



**REGULAR MEETING OF THE GOVERNING BOARD
AGENDA**

Date: **Thursday, January 23, 2020**

Main Meeting: Citrus Heights Community Center
6300 Fountain Square Drive
East Flex Rooms A,B,C & D
Citrus Heights, CA 95611

Satellite Location: Horizon Charter School Board Room
2800 Nicolaus Road, #100
Lincoln, CA 95648

Satellite Location: Horizon Charter School
Roseville Learning Center
911 Reserve Drive
Roseville, CA 95678

**REGULAR BUSINESS MEETING
4:30 P.M. START**

1. CALL TO ORDER – Horizon Charter Schools Board Room
PLEDGE OF ALLEGIANCE

ROLL CALL

- Education Representative: Joe Dutra
- Community Representative: Vacant
- Parent Representative: Alexis Spiva
- Parent Representative: Thomas Cascaddan
- Parent Representative: Elaine Palmer

2. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on

the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the meeting.

4:35 P.M.

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA
 - 3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)
JaDene Jones, Director of Operations
 - 3.02 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
 - 3.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
 - 3.04 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
Fagen, Friedman and Fulfrost, LLP
 - 3.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)

Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:30 P.M.

4. ADJOURN TO OPEN SESSION
The Governing Board will disclose any action taken in Closed Session regarding the following:
 - 4.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)
JaDene Jones, Director of Operations

- 4.02 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief
Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/Chief
Academic Officer
- 4.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools
Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief
Operations Officer
- 4.04 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of
Performance, Discipline or Dismissal/Release of Public Employee (Government Code
Section 54957)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Terri McGill, Assistant Superintendent, Administrative Services/Chief
Operations Officer
Fagen, Friedman and Fulfroost, LLP
- 4.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section
54957)
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

5. STUDENT PRESENTATION

None

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

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- 6.02 HCEA (Horizon Certificated Employees Association)
 - No statement submitted.
- 6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
 - No statement submitted.
- 6.04 Interim Assistant Superintendent, Business Services/ Chief Business Official – Yvonne Allen
- 6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 7.01 Consideration and approval of Meeting Minutes
 - November 21, 2019- Regular Meeting
Motions and Action Items
 - December 19, 2019- Regular Meeting
Motions and Action Items
- 7.02 Consideration and approval of the Enrollment Report – Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.03 Consideration and approval of the Warrant Report – Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.04 Consideration and approval of the Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Consideration and approval of the Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Consideration and approval of the Facility Rental- Harvest Church (*not affiliated with Horizon Charter Schools in any other way, for facility use only*) for CAASPP Testing April 27 – April 30, 2020 in the amount of \$1,000. – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.07 Consideration and approval of the Facility Rental- Sunshine Swim Center for Personalized Learning Project B (PLP B) Presentations on May 11, 2020 in the amount of \$200. – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer

- 7.08 Consideration and approval of the Connect Teletherapy-Occupational & Speech Therapy Vendor Agreement for Virtual Services (Fees included in Exhibit A, attached) – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
- 7.09 Consideration and approval of the Facility Rental- Epic Bible College (*not affiliated with Horizon Charter Schools in any other way, for facility use only*) for CAASPP Testing on April 21 - April 24, 2020 in the amount of \$600.00 – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; JaDene Jones, Director of Operations – Assessment
- 7.10 Consideration and approval of the Teacher InService Lunch Catering for January 21, 2020 in the amount of \$2,022.90 – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum, Instruction & Professional Learning

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: Indicates items the Board has seen previously

“Action”: Indicates items the Board is seeing for the first time

- 8.01 Information/Discussion/ACTION
Consideration of the Horizon Charter School Bylaws – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.02 Information/Discussion/ACTION
Consideration of the Culture and Morale of Horizon Charter School Staff – HCS Governing Board – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.03 Information/Discussion/ACTION
Consideration of the Organization Chart – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.04 Information/Discussion/Action
Consideration and Approval of Public Agency Retirement Services (PARS) for Un-represented Employee Groups Presentation & Program - Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Eric O’Leary, CEBS, Senior VP of PARS
- 8.05 Information/Discussion/Action
Consideration of the Public Agency Retirement Services (PARS) for Un-represented Employee Groups Resolution #20-0123 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.06 Information/Discussion/Action
Consideration of the Agreement for Administrative Services, Phase II Systems - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- 8.07 Information/Discussion/Action
Consideration of the Administrative Panel – Cynthia Wood, EdD, Superintendent/Chief Executive Officer; JaDene Jones, Director of Operations
- 8.08 Information/Discussion/Action
Consideration and approval of Board Monitoring Report- Mathematics – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 8.09 Information/Discussion/Action
Consideration of the Minimum Dollar Amount for Consent Agenda Items – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.10 Information/Discussion/Action
Consideration of Communication from the Public/Speaker Cards – Horizon Charter School Governing Board
- 8.11 Information/Discussion/Action
Consideration and Approval of Lease Amendment No. 6, Dated: December 9, 2019 for 3144 Venture Drive, Suite 200-300, Lincoln, CA 95648 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

9. INFORMATION/ DISCUSSION

- 9.01 Information/Discussion
Discussion of the Superintendent/Chief Executive Officer (CEO) Emergency Protocols – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 9.02 Information/Discussion
Discussion of AB 1505 – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 9.03 Information/Discussion
Discussion of the HCSCA Survey– Horizon Charter School Governing Board

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE AGENDA ITEMS

- January 30, 2020 – Regular Meeting of the Governing Board
- February 20, 2020 - Regular Meeting of the Governing Board
- February 27, 2020 – Special Meeting of the Governing Board

11. ADJOURNMENT

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Backup materials for this agenda are available at the Horizon Charter School Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

Members of the public may submit a written request for the entire agenda packet to:

Horizon Charter School Board Secretary

PO Box 489000

Lincoln, CA 95648

The request must be submitted 10 working days prior to the meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1

This agenda is posted at least 72 hours in advance of the meeting at:
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,
and on the Horizon Charter Schools Website: horizoncharterschools.org

The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5236

*Please note: items on the agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.