



REGULAR MEETING OF THE GOVERNING BOARD AGENDA

Date: **Thursday, June 18, 2020**

Venue: **Join Zoom Meeting via your Desktop:**

[Click Here to Join Zoom Meeting via Desktop](#)

Meeting ID: 794 833 892

Password: 651634

Join Zoom Meeting via your Mobile Device:

1-669-900-6833 (PST)

Meeting ID: 794 833 892

REGULAR BUSINESS MEETING 4:30 P.M. START

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- Education Representative: Joe Dutra
- Community Representative: Vacant
- Parent Representative: Alexis Spiva
- Parent Representative: Elaine Palmer
- Parent Representative: Thomas Cascaddan

2. COMMUNICATION FROM THE PUBLIC

This portion of the Meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards," are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the Meeting.

[Click Here for Online Speaker Card Form](#)

4:35 P.M.

3. CLOSED SESSION

- 3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
Chip Eady, ESQ, Procopio Law Firm
Aiko Yamakawa, ESQ, Procopio Law Firm
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews
- 3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
Eric O’Leary, CEBS, Senior VP of PARS
- 3.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
Eric O’Leary, CEBS, Senior VP of PARS
- 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Eric O’Leary, CEBS, Senior VP of PARS
- 3.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:30 P.M.

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

- 4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
Chip Eady, ESQ, Procopio Law Firm
Aiko Yamakawa, ESQ, Procopio Law Firm
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews
- 4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
Eric O'Leary, CEBS, Senior VP of PARS
- 4.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCEA (Horizon Certificated Employees Association)
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Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
Eric O'Leary, CEBS, Senior VP of PARS
- 4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Eric O'Leary, CEBS, Senior VP of PARS
- 4.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

5. STUDENT PRESENTATION

None

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

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6.02 HCEA (Horizon Certificated Employees Association)

- No statement.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement.

6.04 Interim Assistant Superintendent, Business Services/ Chief Business Official – Yvonne Allen

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

7.01 Consideration and approval of Meeting Minutes [[fact sheet](#)]

- [September 12, 2019-Regular Meeting Recap](#)
- [September 12, 2019-Regular Meeting](#)
- [September 12, 2019-Special Meeting Recap](#)
- [September 12, 2019-Special Meeting](#)
- [September 19, 2019-Regular Meeting Recap](#)
- [September 19, 2019-Regular Meeting](#)
- [September 19, 2019-Special Meeting Recap](#)
- [September 19, 2019-Special Meeting](#)
- [September 26, 2010-Special Meeting Recap](#)

- [September 26, 2019-Special Meeting](#)
- [October 24, 2019-Special Meeting Recap](#)
- [October 24, 2010-Special Meeting](#)
- [November 7, 2019-Special Meeting Recap](#)
- [November 7, 2019-Special Meeting](#)
- [December 12, 2019-Special Meeting Recap](#)
- [December 12, 2019-Special Meeting](#)
- [January 23, 2020-Regular Meeting Recap](#)
- [January 23, 2020-Regular Meeting](#)
- [January 30, 2020-Regular Meeting Recap](#)
- [January 30, 2020-Regular Meeting](#)
- [February 20, 2020-Regular Meeting Recap](#)
- [February 20, 2020-Regular Meeting](#)
- [February 27, 2020-Special Meeting Recap](#)
- [February 27, 2020-Special Meeting](#)
- [April 2, 2020-Emergency Meeting Recap](#)
- [April 2, 2020-Emergency Meeting](#)
- [April 23, 2020-Regular Meeting Recap](#)
- [April 23, 2020 –Regular Meeting](#)
- [May 6, 2020 – Special Meeting Recap](#)
- [May 6, 2020 – Special Meeting](#)
- [May 21, 2020 – Regular Meeting Recap](#)
- [May 21, 2020 – Regular Meeting](#)

- 7.02 [Enrollment Report](#) [[fact sheet](#)] – Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.03 Consideration and approval of the [Warrant Reports](#) [[fact sheet](#)] – Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.04 Consideration and approval of the [Certificated Personnel Report](#) [[fact sheet](#)] – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.05 Consideration and approval of the [Classified Personnel Report](#) [[fact sheet](#)] – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Consideration and approval of the [Edjoin.org Renewal Agreement](#) [[fact sheet](#)] for the 2020-2021 School Year in the amount of \$750.00 – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.07 Consideration and approval of the [Agilix License Renewal](#) [[fact sheet](#)] from May 2020 to April 2021 in the amount of \$15,200. – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning & Educational Technology
- 7.08 Consideration and approval of the [Discovery Education Annual Renewal](#) [[fact sheet](#)] in the amount of \$3,496.00 - Kelly Collins, Assistant Superintendent, Educational

Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning & Educational Technology

- 7.09 Consideration and approval of the [DocuSign Annual Renewal Agreement \[fact sheet\]](#) from August 30, 2020 to August 29, 2021 in the amount of \$5,775.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
 - 7.10 Consideration and approval of the [Facility Rental- Destiny Community Center \[fact sheet\]](#) for Teacher InService Day January 26, 2021 in the amount of \$1,460.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction & Professional Learning
 - 7.11 Consideration and approval of the [Annual School Services Agreement for Special Services–Business \[fact sheet\]](#) in the amount of \$2,640 plus expenses, or payable at \$220 per month plus expenses [fact sheet] – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
 - 7.12 Consideration and approval of the [Escape-PCOE Financial Services Renewal Agreement \[fact sheet\]](#) good from July 1, 2020 through June 30, 2021 in the amount of \$4,853.00 for license and training fees and \$554. for portal fees – Yvonne Allen, Director of Business Services/Interim Chief Business Official
 - 7.13 Consideration and approval of the CBO Support Services Renewal [fact sheet] for the 2020/2021 School Year in an amount not to exceed \$47,731. [fact sheet] – C. Wood, EdD, Superintendent/Chief Executive Officer; Yvonne Allen, Director of Business Services/Interim Chief Business Official
8. INFORMATION/DISCUSSION/ACTION
- “ACTION”:* Indicates items the Board has seen previously**
***“Action”:* Indicates items the Board is seeing for the first time**
- 8.01 Information/Discussion/Action
Consideration and approval of the [2020/2021 Budget for Horizon Charter Schools \[fact sheet\]](#) – Yvonne Allen, Director of Business Services/Interim Chief Business Official; Jay Stewart, Business Services Support
 - 8.02 Information/Discussion/ACTION
Consideration and approval of the [Horizon Charter School Community Representative \[fact sheet\]](#) – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
 - 8.03 Information/Discussion/ACTION
Consideration and approval of the PARS Early Retirement Incentive Program for Certificated Teachers [fact sheet] – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- 8.04 Information/Discussion/ACTION
Consideration and approval of the PARS Early Retirement Incentive Program for Classified Represented Employees [[fact sheet](#)]- Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.05 Information/Discussion/Action
Consideration and approval of the [Dual Enrollment Policy Revision BP 14-01](#) [[fact sheet](#)] - Kelly Collins, Assistant Superintendent, Educational Services; Guidance Department
- 8.06 Consideration and approval of the [Labster HS Online Science Labs](#) [[fact sheet](#)] from July 2020 to June 30, 2021 in the amount of \$10,000.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning & Educational Technology
- 8.07 Consideration and approval of the [MyPerspectives Quote](#) [[fact sheet](#)] for New Grade 11 Curriculum for ELA in the amount of \$2,640.74 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction & Professional Learning
- 8.08 Consideration and approval of the [N2Y Bulk Order Purchase](#) [[fact sheet](#)] for Teacher (\$3,396.55) and Student (\$11,062.38) curricula for August 17, 2020 to August 16, 2021 – for a total of \$14,458.93 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Director of Special Education
- 8.09 Consideration and approval of the [Read and Write 12-Month Subscriptions](#) [[fact sheet](#)] in the amount of \$3,003.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning & Educational Technology
- 8.10 Information/Discussion/Action
Consideration and approval of the [History Social Studies Curriculum Adoption](#), Price Quote Option #105998-3 for \$22,878.17, Price Quote Option #105998-2 for \$35,089.17 [[fact sheet](#)] - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning
- 8.11 Information/Discussion/Action
Consideration and approval of the [Kajeet SmartSpot V400 Series Purchase](#) [[fact sheet](#)] in the amount of \$72,669.16 – Yvonne Allen, Director of Business Services/Interim Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor
- 8.12 Information/Discussion/Action
Consideration and approval of the Horizon Charter Schools Classified Association/California Teachers Association/National Education Association (HCSCA/CTA/NEA) Tentative Agreement 2019/2020 [[fact sheet](#)] - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- 8.13 Information/Discussion/Action
Consideration and approval of the Horizon Certificated Employees Association (HCEA) Tentative Agreement 2019/2020 [[fact sheet](#)]- Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 8.14 Information/Discussion/Action
Consideration of Future Agenda Items [[fact sheet](#)]- Horizon Charter School Governing Board

9. INFORMATION/ DISCUSSION

- 9.01 Information/Discussion
Discussion of AB 1505 [[fact sheet](#)]- Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 9.02 Information/Discussion
Discussion of the [Enrollment/Admissions Process](#) [[fact sheet](#)] – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; JaDene Jones, Director of Operations
- 9.03 Information/Discussion
Discussion of the [Gifted Talented and High Achieving Students Overview](#) [[fact sheet](#)]- Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; Kathleen Waffle, Horizon Charter School Parent Educator

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE MEETING DATES

- August 20, 2020 – Regular Meeting of the Governing Board
- September 17, 2020 – Regular Meeting of the Governing Board

11. ADJOURNMENT

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the Meeting.

Backup materials for this Agenda are available at the Horizon Charter School Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

*Members of the public may submit a written request for the entire agenda packet to:
Horizon Charter School Board Secretary*

*PO Box 489000
Lincoln, CA 95648*

The request must be submitted 10 working days prior to the Meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1

This Agenda is posted at least 72 hours in advance of the Meeting on the Horizon Charter Schools Website: horizoncharterschools.org. The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5200

*Please note: items on the Agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.