



**SPECIAL MEETING OF THE GOVERNING BOARD  
AGENDA**

Date: **Thursday, December 12, 2019**

Meeting Place: Horizon Charter School Board Room  
2800 Nicolaus Road, #100  
Lincoln, CA 95648

**SPECIAL MEETING  
5:00 P.M. START**

1. CALL TO ORDER – Horizon Charter Schools Board Room  
PLEDGE OF ALLEGIANCE

ROLL CALL

- Education Representative: Joe Dutra
- Community Representative: Vacant
- Parent Representative: Alexis Spiva
- Parent Representative: Thomas Cascaddan
- Parent Representative: Elaine Palmer

2. COMMUNICATION FROM THE PUBLIC

*In accordance with Government Code Section 54954.3, because this is a special meeting, public comment is limited to the subject(s) described in this Agenda.*

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA  
  
3.01 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)

Horizon Charter Schools Governing Board  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**6:00 P.M.**

4. ADJOURN TO OPEN SESSION  
The Governing Board will disclose any action taken in Closed Session regarding the following items:

4.01 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)

Horizon Charter Schools Governing Board  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

5. STUDENT PRESENTATION

None

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

*In accordance with Government Code Section 54954.3, because this is a special meeting, public comment is limited to the subject(s) described in this Agenda.*

7. CONSENT AGENDA

7.01 Consideration and approval of the Microsoft Licensing Annual Renewal in the amount of \$7,061.28 – Yvonne Allen, Director of Business Services/Interim Chief Business Official; Sergio Herrera, IT Administrative Advisor

7.02 Consideration and approval of the Amplified IT Annual Subscription in the amount of \$6,500. – Yvonne Allen, Director of Business Services/Interim Chief Business Official; Sergio Herrera, IT Administrative Advisor

8. INFORMATION/DISCUSSION/ACTION

8.01 Information/Discussion/Action

Consideration and approval of the Horizon Charter School Bylaws  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer  
Paul Thompson, ESQ, Fagan, Friedman, and Fulfrost, LLC

9. INFORMATION/ DISCUSSION

9.01 Information/Discussion

Consideration of the Current Projects and Timelines of the Executive Assistants to the Superintendent/Chief Executive Officer – Cynthia Wood, EdD,  
Superintendent/Chief Executive Officer

9.02 Information/Discussion

Consideration of the Salary Comparable Study – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; Roxanne Regules, Human Resources Support

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE AGENDA ITEMS

- December 19, 2019- Regular Meeting of the Governing Board

11. ADJOURNMENT

*Information for the Public*

*Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting. Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.*

*Members of the public may submit a written request for the entire agenda packet to:*

*Horizon Charter Schools Board Secretary*

*PO Box 489000*

*Lincoln, CA 95648*

*The request must be submitted 10 working days prior to the meeting.*

*Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1*

This agenda is posted at least 72 hours in advance of the meeting at: Horizon Administration Office,  
2800 Nicolaus Road Suite 100, Lincoln, California,

and on the Horizon Charter Schools Website: [horizoncharterschools.org](http://horizoncharterschools.org)

The Governing Board may be reached via e-mail at: [horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us) Via U.S. Mail at:  
Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648 Or by leaving a message with the  
Board Secretary at: 916-408-5236

\*Please note: items on the agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.