Alexis Spiva moved to approve 8.11. Seconded by Joe Dutra.

Thomas Cascaddan – Aye

Joe Dutra – Aye

Elaine Palmer – Aye

Alexis Spiva – Aye

Motion carried.

- 8.12 Consideration and approval of the Facility Rental-William Jessup University [fact sheet] for Teacher and All Staff Inservices on August 11, 2020, and August 13, 2020, in an amount not to exceed \$1,938 - Kelly Collins, Assistant Superintendent of Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning

MOTION: Joe Dutra moved to approve 8.12. Seconded by Alexis Spiva.

Thomas Cascaddan – Aye

Joe Dutra – Aye

Elaine Palmer – Aye

Alexis Spiva – Aye

Motion carried.

- 8.13 Consideration and approval of the Placer County Office of Education (PCOE) 2018/2021 Epinephrine Auto-Injector Pens [fact sheet] Memorandum of Understanding (MOU) for

the order of, to provide access to epinephrine auto-injector pens per Education Code 49414 as amended by SB 1266 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

MOTION: Alexis Spiva moved to approve 8.13. Seconded by Thomas Cascaddan.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

- 8.14 Consideration and approval of the Placer County Office of Education (PCOE) 2020/2021 Fingerprint Consortium Memorandum of Agreement [fact sheet] – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

MOTION: Alexis Spiva moved to approve 8.14 the Fingerprint Consortium Memorandum Agreement. Seconded by Joe Dutra.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

- 8.15 Consideration and approval of the Purchase of i-Ready Online Subscriptions for Math and Reading Diagnostic and Instruction [fact sheet] for a total quote of \$18,320. – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum, Instruction and Professional Learning.

MOTION: Alexis Spiva moved to approve 8.15 i-Ready Online Subscriptions for Math and Reading. Seconded by Thomas Cascaddan.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

- 8.16 Consideration and approval of the School Pathways Archiving Addendum Contract [fact sheet] in an estimated amount of \$12,000. – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; JaDene Jones, Director of Operations

MOTION: Alexis Spiva moved to approve 8.16 School Pathways Addendum Contract. Seconded by Joe Dutra.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

- 8.17 Consideration and approval of the School Pathways Digital Signature Contract [fact sheet] in the amount of a One-Time Setup Fee of \$350.00- Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; Cat Kaslan, Regional Administrator

MOTION: Joe Dutra moved to approve 8.17 School Pathways Digital Signature Contract. Seconded by Alexis Spiva.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

- 8.18 Consideration and approval of the CODESP Human Resources Tool 2020/2021_[fact sheet] – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

MOTION: Elaine Palmer moved to approve CODESP Human Resources Tool 2020/2021. Seconded by Joe Dutra.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

- 8.19 Consideration and approval of the Acellus New Math Curriculum [fact sheet] in the amount of \$114,000.– Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning and Educational Technology

- Victoria Garmy address the Governing Board regarding parent choice and student achievement.

MOTION: Alexis Spiva moved to approve 8.19 Acellus New Math Curriculum.
Seconded by Thomas Cascaddan.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

- 8.31 Consideration and approval of the OPS Purchasing Database [fact sheet] - Yvonne Allen, Director of Business, Interim Chief Business Official - **MOVED**

MOTION: Thomas Cascaddan moved to approve 8.31. Seconded by Joe Dutra.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

- 8.20 Consideration and approval of the Acellus Other Renewal [fact sheet] in the amount of \$90,000.00– Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning and Educational Technology

MOTION: Alexis Spiva moved to approve 8.20 Acellus Other Renewal. Seconded by Joe Dutra.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

- 8.21 Consideration and approval of the ALEKS One (1) Year Renewal [fact sheet] of 20 Licenses in the amount of \$900.00 – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning and Educational Technology

MOTION: Alexis Spival moved to approve 8.21 ALEKS One Year Renewal.
Seconded by Thomas Cascaddan.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

- 8.22 Consideration and approval of the Brain Pop Annual Renewal [fact sheet] in the amount of \$7,920.00– Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning and Educational Technology

MOTION: Alxis Spiva moved to approve 8.22 Brain Pop Annual Renewal. Seconded by Joe Dutra.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

- 8.23 Consideration and approval of the Purchase of Online Subscriptions for State Required Sexual Education Curriculum (Positive Prevention Plus) [fact sheet] in the amount of \$600.00– Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning

MOTION: Thomas Cascaddan moved to approve 8.23. Seconded by Alexis Spiva.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

- 8.24 Consideration and approval of the Edmentum CTE Renewal [fact sheet] in the amount of \$30,800.00– Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning and Educational Technology

MOTION: Alexis Spiva moved to approve 8.24. Seconded by Thomas Cascaddan.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye

Alexis Spiva – Aye

Motion carried.

- 8.25 Consideration and approval of the Edmentum Eggs Renewal [fact sheet] for the 2020/2021 School Year in the amount of \$4,820.00– Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning and Educational Technology

MOTION: Joe Dutra moved to approve 8.25 Edmentum Eggs Renewal. Seconded by Thomas Cascaddan.

Thomas Cascaddan – Aye

Joe Dutra – Aye

Elaine Palmer – Aye

Alexis Spiva – Aye

Motion carried.

- 8.26 Consideration and approval of the Hoonuit Renewal [fact sheet] in the amount of \$7,147.00– Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning and Educational Technology

MOTION: Alexis Spiva moved to approve 8.26 Hoonuit Renewal. Seconded by Elaine Palmer.

Thomas Cascaddan – Aye

Joe Dutra – Aye

Elaine Palmer – Aye

Alexis Spiva – Aye

Motion carried.

- 8.27 Consideration and approval of the Pearson Digital Spanish Annual Renewal [fact sheet] for Levels 1,2 & 3 in the amount of \$3,620.65– Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning and Educational Technology

MOTION: Thomas Cascaddan moved to approve 8.27. Seconded by Alexis Spiva.

Thomas Cascaddan – Aye

Joe Dutra – Aye

Elaine Palmer – Aye

Alexis Spiva – Aye

Motion carried.

- 8.28 Consideration and approval of the Read Live Annual Renewal [fact sheet] in the amount of \$550.00– Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning and Educational Technology

MOTION: Alexis Spiva moved to approve 8.28 Read Live Annual Renewal. Seconded by Thomas Cascaddan.

Thomas Cascaddan – Aye

Joe Dutra – Aye

Elaine Palmer – Aye

Alexis Spiva – Aye

Motion carried.

- 8.29 Consideration and approval of the Purchase of Rosetta Stone [fact sheet] Annual Online Foreign Language, Subscriptions in the amount of \$4,650.00– Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning

MOTION: Alexis Spiva moved to approve 8.29 Rosetta Stone. Seconded by Joe Dutra.

Thomas Cascaddan – Aye

Joe Dutra – Aye

Elaine Palmer – Aye

Alexis Spiva – Aye

Motion carried.

- 8.30 Consideration and approval of the TurnItIn Renewal [fact sheet] in the amount of \$4,055.00 – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning and Educational Technology

MOTION: Thomas Cascaddan moved to approve 8.30. Seconded by Alexis Spiva.

Thomas Cascaddan – Aye

Joe Dutra – Aye

Elaine Palmer – No

Alexis Spiva – Aye

Motion carried.

- 8.31 Consideration and approval of the [OPS Purchasing Database](#) [[fact sheet](#)] - Yvonne Allen, Director of Business, Interim Chief Business Official

MOTION: Thomas Cascaddan moved to approve the OPS Purchasing Database.
Seconded by Joe Dutra.

Thomas Cascaddan – Aye
Joe Dutra – Aye
Elaine Palmer – Aye
Alexis Spiva – Aye

Motion carried.

9. INFORMATION/ DISCUSSION

- None

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE MEETING DATES

- May 21, 2020 – Regular Meeting of the Governing Board
- June 18, 2020 – Regular Meeting of the Governing Board

11. ADJOURNMENT – **10:54 PM**