



## SPECIAL MEETING OF THE GOVERNING BOARD AGENDA

Date: **Thursday, October 29, 2020**

Main Meeting: Zoom  
Some members of the Board have chosen to meet face-to-face at the Nicolaus Board room and will follow social distancing practices. Other Board members, presenters and attendees may join with zoom as usual.

**Join Zoom Meeting via your Desktop:**

[Click Here to Join Zoom Meeting via Desktop](#)

Meeting ID: 794 833 892

Password: 651634

**Join Zoom Meeting via your Mobile Device:**

1-669-900-6833 (PST)

Meeting ID: 794 833 892

### SPECIAL BUSINESS MEETING 4:30 P.M. START

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- HCS Governing Board President/Education Representative: Joe Dutra
- Parent Representative: Alexis Spiva
- Parent Representative: Elaine Palmer
- Parent Representative: Vacant
- Western Placer Unified School District, Community Representative: Jim Trimble

2. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters only on the Agenda. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code

Section 54954.2. Please click on the link below to submit an online speaker card. Speaker Cards are to be submitted online before the start of the meeting.

[Click Here for Online Speaker Card Form](#)

**4:35 P.M.**

9. INFORMATION/ DISCUSSION

9.01 Information/Discussion

BOARD GOVERNANCE WORKSHOP – HORIZON CHARTER SCHOOLS' GOVERNANCE HANDBOOK [[fact sheet](#)]-

Kathleen Daugherty, MOMNI CAFÉ, LLC

The Board will receive a presentation and engage in discussion regarding the Horizon Charter Schools' Governance Handbook.

9.02 Information/Discussion

BOARD GOVERNANCE WORKSHOP – HORIZON CHARTER SCHOOLS' GOVERNING BOARD GOALS [[fact sheet](#)]-

Kathleen Daugherty, MOMNI CAFÉ, LLC

The Board will receive a presentation and engage in discussion regarding the Horizon Charter Schools' Governing Board Goals.

**7:15 P.M – 7:30 P.M – Scheduled Break**

**7:30 P.M.**

3. CLOSED SESSION

3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Horizon Learning Center Negotiators:

Cynthia Wood, EdD, Superintendent/Chief Executive Officer  
Kevin Sheehan, Kidder & Matthews

3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Labor Negotiations- HCEA (Horizon Certificated Employees Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)  
Horizon Charter Schools Governing Board  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**8:30 P.M.**

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

- 4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)  
Horizon Learning Center Negotiators:  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer  
Kevin Sheehan, Kidder & Matthews
- 4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)  
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- 4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Labor Negotiations- HCEA (Horizon Certificated Employees Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 4.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools  
Association/California Teachers Association/National Education Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section  
54957)  
Horizon Charter Schools Governing Board  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

5. STUDENT PRESENTATION

None

6. REPORTS AND COMMUNICATION

None

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

*All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or public requests, items may be removed from this section and placed in the regular order of business following the Consent Agenda's approval.*

7.01 Consideration and approval of Meeting Minutes [\[fact sheet\]](#)

- [January 23, 2020, Regular Meeting](#)
- [January 30, 2020, Regular Meeting](#)
- [February 20, 2020, Regular Meeting](#)
- [February 27, 2020, Special Meeting](#)
- [April 2, 2020, Emergency Meeting](#)
- [April 23, 2020, Regular Meeting](#)
- [May 6, 2020, Special Meeting](#)
- [May 21, 2020, Regular Meeting](#)
- [June 18, 2020, Regular Meeting](#)
- [August 20, 2020, Regular Meeting](#)

- [September 3, 2020, Special Meeting](#)
- [September 17, 2020, Regular Meeting](#)
- [September 25, 2020, Special Meeting](#)
- [October 15, 2020, Regular Meeting](#)

## 8. INFORMATION/DISCUSSION

***"ACTION": Indicates items the Board has seen previously***

***"Action": Indicates items the Board is visiting for the first time***

### 8.01 Information/Discussion/ACTION

Consideration and approval of the Modified COVID-19 Plan for the 2020/2021 Special Education Assessment and Services [\[fact sheet\]](#)- Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Carin Contreras Assistant Superintendent, Educational Services/Chief Academic Officer: Lezley Holmes, Director Special Education

### 8.02 Information/Discussion/ACTION

Consideration and approval of the COVID-19 Plan for the Spring 2021 [\[fact sheet\]](#)- Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

### 8.03 Information/Discussion/ACTION

Consideration and approval of the [Contract Carin Contreras, Assistant Superintendent, Educational Services/Chief Academic Officer \[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

### 8.04 Information/Discussion/ ACTION

Consideration and approval of the [Contract for Jay M. Stewart, Business Support Services \[fact sheet\]](#) – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

### 8.05 Information/Discussion/ACTION

Consideration and approval of Board Agenda Budgetary Limits and [HCS Resolution #10152020 \[fact sheet\]](#) – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer; Jim Trimble, Western Placer Unified School District Community Representative

### 8.06 Information/Discussion/ACTION

Consideration and approval of an Annual Budget Advisory Committee in January [\[fact sheet\]](#) - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer; Jay M. Stewart, Business Support Services

## 10. GOVERNING BOARD

### 10.01 BOARD MEMBER REPORTS/COMMENT

### 10.02 FUTURE MEETING DATES:

- November 19, 2020 – Regular Meeting of the Governing Board
- December 17, 2020 – Regular Meeting of the Governing Board
- January 21, 2021 – Regular Meeting of the Governing Board
- February 18, 2021 – Regular Meeting of the Governing Board
- February 25, 2021 – Board Workshop Topic to be Announced
- March 18, 2021 – Regular Meeting of the Governing Board
- April 15, 2021 – Regular Meeting of the Governing Board
- May 20, 2021 – Regular Meeting of the Governing Board
- June 17, 2021 – Regular Meeting of the Governing Board

## 11. ADJOURNMENT

### *Information for the Public*

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*Backup materials for this Agenda are available at the Horizon Charter School Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.*

*Members of the public may submit a written request for the entire agenda packet to:*

*Horizon Charter School Board Secretary  
PO Box 489000  
Lincoln, CA 95648*

*Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date.  
Government Code 54954.1*

This agenda is posted at least 24 hours in advance of the meeting on the Horizon Charter Schools Website:  
horizoncharterschools.org

The Governing Board may be reached via e-mail at: [horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us)

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Governing Board Secretary at: 916-408-5200.

\*Please note: items on the agenda may not be addressed in the order they are scheduled. The Board may alter the order at their discretion.