



Governing Board

May 21, 2020

Regular Session

Agenda



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MEMBERS OF THE GOVERNING BOARD

Member	Position	Term of Office
Alexis Spiva	Parent Representative	07/01/19 to 06/30/23
Elaine Palmer	Parent Representative	07/01/18 to 06/30/22
Thomas Cascaddan	Parent Representative	07/01/18 to 06/30/22
Joe Dutra	Education Representative	07/01/19 to 06/30/21
Vacant	Community Representative	07/01/19 to 06/30/21

ADMINISTRATIVE PERSONNEL

Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
Yvonne Allen, Interim Assistant Superintendent, Business Services/ Chief Business Official

STUDENT LEARNING GOALS

Revised & Adopted June 16, 2016

Horizon Charter Schools exist to ensure students achieve academic excellence that meets or exceeds common core state standards as demonstrated by multiple measures. Horizon Charter Schools will support parental choice and personalized learning, exercise fiscal prudence, and provide a safe environment.

As a result of our efforts, students will:

1. Demonstrate reading, writing, mathematics, history, and science content understanding that meets or exceeds the common core state standards. Effective use of technology, project based learning, and the integration of critical thinking strategies are essential components woven throughout all content areas.
 - a. **Reading/Language Arts**
Demonstrate understanding of reading, writing, written and oral English language conventions, and listening and speaking within a balanced and comprehensive language arts program.
 - b. **Math**
Demonstrate understanding of mathematical concepts in the elementary and middle grades, as described by the common core content standards, through the application of the standards for mathematical practice.
 - c. **Social Studies**
Demonstrate knowledge, understanding, and comprehension of the political process; and awareness of people, cultures, events and movements in history and contemporary society.
 - d. **Science**
Demonstrate an understanding of earth, life, and physical sciences through subject matter study as well as the application of the scientific method through investigation and experimentation.
2. Pursue their own special interests and talents while challenging and improving their abilities in the following areas:
 - a. Effective use of technology
 - b. Problem solving, reasoning, and critical thinking strategies
 - c. Visual and performing arts



REGULAR MEETING OF THE GOVERNING BOARD AGENDA

Date: **Thursday, May 21, 2020**

Venue: **Join Zoom Meeting via your Desktop:**

[Click Here to Join Zoom Meeting via Desktop](#)

Meeting ID: 794 833 892

Password: 651634

Join Zoom Meeting via your Mobile Device:

1-669-900-6833 (PST)

Meeting ID: 794 833 892

REGULAR BUSINESS MEETING 4:30 P.M. START

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- Education Representative: Joe Dutra
- Community Representative: Vacant
- Parent Representative: Alexis Spiva
- Parent Representative: Elaine Palmer
- Parent Representative: Thomas Cascaddan

2. COMMUNICATION FROM THE PUBLIC

This portion of the Meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards," are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the Meeting.

[Click Here for Online Speaker Card Form](#)

4:35 P.M.

3. CLOSED SESSION

- 3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)
Student #20-01
JaDene Jones, Director of Operations
- 3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
Chip Eady, ESQ, Procopio Law Firm
Aiko Yamakawa, ESQ, Procopio Law Firm
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews
- 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 3.04 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
Eric O’Leary, CEBS, Senior VP of PARS
- 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
Eric O’Leary, CEBS, Senior VP of PARS
- 3.06 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/ Chief
Operations Officer
Eric O’Leary, CEBS, Senior VP of PARS

- 3.07 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section
54957)

Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:30 P.M.

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following:

- 4.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)
Student #20-01

JaDene Jones, Director of Operations

- 4.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code
Section 54956.8)

Horizon Learning Center Negotiators:

Chip Eady, ESQ, Procopio Law Firm

Aiko Yamakawa, ESQ, Procopio Law Firm

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Kevin Sheehan, Kidder & Matthews

- 4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of
Performance, Discipline or Dismissal/Release of Public Employee (Government Code
Section 54957)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Terri McGill, Assistant Superintendent, Administrative Services/Chief
Operations Officer

- 4.04 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of
Performance, Discipline or Dismissal/Release of Public Employee (Government Code
Section 54957)

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/Chief
Operations Officer

Eric O’Leary, CEBS, Senior VP of PARS

- 4.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief
Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/Chief
Academic Officer
Eric O’Leary, CEBS, Senior VP of PARS

4.06 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools
Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief
Operations Officer
Eric O’Leary, CEBS, Senior VP of PARS

4.07 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section
54957)

Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

5. STUDENT PRESENTATION

None

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

This portion of the Meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, “Speaker Cards,” are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the Meeting.

6.02 HCEA (Horizon Certificated Employees Association)

- No statement.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers
Association/National Education Association)

- No statement.

6.04 Interim Assistant Superintendent, Business Services/ Chief Business Official – Yvonne
Allen

- 6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD
- Laurie Cox Memorial Scholarship Award (7:00 PM)

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 7.01 Consideration and approval of the [Enrollment Report \[fact sheet\]](#)– Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.02 Consideration and approval of the [Warrant Reports \[fact sheet\]](#) – Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.03 Consideration and approval of the [Certificated Personnel Report \[fact sheet\]](#)– Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.04 Consideration and approval of the [Classified Personnel Report \[fact sheet\]](#)– Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: Indicates items the Board has seen previously

“Action”: Indicates items the Board is seeing for the first time

- 8.01 Information/Discussion/Action
Consideration and approval of the [Horizon Charter School Community Representative Vacancy \[fact sheet\]](#)– Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.02 Information/Discussion/Action
Consideration and approval of the Assistant Superintendent, Business Services/Chief Business Official- Contract Term of July 1, 2020 through June 30, 2023 [\[fact sheet\]](#)– Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.03 Information/Discussion/Action
Consideration and approval of the Assistant Superintendent, Administrative Services/Chief Operations Officer- Contract Extension of July 1, 2020 through June 30, 2023 [\[fact sheet\]](#)– Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.04 Information/Discussion/Action
Consideration and approval of the Assistant Superintendent, Education Services/Chief Academic Officer Contract Extension of July 1, 2020 through June 30, 2023 [\[fact sheet\]](#)– Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- 8.05 Information/Discussion/Action
Consideration and approval of the [Anywhere AC-Plus Charging Carts](#) (10) in the amount of \$15,015.00 [[fact sheet](#)] – Yvonne Allen, Director of Business, Interim Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor
- 8.06 Information/Discussion/Action
Consideration and approval of the PARS Early Retirement Incentive Program for Unrepresented Employees [[fact sheet](#)]– Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.07 Information/Discussion/Action
Consideration and approval of the Format of the Meeting Minutes [[fact sheet](#)] – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.08 Information/Discussion/Action
Consideration and approval of the Future Agenda Items_ [[fact sheet](#)]- Horizon Charter School Governing Board

9. INFORMATION/ DISCUSSION

- 9.01 Information/Discussion
Discussion of AB 1505 [[fact sheet](#)]– Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 9.02 Information/Discussion
Discussion of the [Horizon Charter School Technology Plan](#) [[fact sheet](#)] – Yvonne Allen, Director of Business Services/Interim Chief Business Official; Sergio Herrera, IT Administrative Advisor
- 9.03 Information/Discussion
Discussion of the [Enrollment/Admissions Process](#) [[fact sheet](#)] – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; JaDene Jones, Director of Operations
- 9.04 Information/Discussion
Discussion of the [Gifted Talented and High Achieving Students Overview](#) [[fact sheet](#)]- Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; Kathleen Waffle, Horizon Charter School Parent Educator

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE MEETING DATES

- June 18, 2020 – Regular Meeting of the Governing Board

11. ADJOURNMENT

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the Meeting.

Backup materials for this Agenda are available at the Horizon Charter School Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648. Members of the public may submit a written request for the entire agenda packet to:

Horizon Charter School Board Secretary

PO Box 489000

Lincoln, CA 95648

The request must be submitted 10 working days prior to the Meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1

This Agenda is posted at least 72 hours in advance of the Meeting on the Horizon Charter Schools Website: horizoncharterschools.org. The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5200

*Please note: items on the Agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.