



**REGULAR MEETING OF THE GOVERNING BOARD
ADOPTED MINUTES**

Date: **Thursday, September 17, 2020**

Venue: Some members of the Board have chosen to meet face-to-face at the Nicolaus Board room and will follow social distancing practices. Other Board members, presenters and attendees may join with zoom as usual.

**REGULAR BUSINESS MEETING
4:30 P.M. START**

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

X Education Representative: Joe Dutra
X Parent Representative: Alexis Spiva
X Parent Representative: Elaine Palmer
Absent Western Placer Unified School District, Community Representative: Jim Trimble - Absent

2. COMMUNICATION FROM THE PUBLIC

- None

4:35 P.M.

3. CLOSED SESSION

3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Horizon Learning Center Negotiators:

Chip Eady, ESQ, Procopio Law Firm
Aiko Yamakawa, ESQ, Procopio Law Firm
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews

3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957) Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:30 P.M.

4. ADJOURN TO OPEN SESSION – **6:31p.m.**

- Jim Trimble joined closed session; however, he is not present for open session.

The Governing Board will disclose any action taken in Closed Session regarding the following:

- 4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Horizon Learning Center Negotiators:

Chip Eady, ESQ, Procopio Law Firm

Aiko Yamakawa, ESQ, Procopio Law Firm

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Kevin Sheehan, Kidder & Matthews

- No action taken

- 4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- No action taken

- 4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Direction given to the Superintendent

4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- Direction given to the Superintendent

4.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Direction given to the Superintendent

4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957) Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- No Discussion

5. STUDENT PRESENTATION

- None

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

- Communication from the public received from: Jalaine Morgan and Vicki Hillier:
 - Thank you to staff and teachers
 - Budget
 - Evaluation of Montessori and Learning Center
 - Lack of funding for excess students
 - Computer pick-ups

6.02 HCEA (Horizon Certificated Employees Association)

- Vicki Hillier:
 - HCEA filed unfair practice charge with PERB

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement given

6.04 Business Support Services, Jay Stewart

- Jay Stewart deferred to 8.03

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

- Cynthia Wood addressed the Board on the following topics:
 - Board vacancy Parent Representative
 - Acellus
 - COVID-19

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

7.01 Consideration and approval of Meeting Minutes

The minutes from January 23, 2020 through September 3, 2020 will be discussed by the Board as item 8.06 to establish formatting and content. These minutes will then be brought forth to the October 15, 2020 Governing Board meeting for approval.

7.02 Consideration and approval of the Enrollment Report [fact sheet] – Jay Stewart, Business Support Services

7.03 Consideration and approval of the Warrant Report [fact sheet] – Jay Stewart, Business Support Services

7.04 Consideration and approval of the Certificated Personnel Report [fact sheet] – Kevin Brown, Interim Human Resources Administrator; Roxanne Regules, Human Resources Support Services

7.05 Consideration and approval of the Classified Personnel Report [fact sheet] – Kevin Brown, Interim Human Resources Administrator; Roxanne Regules, Human Resources Support Services

7.06 Consideration and approval of Job Description [fact sheet] – Kevin Brown, Interim Human Resources Administrator; Roxanne Regules, Human Resources Support Services

7.07 Consideration and approval of the School Pathways CalPads Contract Renewal in the amount of \$16,500 [fact sheet] - Carin Contreras Assistant Superintendent, Educational Services/Chief Academic Officer; Cat Kaslan

7.08 Consideration and approval of the DTS License Renewal in the amount of \$595 [fact sheet] - Carin Contreras Assistant Superintendent, Educational Services/Chief Academic Officer; Cat Kaslan

- 7.09 Consideration and approval of the Let Me LLC, Physical Therapy Service Agreement at a rate of \$120.00 per hour as defined in attachment A. [fact sheet] - Carin Contreras Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Director Special Education
- 7.10 Consideration and approval of the Placer County of Education (PCOE) Memorandum of Understanding (MOU) of Teacher Induction Renewal at a cost of \$4,100 per new teacher not to exceed \$36,900. [fact sheet] - Carin Contreras Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Curriculum, Instruction, Professional Learning
- 7.11 Consideration and approval of the Read 180 ELA Intervention Pilot for Grades 4 – 12 Renewal in the amount of \$4,179 [fact sheet] - Carin Contreras Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Curriculum, Instruction, Professional Learning
- 7.12 Consideration and approval of the High School Intervention Materials, Support Coach from School Specialty Renewal – in the amount of \$3,698 [fact sheet] - Carin Contreras Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Curriculum, Instruction, Professional Learning

- Items 7.03 and 7.06 were pulled from the consent agenda.

Motion: Elaine Palmer moved to approve the consent agenda minus items 7.03 and 7.06, Seconded by Alexis Spiva.

Joe Dutra: Aye

Elaine Palmer: Aye

Alexis Spiva: Aye

Jim Trimble: Absent

Motion Carried

- Item 7.03
 - Attorney fees fall into 4 primary categories: Union Negotiations, Special Education, Governing Board support, Lease Agreements/Contracts.
 - Alexis - Right Angle charge for June 15th for services, what were services?
 - Alexis – Verification of charges regarding Talford Bramer, how did we pay for rent then not pay for it?
 - Elaine – asked for \$90,000 clarification on Acellus.
- Jim Trimble rejoined open session

MOTION: Alexis Spiva moved to pass item 7.03, the Warrant Report. Seconded by Jim Trimble.

Joe Dutra: Aye

Elaine Palmer: Aye

Alexis Spiva: Aye

Jim Trimble: Aye

Motion Carried

- Item 7.06

MOTION: Elaine Palmer moved to approve item 7.06 Job Description not to exceed three (3) positions and a stipend not to exceed \$4,000. Seconded by Jim Trimble.

Joe Dutra: Aye

Elaine Palmer: Aye

Alexis Spiva: Aye

Jim Trimble: Aye

Motion Carried

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: Indicates items the Board has seen previously

“Action”: Indicates items the Board is seeing for the first time

8.01 Information/Discussion/Action

Consideration and approval of the Horizon Certificated Employees Association (HCEA) Tentative Agreement 2020/2021 [fact sheet]- Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- None

8.02 Information/Discussion/Action

Consideration and approval of the Horizon Charter Schools Classified Association/California Teachers Association/National Education Association (HCSCA/CTA/NEA) Tentative Agreement 2019/2020 [fact sheet] - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- None

8.03 Information/Discussion/Action

Consideration and approval of the 2019-2020 Unaudited Actuals [fact sheet] - Jay Stewart, Business Support Services

- Jay Stewart presented the 2019-2020 Unaudited Actuals to the Governing Board.
- Alexis Spiva asked to see a 2019-2020 stipend report.

MOTION: Alexis Spiva moved to approve the 2019-2020 Unaudited Actuals as presented. Seconded by Jim Trimble.

Joe Dutra: Aye

Elaine Palmer: Aye

Alexis Spiva: Aye

Jim Trimble: Aye

Motion Carried

8.04 Information/Discussion/Action

Consideration and approval of Resolution No. 091720 Committing to Meet Financial Obligations & Maintain Fiscal Solvency [fact sheet] – Jay Stewart, Business Support Services

- Jay Stewart presented Resolution No. 091720 to the Governing Board.

MOTION: Elaine Plamer moved to approve Resolution No. 091720. Seconded by Jim Trimble.

Joe Dutra: Aye

Elaine Palmer: Aye

Alexis Spiva: Nay

Jim Trimble: Aye

Motion Carried

8.05 Information/Discussion/Action

Consideration and approval of California Assembly Bill 1584 Compliance Letter [fact sheet] - Jay Stewart, Business Support Services

- Jay Stewart presented the California Assembly Bill 1584 Compliance Letter to the Governing Board.

MOTION: Alexis Spiva moved to approve the California Assembly Bill 1584 Compliance Letter. Seconded by Jim Trimble.

Joe Dutra: Aye

Elaine Palmer: Aye

Alexis Spiva: Aye

Jim Trimble: Aye

Motion Carried

8.06 Information/Discussion/Action

Student Performance - Learning Continuity Plan – Slide Presentation - September 3, 2020 - [fact sheet] - Carin Contreras Assistant Superintendent, Educational Services/Chief Academic Officer

- Carin Contreras presented the Learning Continuity Plan to the Governing Board.

MOTION: Alexis Spiva moved to approve the Learning Continuity Plan as presented. Seconded by Jim Trimble.

Joe Dutra: Aye

Elaine Palmer: Aye

Alexis Spiva: Aye

Jim Trimble: Aye

Motion Carried

8.07 Information/Discussion/Action

Governing Board Minutes [fact sheet] – Joe Dutra, HCS Governing Board President

MOTION: Elaine Plamer moved to prepare the Governing Board minutes from January 2020 and going forward with Board actions, directions and requests along with the topic of public comments and the Board reserves the right to revisit this issue at the November 19, 2020 Governign Board meeting. Seconded by Jim Trimble.

Joe Dutra: Aye

Elaine Palmer: Aye

Alexis Spiva: Nay

Jim Trimble: Aye

Motion Carried

8.08 Information/Discussion/Action

Consideration and approval of the Modified COVID-19 Plan for Special Education through December 2020 [fact sheet] - Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Carin Contreras Assistant Superintendent, Educational Services/Chief Academic Officer

- Cynthia Wood presented the Modified COVID-19 Plan for Special Education through December 2020 to the Governing Board.
- The Board asked that this item be brought back to the October 15, 2020 Governing Board meeting.
- Elaine Palmer left the meeting, excused absence

8.09 Information/Discussion/Action

Consideration of Future Agenda Items [fact sheet]- Horizon Charter School Governing Board

- Governing Board budgetary cap limits on consent items
- Budget Advisory Committee

9. INFORMATION/ DISCUSSION

None

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

- None

10.02 FUTURE MEETING DATES

- October 15, 2020 – Regular Meeting of the Governing Board
- October 29, 2020 – Board Workshop –
 - HCS Governing Board Handbook
 - HCS Governing Board Goals
- November 19, 2020 – Regular Meeting of the Governing Board
- December 17, 2020 – Regular Meeting of the Governing Board
- January 21, 2021 – Regular Meeting of the Governing Board
- February 18, 2021 – Regular Meeting of the Governing Board
- February 25, 2021 – Board Workshop Topic to be Announced
- March 18, 2021 – Regular Meeting of the Governing Board
- April 15, 2021 – Regular Meeting of the Governing Board
- May 20, 2021 – Regular Meeting of the Governing Board
- June 17, 2021 – Regular Meeting of the Governing Board

11. ADJOURNMENT – **10:53 p.m.**