



**REGULAR MEETING OF THE GOVERNING BOARD  
AGENDA**

Date: **Thursday, March 19, 2020**

Central Meeting: Citrus Heights Community Center  
6300 Fountain Square Drive  
East Flex Rooms A, B, C & D  
Citrus Heights, CA 95621

Satellite Location: Horizon Charter School Board Room  
2300 Nicholas Road, #100  
Folsom, CA 95648

Satellite Location: Horizon Charter School  
Roseville Learning Center  
911 Reserve Drive  
Roseville, CA 95678

**REGULAR BUSINESS MEETING  
4:30 P.M. START**

1. CALL TO ORDER – Citrus Heights Community Center, Flex Rooms A, B, C, & D

PLEDGE OF ALLEGIANCE

ROLL CALL

- Education Representative: Joe Dutra
- Community Representative: Vacant
- Parent Representative: Alexis Spiva
- Parent Representative: Elaine Palmer
- Parent Representative: Thomas Cascaddan

2. COMMUNICATION FROM THE PUBLIC

*This portion of the Meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject*

*matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards," are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the Meeting.*

**4:35 P.M.**

3. CLOSED SESSION – Citrus Heights Community Center, 6300 Fountain Square Drive, North Flex Room A, Citrus Heights, CA 95611

3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)  
Student #20-01

JaDene Jones, Director of Operations

3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Horizon Learning Center Negotiators:

Chip Eady, ESQ, Procopio Law Firm

Aiko Yanokawa, ESQ, Procopio Law Firm

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Kevin Sheehan, Kidder & Matthew

3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

CONFERENCE WITH LEGAL COUNSEL RE: EXISTING LITIGATION (Government Code Section 54956.9(d)(1))

Dale R. Kuykendall, ESQ, Jackson Lewis, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

3.04 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

3.05 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

**CANCELLED**  
**Lack of Quorum and**  
**School Closed Due to**  
**COVID-19**

3.06 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Labor Negotiations- HCEA (Horizon Certificated Employees Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief  
Operations Officer  
Kelly Collins, Assistant Superintendent, Educational Services/Chief  
Academic Officer

3.07 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools  
Association/California Teachers Association/National Education Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent/ Administrative Services/ Chief  
Operations Officer

3.08 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section  
54957)  
Horizon Charter Schools Governing Board  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Paul Thompson, ESQ, Fegen, Friedman & Helfst, LLP

**6:30 P.M.**

**4. ADJOURN TO OPEN SESSION**

The Governing Board will disclose any action taken in Closed Session regarding the following:

4.01 ADMISSION OF EXPELLLED STUDENT(S) – (Government Code Section 48918)  
Student #20-01

JaDene Jones, Director of Operations

4.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code  
Section 54956.8)

Horizon Learning Center Negotiators:

Chip Eady, ESQ, Procopio Law Firm

Aiko Yamakawa, ESQ, Procopio Law Firm

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Kevin Sheehan, Kidder & Matthews

4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of  
Performance, Discipline or Dismissal/Release of Public Employee (Government  
Code Section 54957)

CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Government  
Code Section 54956.9(d)(1))

Dale R. Kuykendall, ESQ, Jackson Lewis, P.C.

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

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Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

- 4.04 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

- 4.05 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

- 4.06 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer

- 4.07 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- NCSGA/CIA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

- 4.08 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)

Horizon Charter Schools Governing Board

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Paul Thompson, ESQ, Fagen, Friedman & Fulfrost, LLP

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5. STUDENT PRESENTATION

- 5.01 Teacher/Student Presentation- History Social Studies – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Lizette Sweiven, Virtual Learning Instruction Teacher; Dan Kealy, Virtual Learning Instruction Teacher

6. REPORTS AND COMMUNICATION

- 6.01 Communication from the Public

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- 6.02 HCEA (Horizon Certified Employees Association)  
• No statement
- 6.03 ACSC / CEA / NEA (Horizon Charter Schools Association / California Teachers Association / National Education Association)  
• No statement
- 6.04 Interim Assistant Superintendent, Business Services / Chief Business Officer – Yvonne Allen
- 6.05 Superintendent / Chief Executive Officer – Cynthia Wool, EdD

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

*All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.*

- 7.01 Consideration and approval of Meeting Minutes

- September 12, 2019-Regular Meeting
- September 12, 2019-Special Meeting
- September 19, 2019-Regular Meeting
- September 19, 2019-Special Meeting
- September 26, 2019-Special Meeting
- October 3, 2019-Special Meeting
- October 24, 2019-Special Meeting
- November 7, 2019-Special Meeting

- December 12, 2019-Special Meeting
- January 23, 2020-Regular Meeting
- January 30, 2020-Regular Meeting
- February 20, 2020-Regular Meeting
- February 27, 2020-Special Meeting

- 7.02 Consideration and approval of the Enrollment Report – Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.03 Consideration and approval of the Warrant Report – Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.04 Consideration and approval of the Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.05 Consideration and approval of the Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.06 Consideration and approval of the California state approved and mandated Technical Assistance Pilot MOU for the Special Education disproportionate study no less than 10 hours at an hourly rate of \$100 - Kelly Collins, Assistant Superintendent of Educational Services/Chief Academic Officer; Lezley Holmes, Director of Special Education
- 7.07 Consideration and approval of the Exchange Point International/Webfeedback.com in the amount of \$1,275.00 – Kelly Collins, Assistant Superintendent of Educational Services/Chief Academic Officer
- 7.08 Consideration and approval of the Ludos Learning SBAC Online Test Prep for Math & ELA – Kelly Collins, Assistant Superintendent of Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction & Professional Learning
- 7.09 Consideration and approval of the Facility Rental-William Jessup University for Teacher and All Staff Inservices on August 11, 2020, and August 13, 2020, in an amount not to exceed \$1,938 - Kelly Collins, Assistant Superintendent of Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning
- 7.10 Consideration and approval of the Horizon Charter School 2020/2021 School Calendar – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 7.11 Consideration and approval of the Placer County Office of Education (PCOE) 2018/2021 Memorandum of Understanding (MOU) for the order of Epinephrine auto-injector pens, to provide access to epinephrine auto-injector pens per Education Code 49414 as amended by SB 1266 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

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- 7.12 Consideration and approval of the Placer County Office of Education (PCOE) 2020/2021 Fingerprint Consortium Memorandum of Agreement – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

8. INFORMATION/DISCUSSION/ACTION

**“ACTION”:** Indicates items the Board has seen previously

**“Action”:** Indicates items the Board is seeing for the first time

8.01 Information/Discussion/Action

Consideration and approval of the Horizon Charter School Community Representative Vacancy – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

8.02 Information/Discussion/Action

Consideration and approval of the Second Interim Budget Report -Yvonne Allen, Director of Business, Interim Chief Business Official; Jay Stewart, Business Consultant

8.03 Information/Discussion/Action

Consideration and approval of the Lease for 2800 Nicholas Road, Lincoln, CA 95648 – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

8.04 Information/Discussion/Action

Consideration and approval of the Public Agency Retirement Services (PARS) for Horizon Charter School Classified Association (HCSCA) #20-0319 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

8.05 Information/Discussion/Action

Consideration and approval of the Horizon Charter School Classified Association (HCSCA) Memorandum of Understanding (MOU) between Horizon Charter School (HCS) and HCSCA Public Agency Retirement Services (PARS) – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

8.06 Information/Discussion/Action

Consideration and approval of the Anywhere AC-Plus Charging Carts (10) in the amount of \$15,015.00 – Yvonne Allen, Director of Business, Interim Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor

8.07 Information/Discussion/Action

Consideration and approval of the HP Chromebooks Purchase in the amount of \$377,712.50 – Yvonne Allen, Director of Business, Interim Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor

8.08 Information/Discussion/Action

Consideration and approval of the Schedule #2 Staff Equipment Buyout in that amount of \$74,123.00 - - Yvonne Allen, Director of Business, Interim Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor

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8.09 Information/Discussion/Action  
Consideration and approval of the SmartSpot 8800 Series Purchase in the amount of \$73,975.89– Yvonne Allen, Director of Business, Interim Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor

8.10 Information/Discussion/Action  
Consideration and approval of the Horizon Certificated Employees Association (HCEA) 2020/2021 Sunshine Proposal – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

8.11 Information/ Discussion/Action  
Consideration and approval of the Horizon Charter Schools (HCS) - Horizon Certificated Employee Association (HCEA) 2020/2021 Sunshine Negotiations Proposal – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

8.12 Information/Discussion/Action  
Consideration and approval of the Board Monitoring Report of English Language Arts – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer

8.13 Information/Discussion/Action  
Consideration and approval of Future Agenda Items- Horizon Charter School Governing Board

## 9. INFORMATION/ DISCUSSION

9.01 Information/Discussion  
Discussion of AB 1505 – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

9.02 Information/Discussion  
Discussion of the Horizon Charter School Technology Plan – Yvonne Allen, Director of Business Services/Interim Chief Business Official; Sergio Herrera, IT Administrative Advisor

9.03 Information/Discussion  
Discussion of the Enrollment/Admissions Process – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; JaDene Jones, Director of Operations

## 10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE MEETING DATES

- April 23, 2020 – Regular Meeting of the Governing Board
- May 21, 2020 – Regular Meeting of the Governing Board

**CANCELLED**  
**Lack of Quorum and**  
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- June 18, 2020 – Regular Meeting of the Governing Board

11. ADJOURNMENT

*Information for the Public*

*Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the Meeting.*

*Backup materials for this Agenda are available at the Horizon Charter School Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.*

*Members of the public may submit a written request for the entire agenda packet to:*

*Horizon Charter School Board Secretary*

*PO Box 489000*

*Lincoln, CA 95648*

*The request must be submitted 10 working days prior to the Meeting*

*Individuals requiring disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54254.1*

The Agenda is posted at least 72 hours in advance of the Meeting at:  
Horizon Administration Office 2800 Nicolaus Road Suite 100 Lincoln, California,  
on the Horizon Charter Schools Website: horizoncharter-school.org, at the Citrus Heights  
Community Center, 6300 Fountain Square Drive, Citrus Heights, CA 95611, and at the Roseville  
Learning Center 910 Reserve Drive, Roseville, CA 95678. The Governing Board may be

reached via e-mail at [horizonboard@hcs.k12ca.us](mailto:horizonboard@hcs.k12ca.us)

via U.S. Mail at: Horizon Governing Board, P.O. Box 489000 Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5200

\*Please note: items on the Agenda may not be addressed in the order they are scheduled. Board  
may alter the order at their discretion.

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