



**REGULAR MEETING OF THE GOVERNING BOARD
ADOPTED MINUTES**

Date: **Thursday, April 23, 2020**

Venue: **Join Zoom Meeting via your Desktop:**
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REGULAR BUSINESS MEETING
~~4:30 P.M. START~~ **6:30 PM START – 6:40 PM**

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- X Education Representative: Joe Dutra
- Community Representative: Vacant
- X Parent Representative: Alexis Spiva
- X Parent Representative: Elaine Palmer
- X Parent Representative: Thomas Cascaddan

~~2. COMMUNICATION FROM THE PUBLIC~~

4:35 P.M.

~~3. CLOSED SESSION~~

No Closed Session, due to lack of quorum. Meeting started at 6:30 PM.

~~3.01 ADMISSION OF EXPELLED STUDENT(S) (Government Code Section 48918)~~
~~Student #20-01~~
~~JaDene Jones, Director of Operations~~

- ~~3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
_____ Chip Eady, ESQ, Procopio Law Firm
_____ Aiko Yamakawa, ESQ, Procopio Law Firm
_____ Cynthia Wood, EdD, Superintendent/Chief Executive Officer
_____ Kevin Sheehan, Kidder & Matthews~~
- ~~3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
_____ Paul Thompson, ESQ, Fagen, Friedman, & Fulfroft, LLP
_____ Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~
- ~~3.04 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
_____ Paul Thompson, ESQ, Fagen, Friedman, & Fulfroft, LLP
_____ Cynthia Wood, EdD, Superintendent/Chief Executive Officer
_____ Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
_____ Eric O’Leary, CEBS, Senior VP of PARS~~
- ~~3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations – HCEA (Horizon Certificated Employees Association)
_____ Lindsay Moore, ESQ, Kingsley Bogard, LLP
_____ Cynthia Wood, EdD, Superintendent/Chief Executive Officer
_____ Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
_____ Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
_____ Eric O’Leary, CEBS, Senior VP of PARS~~
- ~~3.06 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations – HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
_____ Lindsay Moore, ESQ, Kingsley Bogard, LLP
_____ Cynthia Wood, EdD, Superintendent/Chief Executive Officer
_____ Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
_____ Eric O’Leary, CEBS, Senior VP of PARS~~
- ~~3.07 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
_____ Horizon Charter Schools Governing Board
_____ Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~

6:30 P.M.

~~4. ADJOURN TO OPEN SESSION~~

~~The Governing Board will disclose any action taken in Closed Session regarding the following:~~

~~4.01 ADMISSION OF EXPELLED STUDENT(S) (Government Code Section 48918)~~

~~Student #20-01~~

~~JaDene Jones, Director of Operations~~

~~4.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)~~

~~Horizon Learning Center Negotiators:~~

~~Chip Eady, ESQ, Procopio Law Firm~~

~~Aiko Yamakawa, ESQ, Procopio Law Firm~~

~~Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~

~~Kevin Sheehan, Kidder & Matthews~~

~~4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)~~

~~Paul Thompson, ESQ, Fagen, Friedman, & Fulfroft, LLP~~

~~Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~

~~4.04 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)~~

~~Paul Thompson, ESQ, Fagen, Friedman, & Fulfroft, LLP~~

~~Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~

~~Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer~~

~~Eric O'Leary, CEBS, Senior VP of PARS~~

~~4.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations HCEA (Horizon Certificated Employees Association)~~

~~Lindsay Moore, ESQ, Kingsley Bogard, LLP~~

~~Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~

~~Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer~~

~~Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer~~

~~Eric O'Leary, CEBS, Senior VP of PARS~~

~~4.06 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)~~

~~Lindsay Moore, ESQ, Kingsley Bogard, LLP~~

~~Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~

~~Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer~~

~~Eric O'Leary, CEBS, Senior VP of PARS~~

~~4.07 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)~~

~~Horizon Charter Schools Governing Board~~

~~Cynthia Wood, EdD, Superintendent/ Chief Executive Officer~~

5. STUDENT PRESENTATION

~~5.01 Teacher/Student Presentation History Social Studies Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Lizette Sweiven, Virtual Learning Instruction Teacher; Dan Kealy, Virtual Learning Instruction Teacher~~

- No presentation.

6. REPORTS AND COMMUNICATION - 6:40 PM

6.01 Communication from the Public

This portion of the Meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards," are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the Meeting.

- Jalaine Morgan spoke about the CBO and conflict of interest.

6.02 HCEA (Horizon Certificated Employees Association)

- No statement.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement.

6.04 Interim Assistant Superintendent, Business Services/ Chief Business Official – Yvonne Allen

- Yvonne requested to wait and speak at 8.02

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD.

- Cynthia addressed the Board regarding school starting and virtual learning.

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

7.01 Consideration and approval of Meeting Minutes

- September 12, 2019-Regular Meeting Recap
- September 12, 2019-Regular Meeting
- September 12, 2019-Special Meeting Recap
- September 12, 2019-Special Meeting
- September 19, 2019-Regular Meeting Recap
- September 19, 2019-Regular Meeting
- September 19, 2019-Special Meeting Recap
- September 19, 2019-Special Meeting
- September 26, 2010-Special Meeting Recap
- September 26, 2019-Special Meeting
- October 3, 2019-Special Meeting Recap
- October 3, 2019-Special Meeting
- October 24, 2019-Special Meeting Recap
- October 24, 2010-Special Meeting
- November 7, 2019-Special Meeting Recap
- November 7, 2019-Special Meeting
- December 12, 2019-Special Meeting Recap
- December 12, 2019-Special Meeting
- January 23, 2020-Regular Meeting Recap
- January 23, 2020-Regular Meeting
- January 30, 2020-Regular Meeting Recap
- January 30, 2020-Regular Meeting
- February 20, 2020-Regular Meeting Recap
- February 20, 2020-Regular Meeting
- February 27, 2020-Special Meeting Recap
- February 27, 2020-Special Meeting
- April 2, 2020-Emergency Meeting Recap
- April 2, 2020-Emergency Meeting

MOTION: Elaine Palmer moved to remove January 30, 2020 through April 2, 2020 and approve the remaining minutes. Seconded by Alexis Spiva.

Thomas Cascaddan - AYE

Joe Dutra - AYE

Elaine Palmer - AYE

Alexis Spiva - AYE

Motion carried

- 7.02 Consideration and approval of the Enrollment Report – Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.03 Consideration and approval of the Warrant Reports – Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.04 Consideration and approval of the Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Consideration and approval of the Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Consideration and approval of the California state-approved and mandated Technical Assistance Facilitator MOU for the Special Education disproportionate study- no less than 10 hours at an hourly rate of \$100.– Kelly Collins, Assistant Superintendent of Educational Services/Chief Academic Officer; Lezley Holmes, Director of Special Education
- 7.07 Consideration and approval of the Exchange Point International/Webfeedback.com for \$1,275.00 – Kelly Collins, Assistant Superintendent of Educational Services/Chief Academic Officer
- 7.08 Consideration and approval of the Lumos Learning SBAC Online Test Prep for Math & ELA – Kelly Collins, Assistant Superintendent of Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction & Professional Learning
- 7.09 Consideration and approval of the Facility Rental-William Jessup University for Teacher and All Staff Inservices on August 11, 2020, and August 13, 2020, in an amount not to exceed \$1,938 - Kelly Collins, Assistant Superintendent of Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning
- 7.10 Consideration and approval of the Horizon Charter School 2020/2021 School Calendar – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 7.11 Consideration and approval of the Placer County Office of Education (PCOE) 2018/2021 Epinephrine Auto-Injector Pens Memorandum of Understanding (MOU) for the order of, to provide access to epinephrine auto-injector pens per Education Code 49414 as amended by SB 1266 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 7.12 Consideration and approval of the Placer County Office of Education (PCOE) 2020/2021 Fingerprint Consortium Memorandum of Agreement – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 7.13 Consideration and approval of the Purchase of i-Ready Online Subscriptions for Math and Reading Diagnostic and Instruction for a total quote of \$18,320. – Kelly Collins,

Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum, Instruction and Professional Learning.

- 7.14 Consideration and approval of the School Pathways Archiving Addendum Contract in an estimated amount of \$12,000. – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; JaDene Jones, Director of Operations
- 7.15 Consideration and approval of the Sutter Health Plus Insurance Renewals Active and Retiree– Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.16 Consideration and approval of the Western Health Advantage Insurance Renewal – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.17 Consideration and approval of the School Pathways Digital Signature Contract in the amount of a One-Time Setup Fee of \$350.00- Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; Cat Kaslan, Regional Administrator

MOTION: Elaine Palmer moved to approve the Consent Agenda. Seconded by Joe Dutra.

Thomas Cascaddan - ABSTAIN

Joe Dutra - AYE

Elaine Palmer - AYE

Alexis Spiva - ABSTAIN

Motion rejected

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: *Indicates items the Board has seen previously*

“Action”: *Indicates items the Board is seeing for the first time*

- 8.01 Information/Discussion/Action
Consideration and approval of the Horizon Charter School Community Representative Vacancy – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Speaker, Scott Leaman, addressed the Governing Board.

MOTION: Elaine Palmer moved to approve Michelle Schutz as Community Representative. Seconded by Joe Dutra.

Thomas Cascaddan - NAY

Joe Dutra - AYE

Elaine Palmer - AYE

Alexis Spiva - NAY

Motion rejected

- Jalaine Morgan spoke regarding 7.05 and Consent Agenda procedure.

MOTION: Joe Dutra moved to approve Patricia Cooke as Community Representative. Seconded by Elaine Palmer.

Thomas Cascaddan - NAY
Joe Dutra - AYE
Elaine Palmer - AYE
Alexis Spiva - NAY

Motion rejected

- 8.02 Information/Discussion/Action
Consideration and approval of the Second Interim Budget Report -Yvonne Allen, Director of Business, Interim Chief Business Official; Jay Stewart, Business Consultant

- Y. Allen and J. Stewart addressed the Governing Board.
- J. Morgan addressed the Governing Board regarding the budget.

MOTION: Joe Dutra moved to approve and adopt the Second Interim Budget. Seconded by Alexis Spiva.

Thomas Cascaddan - AYE
Joe Dutra - AYE
Elaine Palmer - AYE
Alexis Spiva - AYE

Motion carried

- 8.03 Information/Discussion/Action
Consideration and approval of the Lease for 2800 Nicolaus Road, Lincoln, CA 95648 – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

MOTION: Alexis Spiva moved to approve the lease for 2800 Nicolaus Road. Seconded by Elaine Palmer.

Thomas Cascaddan - AYE
Joe Dutra - AYE
Elaine Palmer - AYE
Alexis Spiva - AYE

Motion carried

- 8.04 Information/Discussion/Action

Consideration and approval of the Public Agency Retirement Services (PARS) Resolution #20-0319 for Horizon Charter School Classified Association (HCSCA) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

MOTION: Alexis Spiva moved to approve the PARS Resolution #20-0319. Seconded by Joe Dutra.

Thomas Cascaddan - AYE

Joe Dutra - AYE

Elaine Palmer - AYE

Alexis Spiva - AYE

Motion carried

8.05 Information/Discussion/Action

Consideration and approval of the Public Agency Retirement Services (PARS) Resolution #20-0423 for Horizon Certificated Employee Association (HCEA) - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

MOTION: Alexis Spiva moved to approve the PARS Resolution #20-0423 for the Horizon Certificated Employee Association. Seconded by Elaine Palmer.

Thomas Cascaddan - AYE

Joe Dutra - AYE

Elaine Palmer - AYE

Alexis Spiva - AYE

Motion carried

8.06 Information/Discussion/Action

Consideration and approval of the Anywhere AC-Plus Charging Carts (10) in the amount of \$15,015.00 – Yvonne Allen, Director of Business, Interim Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor

MOTION: Elaine Palmer moved to bring this item back to the May Governing Board meeting. Seconded by Alexis Spiva.

Thomas Cascaddan - AYE

Joe Dutra - AYE

Elaine Palmer - AYE

Alexis Spiva - AYE

Motion carried

8.07 Information/Discussion/Action

Consideration and approval of the HP Chromebooks Purchase in the amount of \$377,712.50 – Yvonne Allen, Director of Business, Interim Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor

- Not Discussed

8.08 Information/Discussion/Action

Consideration and approval of the Schedule #2 Staff Equipment Buyout in that amount of \$74,123.00 - Yvonne Allen, Director of Business, Interim Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor

- Not Discussed

8.09 Information/Discussion/Action

Consideration and approval of the SmartSpot 8800 Series Purchase in the amount of \$73,975.89– Yvonne Allen, Director of Business, Interim Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor

- Not Discussed

8.10 Information/Discussion/Action

Consideration and approval of the Horizon Certificated Employees Association (HCEA) 2020/2021 Sunshine Proposal – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

MOTION: Joe Dutra moved to adopt the HCEA Sunshine Proposal. Seconded by Elaine Palmer.

Thomas Cascaddan - ABSENT

Joe Dutra - AYE

Elaine Palmer - AYE

Alexis Spiva - AYE

Motion carried

8.11 Information/ Discussion/Action

Consideration and approval of the Horizon Charter Schools (HCS) - Horizon Certificated Employee Association (HCEA) 2020/2021 Sunshine Negotiations Proposal – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

MOTION: Elaine Palmer moved to adopt the HCS HCEA Sunshine Proposal. Seconded by Joe Dutra.

Thomas Cascaddan - ABSENT

Joe Dutra - AYE

Elaine Palmer - AYE

Alexis Spiva - AYE

Motion carried

8.12 Information/Discussion/Action

Consideration and approval of the Board Monitoring Report: English Language Arts – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer

- Not Discussed

MEETING ADJOURNED AT 10:36 PM. E. Palmer elected to disconnect from the meeting and there was no longer a quorum.

8.13 Information/Discussion/Action

Consideration and approval of the Feddersen & Company, LLP Engagement Letter listing an estimated charge of \$22,500. For Audit and \$1,800 for Information Returns – Yvonne Allen, Director of Business, Interim Chief Business Official

MOTION: Elaine Palmer moved to approve the Auditor Engagement Letter.
Seconded by Joe Dutra.

Thomas Cascaddan - ABSENT

Joe Dutra - AYE

Elaine Palmer - AYE

Alexis Spiva - AYE

Motion carried

- The Board discussed the Consent Agenda, Alexis Spiva asked for clarification from Legal on the Consent Agenda process.

MOTION: Elaine Palmer moved to adjourn the meeting at 10:36 p.m. Seconded by Joe Dutra.

Thomas Cascaddan - ABSENT

Joe Dutra - AYE

Elaine Palmer - AYE

Alexis Spiva - ABSTAIN

- MEETING ADJOURNED AT 10:36 PM. E. Palmer elected to disconnect from the meeting and there was no longer a quorum and no final vote on the motion.

8.14 Information/Discussion/Action
Consideration and approval of Future Agenda Items- Horizon Charter School Governing Board

- Not Discussed

9. INFORMATION/ DISCUSSION

9.01 Information/Discussion
Discussion of AB 1505 – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Not Discussed

9.02 Information/Discussion
Discussion of the Horizon Charter School Technology Plan – Yvonne Allen, Director of Business Services/Interim Chief Business Official; Sergio Herrera, IT Administrative Advisor

- Not Discussed

9.03 Information/Discussion
Discussion of the Enrollment/Admissions Process – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; JaDene Jones, Director of Operations

- Not Discussed

9.04 Information/Discussion
Discussion of the Gifted Talented and High Achieving Students Overview- Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; Kathleen Waffle, Horizon Charter School Parent Educator

- Not Discussed

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE MEETING DATES

- May 21, 2020 – Regular Meeting of the Governing Board
- June 18, 2020 – Regular Meeting of the Governing Board

11. ADJOURNMENT – 10:36 PM

