



**SPECIAL MEETING OF THE GOVERNING BOARD  
ADOPTED MINUTES**

Date: **Thursday, February 27, 2020**

Main Meeting: Citrus Heights Community Center  
6300 Fountain Square Drive  
East Flex Rooms A,B,C & D  
Citrus Heights, CA 95611

Satellite Location: Horizon Charter School Board Room  
2800 Nicolaus Road, #100  
Lincoln, CA 95648

Satellite Location: Horizon Charter School  
Roseville Learning Center  
911 Reserve Drive  
Roseville, CA 95678

**SPECIAL BUSINESS MEETING  
4:30 PM START**

1. CALL TO ORDER– Citrus Heights Community Center, East Flex Rooms A, B, C & D  
PLEDGE OF ALLEGIANCE

ROLL CALL

- X Education Representative: Joe Dutra
- Community Representative: Vacant
- X Parent Representative: Alexis Spiva
- X Parent Representative: Elaine Palmer
- X Parent Representative: Thomas Cascaddan

2. COMMUNICATION FROM THE PUBLIC

- None

**4:35 PM 4:35 PM**

3. CLOSED SESSION – Citrus Heights Community Center, 6300 Fountain Square Drive, North Flex Room A, Citrus Heights, CA 95611

3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer  
JaDene Jones, Director of Operations

3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Horizon Learning Center Negotiators:

Chip Eady, ESQ, Procopio Law Firm

Aiko Yamakawa, ESQ, Procopio Law Firm

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Kevin Sheehan, Kidder & Matthews

3.03 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)

Horizon Charter Schools Governing Board

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**6:30 PM** 6:34 PM

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following

4.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer  
JaDene Jones, Director of Operations

- No action taken.

4.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Horizon Learning Center Negotiators:

Chip Eady, ESQ, Procopio Law Firm

Aiko Yamakawa, ESQ, Procopio Law Firm

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Kevin Sheehan, Kidder & Matthews

- No action taken.

4.03 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)

Horizon Charter Schools Governing Board

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- No discussion.

5. STUDENT PRESENTATION

- None

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

- None

6.02 HCEA (Horizon Certificated Employees Association)

- No statement submitted.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement submitted.

6.04 Interim Assistant Superintendent, Business Services/ Chief Business Official – Yvonne Allen

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

7. CONSENT AGENDA

- None

8. INFORMATION/DISCUSSION/ACTION

***“ACTION”:*** *Indicates items the Board has seen previously*

***“Action”:*** *Indicates items the Board is seeing for the first time*

8.01 Information/Discussion/Action

Consideration of the Horizon Charter School Community Representative Interviews – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Cynthia Wood read a letter to the Board from Scott Leaman, Western Placer Unified School District.
- Paul Thompson, ESQ, stated that Article 3, Section 3 of the Bylaws state that if a Community Representative is not found within three (3) months, the Board may elect to interview a Parent Representative for the vacancy. It is optional, not mandatory.

**MOTION:** Joe Dutra moved to nominate Candidate #1 for the Community Representative position. Seconded by Elaine Palmer.

Thomas Cascaddan - NAY

Joe Dutra – AYE

Elaine Palmer - AYE  
Alexis Spiva - NAY

**Motion Rejected**

**MOTION:** Elaine Palmer moved to nominate Candidate #2 for the Community Representative position. Seconded by Joe Dutra.

Thomas Cascaddan - NAY  
Joe Dutra – AYE  
Elaine Palmer - AYE  
Alexis Spiva - NAY

**Motion Rejected**

**MOTION:** Thomas Cascaddan moved to bring back the two (2) interviewees and open the running to the current Parent Representative candidate as well as additional candidates. Seconded by Alexis Spiva.

Thomas Cascaddan - AYE  
Joe Dutra – NAY  
Elaine Palmer - NAY  
Alexis Spiva - AYE

**Motion Rejected**

8.02 Information/Discussion/ACTION  
Consideration of the Horizon Charter School Bylaws– Horizon Charter School Governing Board

**MOTION:** Elaine Palmer moved to adopt the Bylaws with additional changes to Section 4D and Article 5 and change the adoption date to 2/27/2020. Seconded by Joe Dutra.

Thomas Cascaddan - NAY  
Joe Dutra – AYE  
Elaine Palmer - AYE  
Alexis Spiva - NAY

**Motion Rejected**

**MOTION:** Alexis Spiva moved to bring back the Bylaws for a vote after revisions are made by legal counsel. Seconded by Thomas Cascaddan.

Thomas Cascaddan - AYE  
Joe Dutra – NAY

Elaine Palmer - NAY  
Alexis Spiva - AYE

**Motion Rejected**

8.03 Information/Discussion/ACTION  
Consideration of the Personnel Subcommittee – Cynthia Wood, EdD,  
Superintendent/Chief Executive Officer

- Removed from Agenda.

8.04 Information/Discussion/ACTION  
Consideration of the Horizon Charter School Governance Handbook- Cynthia Wood,  
EdD, Superintendent/Chief Executive Officer

- Removed from Agenda.

9. INFORMATION/ DISCUSSION

- None

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE AGENDA ITEMS

- J. Dutra suggested topic time limits on deliberations.
- A. Spiva asked if action items should be moved to the discussion only section of the Agenda as has happened in the past. Paul Thompson, ESQ, stated that if it is an action item, it stays as an action item.
- March 19, 2020 – Regular Meeting of the Governing Board
- April 23, 2020 – Regular Meeting of the Governing Board

11. ADJOURNMENT 10:26 PM