



**SPECIAL MEETING OF THE GOVERNING BOARD  
ADOPTED MINUTES**

Date: **Thursday, September 3, 2020**

Venue: Some members of the Board have chosen to meet face-to-face at the Nicolaus Board room and will follow social distancing practices. Other Board members, presenters and attendees may join with zoom as usual.

**SPECIAL BUSINESS  
MEETING  
4:00 P.M. START**

1. CALL TO ORDER – Horizon Charter Schools  
Board Room PLEDGE OF ALLEGIANCE

ROLL CALL

- X - Education Representative: Joe Dutra, HCS Governing Board President
- X - Parent Representative: Alexis Spiva
- X - Parent Representative: Elaine Palmer
- Absent - Parent Representative: Thomas Cascaddan
- X - Western Placer Unified School District, Community Representative: Jim Trimble

2. COMMUNICATION FROM THE PUBLIC

- None

3. INFORMATION/DISCUSSION

- 3.01 BOARD GOVERNANCE WORKSHOP – RALPH M. BROWN ACT (“BROWN ACT”) and Board Governance

Kathleen Daugherty, MOMNI CAFÉ, LLC  
Michael Leydon, MOMNI CAFÉ, LLC

- The Board will receive a presentation, and engage in discussion regarding the Brown Act, Board Governance, and related topics.
- Kathleen Daugherty and Michael Leydon presented the Ralph M. Brown Act and Board Governance to the Board.

**7:15 P.M. START**

4. CLOSED SESSION – Horizon Charter School Board Room, 2800 Nicolaus Road, #100, Lincoln, CA 95648

- 4.01 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)  
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
(Government Code Section 54956.9(d)(1))  
Dale R. Kuykendall, ESQ, Jackson Lewis, P.C.  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer  
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP
- 4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer  
Lindsay Moore, ESQ, Kingsley Bogard, LLP
- 4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 4.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)  
Horizon Charter Schools Governing Board  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP

**10:00 P.M.**

5. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

- 5.01 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)  
CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION  
(Government Code Section 54956.9(d)(1))

Dale R. Kuykendall, ESQ, Jackson Lewis, P.C.  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- No action taken

5.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

Cynthia Wood, EdD, Superintendent/Chief Executive Officer  
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP

- No action taken

5.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

Cynthia Wood, EdD, Superintendent/Chief Executive Officer  
Lindsay Moore, ESQ, Kingsley Bogard, LLP

- No action taken

5.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- Direction given to Superintendent

5.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Direction given to Superintendent

5.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)

Horizon Charter Schools Governing Board  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP

- Direction given to Superintendent

6. STUDENT PRESENTATION

- None

7. REPORTS AND COMMUNICATION

- None

8. CONSENT AGENDA

- None

9. INFORMATION/DISCUSSION

- None

10. INFORMATION/ DISCUSSION

10.01 Learning Continuity and Attendance Plan [fact sheet] - Carin Contreras Assistant Superintendent, Educational Services/Chief Academic Officer

- Carin Contreras presented the Learning Continuity and Attendance Plan to the Board. All questions were held until the completion of this item at the September 17, 2020 Governing Board meeting.

11. GOVERNING BOARD

11.01 BOARD MEMBER REPORTS/COMMENT

- The Board discussed moving the October 1, 2020 Board Workshop to either October 22nd or 29<sup>th</sup>, to discuss the Governance Handbook and Board goals.

11.02 FUTURE MEETING DATES:

- September 17, 2020 – Regular Meeting of the Governing Board
- October 1, 2020 – Board Workshop Topic to be Announced
- October 15, 2020 – Regular Meeting of the Governing Board
- November 19, 2020 – Regular Meeting of the Governing Board
- December 17, 2020 – Regular Meeting of the Governing Board
- January 21, 2021 – Regular Meeting of the Governing Board
- February 18, 2021 – Regular Meeting of the Governing Board
- February 25, 2021 – Board Workshop Topic to be Announced
- March 18, 2021 – Regular Meeting of the Governing Board
- April 15, 2021 – Regular Meeting of the Governing Board
- May 20, 2021 – Regular Meeting of the Governing Board
- June 17, 2021 – Regular Meeting of the Governing Board

12. ADJOURNMENT – 10:39 p.m.