



REGULAR MEETING OF THE GOVERNING BOARD AGENDA

Date: **Thursday, February 20, 2020**

Main Meeting: Citrus Heights Community Center
6300 Fountain Square Drive
East Flex Rooms A,B,C & D
Citrus Heights, CA 95611

Satellite Location: Horizon Charter School Board Room
2800 Nicolaus Road, #100
Lincoln, CA 95648

Satellite Location: Horizon Charter School
Roseville Learning Center
911 Reserve Drive
Roseville, CA 95678

REGULAR BUSINESS MEETING 4:30 P.M. START

1. CALL TO ORDER – Horizon Charter Schools Board Room
PLEDGE OF ALLEGIANCE

ROLL CALL

- Education Representative: Joe Dutra
- Community Representative: Vacant
- Parent Representative: Alexis Spiva
- Parent Representative: Thomas Cascaddan
- Parent Representative: Elaine Palmer

2. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on

the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the meeting.

4:35 P.M.

3. CLOSED SESSION – Citrus Heights Community Center, 6300 Fountain Square Drive, North Flex Room A, Citrus Heights, CA 95611
 - 3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Horizon Learning Center Negotiators:
 - Chip Eady, ESQ, Procopio Law Firm
 - Aiko Yamakawa, ESQ, Procopio Law Firm
 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
 - Kevin Sheehan, Kidder & Matthews
 - 3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Government Code Section 54956.9(d)(1))
 - Dale R. Kuykendall, ESQ, Jackson Lewis, P.C.
 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
 - Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
 - 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
 - Lindsay Moore, ESQ, Kingsley Bogard, LLP
 - Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
 - 3.04 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
 - Paul Thompson, ESQ, Fagen, Friedman, & Fulfroost, LLP
 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
 - Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

- 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Eric O’Leary, CEBS, Senior VP of PARS
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief
Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/Chief
Academic Officer
- 3.06 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools
Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Eric O’Leary, CEBS, Senior VP of PARS
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief
Operations Officer
- 3.07 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section
54957)
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:30 P.M.

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following

- 4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code
Section 54956.8)
Horizon Learning Center Negotiators:
Chip Eady, ESQ, Procopio Law Firm
Aiko Yamakawa, ESQ, Procopio Law Firm
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Kevin Sheehan, Kidder & Matthews
- 4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of
Performance, Discipline or Dismissal/Release of Public Employee (Government
Code Section 54957)
CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Government
Code Section 54956.9(d)(1))
Dale R. Kuykendall, ESQ, Jackson Lewis, P.C.
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/Chief
Operations Officer

- 4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 4.04 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Paul Thompson, ESQ, Fagen, Friedman, & Fulfrost, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 4.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Eric O’Leary, CEBS, Senior VP of PARS
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
- 4.06 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Eric O’Leary, CEBS, Senior VP of PARS
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 4.07 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
5. STUDENT PRESENTATION
- 5.01 Student Learning Goal – History Social Studies & English Language Arts – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

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6.02 HCEA (Horizon Certificated Employees Association)

- Statement attached.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- Statement attached.

6.04 Interim Assistant Superintendent, Business Services/ Chief Business Official – Yvonne Allen

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

7.01 Consideration and approval of Meeting Minutes

- September 12, 2019-Regular Meeting
- September 19, 2019-Special Meeting
- September 26, 2019-Special Meeting
- October 3, 2019-Special Meeting
- October 24, 2019-Special Meeting
- November 7, 2019-Special Meeting
- December 12, 2019-Special Meeting
- January 23, 2020-Regular Meeting
- January 30, 2020-Regular Meeting

7.02 Consideration and approval of the Enrollment Report – Yvonne Allen, Director of Business, Interim Chief Business Official

- 7.03 Consideration and approval of the Warrant Report – Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.04 Consideration and approval of the Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Consideration and approval of the Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Consideration and approval of the Facilities Budget Allotment for ELPAC Assessment Testing for the remaining 2019/2020 school year in the amount of \$5,000 – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.07 Consideration and approval of the published SARC (School Accountability Report Card) Reports for the 2018/2019 school year. This report is due annually to the California Department of Education and is uploaded to the Horizon website for public information – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.08 Consideration and approval of the VMware (vSphere 6) Three (3) Year Support/Subscription Renewal in the amount of \$176.77 – Yvonne Allen, Interim Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor
- 7.09 Consideration and approval of the Amplified IT (Managed Synch for G Suite) additional Management License purchase in the amount of \$1500. - Yvonne Allen, Interim Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor
- 7.10 Consideration and approval of the Google Chrome OS Management 1,000 additional Licenses in the amount of \$25,000 - Yvonne Allen, Interim Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: Indicates items the Board has seen previously
“Action”: Indicates items the Board is seeing for the first time

- 8.01 Information/Discussion/ACTION
 Consideration of the Communication from the Public/Speaker Cards – Horizon Charter School Governing Board
- 8.02 Information/Discussion/ACTION
 Consideration of the Teacher Leadership Team (TLT) Report to the Governing Board – Kelly Collins, Assistant Superintendent of Educational Services/Chief Academic Officer

- 8.03 Information/Discussion/ACTION
Consideration of the Special Meeting Dates and Times – Horizon Charter School Governing Board
- 8.04 Information/Discussion/ Action
Consideration of the Public Agency Retirement Services (PARS) for Un-represented Employee Groups - Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Eric O’Leary, CEBS, Senior VP of PARS
- 8.05 Information/Discussion/Action
Consideration of the Monitoring Report- History Social Studies and Science – Kelly Collins, Assistant Superintendent of Educational Services/Chief Academic Officer
- 8.06 Information/Discussion/Action
Consideration of Future Agenda Items – Horizon Charter School Governing Board

9. INFORMATION/ DISCUSSION

- 9.01 Information/Discussion
Consideration of the Executive Assistants – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 9.02 Information/Discussion
Discussion of the HCSCA Survey– Horizon Charter School Governing Board
- 9.03 Information/Discussion
Discussion of the Superintendent/Chief Executive Officer (CEO) Emergency Protocols – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 9.04 Information/Discussion
Discussion of AB 1505 – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 9.05 Information/Discussion
Consideration of the Future Agenda Items from the January 30, 2020 Governing Board Meeting - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- Credit card charges/Storage costs details
 - Facility rentals
 - Mobile Learning Lab
- 9.06 Information/Discussion
Consideration of the Culture and Morale of Horizon Charter School Staff – HCS Governing Board – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 9.07 Information/Discussion
Discussion of the School Finance Presentation – Yvonne Allen, Director of Business Services/Interim Chief Business Official

9.08 Information/Discussion

Discussion of the Horizon Charter School Technology Plan – Yvonne Allen, Director of Business Services/Interim Chief Business Official; Sergio Herrera, IT Administrative Advisor

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE AGENDA ITEMS

- February 27, 2020 – Special Meeting of the Governing Board
- March 19, 2020 – Regular Meeting of the Governing Board

11. ADJOURNMENT

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Backup materials for this agenda are available at the Horizon Charter School Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

*Members of the public may submit a written request for the entire agenda packet to:
Horizon Charter School Board Secretary
PO Box 489000
Lincoln, CA 95648*

The request must be submitted 10 working days prior to the meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1

This agenda is posted at least 72 hours in advance of the meeting at:
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,
and on the Horizon Charter Schools Website: horizoncharterschools.org

The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5236

*Please note: items on the agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.