



HORIZON CHARTER SCHOOL EDUCATION FOUNDATION

HCSEF is a non-profit corporation dedicated to raising money to benefit HCS students, giving them the opportunity to pursue academic achievement and to become productive and responsible citizens.

Regular Business Meeting Adopted Minutes

Date: Wednesday, January 15, 2020
Time: 9:00 a.m. to 10:00 a.m.
Place: 2800 Nicolaus Road, Suite 100
Lincoln, CA 95648
Small Conference Room

Call to order at 9:03 a.m.

Attendees:

Cynthia Wood, CEO
Yvonne Allen, CFO
Eric Sweiven, Administrative Rep.
Jennifer Nunes, CSEA Representative
Jasvinder Kuar Singh, Treasurer
Kevin Miller, Secretary

Absent:

Theresa Woolley, Community Rep.
Amanda Stall, HCEA Representative

1. Communication from the Public - None
2. Approval of Minutes
 - October 9, 2019 Minutes for Approval

MOTION: Eric Sweiven moved to approve the October 9, 2019 meeting minutes, seconded by Jennifer Nunes and passed unanimously.

Motion Carried

3. Reports
 - Financial Summary

Jasvinder Kuar Singh distributed and reviewed the financial summary.

4. Discussion/Action
 - Art Contest

Jennifer Nunes presented the art contest information and the foundation discussed and decided the two themes, fantasy creatures and dream landscapes. The foundation also

discussed language to be used indicating that inappropriate art pieces will not be accepted. The foundation also discussed the prize structure and that gift cards from Barnes & Noble would be used. The prizes will be Barnes & Noble gift cards in the following amounts spread out among 5 age groups, 1st place - \$40.00, 2nd place - \$30.00, 3rd place - \$20.00 3rd, Honorable Mention - \$10.00, and, Superintendents Award Certificate. Judges for the contest will be chosen at the next foundation meeting.

MOTION: Yvonne Allen motioned that the prize money would come from the foundation general fund in the amount of \$500.00. Seconded by Eric Sweiven and passed unanimously.

Motion Carried

- Refrigerator Donation to the Foundation

Gabe Robert would like to donate a small refrigerator to the foundation to be used in the breakroom for snacks and drinks. A letter was received by Gabe acknowledging the donation. Cynthia Wood stated that once it breaks it's gone and will not be replaced by Foundation or Horizon Charter School money.

MOTION: Jennifer Nunes moved to approve accepting the donated refrigerator from Gabe Robert and to be exclusively used for the HCSEF Foundation snack sales. Seconded by Yvonne Allen and passed unanimously.

Motion Carried

5. Discussion

- Request for Funds – Hygiene Bags for Foster & Homeless Youth, JaDene Jones - approved by Cynthia Wood on December 5, 2019 for \$200

6. Adjournment

The meeting adjourned at 9:40 a.m.

7. Future meeting dates:

- February 5, 2020
- March 25, 2020
- April 22, 2020
- May 27, 2020

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln, CA 95648.

Members of the public may submit a written request for the entire agenda packet to:

Foundation Board Secretary

PO Box 489000

Lincoln, CA 95648

The request must be submitted 10 working days prior to the meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1