



Quality Education through Personalized Learning

**REGULAR MEETING OF THE GOVERNING BOARD
ADOPTED MINUTES**

Date: **Thursday, May 21, 2020**

Venue: **Join Zoom Meeting via your Desktop:**
Click Here to Join Zoom Meeting via Desktop
Meeting ID: 794 833 892
Password: 651634

Join Zoom Meeting via your Mobile Device:
1-669-900-6833 (PST)
Meeting ID: 794 833 892

**REGULAR BUSINESS MEETING
4:30 P.M. START**

1. CALL TO ORDER - 4:30 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

- X Education Representative: Joe Dutra
- Community Representative: Vacant
- X Parent Representative: Alexis Spiva
- X Parent Representative: Elaine Palmer
- X Parent Representative: Thomas Cascaddan

2. COMMUNICATION FROM THE PUBLIC

- None

4:35 P.M. - 4:32 PM

3. CLOSED SESSION

- 3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)
Student #20-01

JaDene Jones, Director of Operations

- 3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
Chip Eady, ESQ, Procopio Law Firm
Aiko Yamakawa, ESQ, Procopio Law Firm
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews
- 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 3.04 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
Eric O’Leary, CEBS, Senior VP of PARS
- 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
Eric O’Leary, CEBS, Senior VP of PARS
- 3.06 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Eric O’Leary, CEBS, Senior VP of PARS
- 3.07 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:30 P.M. – 6:335 PM

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

- 4.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)
Student #20-01
JaDene Jones, Director of Operations
- Direction given to the Superintendent to sign an agreement for dismissal of Student #20-01.
- 4.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
Chip Eady, ESQ, Procopio Law Firm
Aiko Yamakawa, ESQ, Procopio Law Firm
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews
- No action taken.
- 4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- No action taken.
- 4.04 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
Eric O’Leary, CEBS, Senior VP of PARS
- Direction given to the Superintendent.

- 4.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief
Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/Chief
Academic Officer
Eric O’Leary, CEBS, Senior VP of PARS

- Direction given to the Superintendent.

- 4.06 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools
Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief
Operations Officer
Eric O’Leary, CEBS, Senior VP of PARS

- Direction given to the Superintendent.

- 4.07 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section
54957)
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- No action taken.

5. STUDENT PRESENTATION

- None

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

This portion of the Meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, “Speaker Cards,” are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the Meeting.

- Victoria Garmy addressed the Governing Board regarding AB1505 and Board Governance

- 6.02 HCEA (Horizon Certificated Employees Association)
- No statement submitted.
 - Vicki Hillier addressed the Governing Board regarding Consent Agenda process
- 6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
- No statement submitted.
 - Diana Bull addressed the Governing Board regarding the Budget, Negotiation raises and not approving 3-year contracts of the Cabinet members.
- 6.04 Interim Assistant Superintendent, Business Services/ Chief Business Official – Yvonne Allen
- Jay Stewart addressed the Governing Board.
- 6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD
- Congrats to graduates and virtual graduation
 - Laurie Cox Memorial Scholarship Award
 - Elaine Palmer asked that a graduation invite be sent to the Board members

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 7.01 Consideration and approval of the Enrollment Report [fact sheet]– Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.02 Consideration and approval of the Warrant Reports [fact sheet] – Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.03 Consideration and approval of the Certificated Personnel Report [fact sheet]– Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.04 Consideration and approval of the Classified Personnel Report [fact sheet]– Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- MOTION:** Elaine Palmer moved to approve the Consent Agenda. Seconded by Joe Dutra.

Joe Dutra - Aye
Elaine Palmer - Aye
Alexis Spiva - Aye

Motion carried

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: Indicates items the Board has seen previously

“Action”: Indicates items the Board is seeing for the first time

8.01 Information/Discussion/Action

Consideration and approval of the Horizon Charter School Community Representative Vacancy [fact sheet]– Cynthia Wood, EdD, Superintendent/Chief Executive Officer

MOTION: Elaine Palmer moved to appoint Michelle. Seconded by Joe Dutra.

Thomas Cascaddan - Nay
Joe Dutra - Aye
Elaine Palmer - Aye
Alexis Spiva - Nay

Motion rejected

MOTION: Elaine Palmer moved to appoint Patricia. Seconded by Joe Dutra.

Thomas Cascaddan - Nay
Joe Dutra - Aye
Elaine Palmer - Aye
Alexis Spiva - Nay

Motion rejected

~~8.02 Information/Discussion/Action~~

~~Consideration and approval of the Assistant Superintendent, Business Services/Chief Business Official Contract Term of July 1, 2020 through June 30, 2023 [fact sheet]– Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~

~~8.03 Information/Discussion/Action~~

~~Consideration and approval of the Assistant Superintendent, Administrative Services/Chief Operations Officer Contract Extension of July 1, 2020 through June 30, 2023 [fact sheet]– Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~

~~8.04 Information/Discussion/Action~~

~~Consideration and approval of the Assistant Superintendent, Education Services/Chief Academic Officer Contract Extension of July 1, 2020 through June 30, 2023 [fact sheet]– Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~

8.02. 8.03 & 8.04 were moved to the June 2020 Agenda.

8.05 Information/Discussion/Action

Consideration and approval of the Anywhere AC-Plus Charging Carts (10) in the amount of \$15,015.00 [fact sheet] – Yvonne Allen, Director of Business, Interim Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor

MOTION: Joe Dutra moved to retroactively approve the carts. Seconded by Elaine Palmer.

Thomas Cascaddan - Nay

Joe Dutra - Aye

Elaine Palmer - Aye

Alexis Spiva - Nay

Motion rejected

8.06 Information/Discussion/Action

Consideration and approval of the PARS Early Retirement Incentive Program for Unrepresented Employees [fact sheet]– Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- The Board does not have enough information to vote on this item as it will be discussed when the Board returns to closed session this evening.
- The Board returned from closed session at 12:00 a.m.
- Thomas Cascaddan did not return from closed session.

MOTION: Joe Dutra moved to approve the PARS Early Retirement Incentive Program for Unrepresented Employees. Seconded by Elaine Palmer.

Thomas Cascaddan - Absent

Joe Dutra - Aye

Elaine Palmer - Aye

Alexis Spiva - Aye

Motion carried

8.07 Information/Discussion/Action

Consideration and approval of the Format of the Meeting Minutes [fact sheet] – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

MOTION: Alexis Spiva made a motion moving forward to include summary points and include the board motion sheet and leave existing minutes as they are. Seconded by Joe Dutra.

Thomas Cascaddan - Aye
Joe Dutra - Aye
Elaine Palmer - Aye
Alexis Spiva - Aye

Motion carried

8.08 Information/Discussion/Action
Consideration and approval of the Future Agenda Items [\[fact sheet\]](#)- Horizon Charter School Governing Board

- Victoria Garmy addressed the Governing Board regarding Governance and Board behavior and requested topics that will keep the doors open.
- Mobile Learning Unit timeline
- Morale surveys
- Board President
- Remove org chart revisions until further notice
- Monthly academic performance reports
- Bylaws
- Board efficiency

Motion: E. Palmer to move the following items to the June Agenda. Seconded by Joe Dutra.

- AB 1505
- Technology Plan
- Enrollment/Admissions Process
- Gifted, Talented and High Achieving Students

Thomas Cascaddan - Aye
Joe Dutra - Aye
Elaine Palmer - Aye
Alexis Spiva - Aye

Motion carried

Motion: Alexis Spiva moved to have presenters provide their presentation summary talking points to the Board with their materials prior to the meeting. Seconded by Thomas Cascaddan.

Thomas Cascaddan - Aye
Joe Dutra - Nay
Elaine Palmer - Nay
Alexis Spiva - Aye

Motion rejected

- The Board went into Closed session at 9:45 p.m. and will be back at 12:00 a.m.

9. INFORMATION/ DISCUSSION

9.01 Information/Discussion

Discussion of AB 1505 [fact sheet]– Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Moved to the June 2020 Governing Board meeting.

9.02 Information/Discussion

Discussion of the Horizon Charter School Technology Plan [fact sheet] – Yvonne Allen, Director of Business Services/Interim Chief Business Official; Sergio Herrera, IT Administrative Advisor

- Moved to the June 2020 Governing Board meeting.

9.03 Information/Discussion

Discussion of the Enrollment/Admissions Process [fact sheet] – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; JaDene Jones, Director of Operations

- Moved to the June 2020 Governing Board meeting.

9.04 Information/Discussion

Discussion of the Gifted Talented and High Achieving Students Overview [fact sheet]- Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; Kathleen Waffle, Horizon Charter School Parent Educator

- Moved to the June 2020 Governing Board meeting.

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

- Alexis suggested bringing in a mediation group to work with the Board.

10.02 FUTURE MEETING DATES

- June 18, 2020 – Regular Meeting of the Governing Board

11. ADJOURNMENT – 12:20 AM