



**REGULAR MEETING OF THE GOVERNING BOARD
AGENDA**

Date: **Thursday, October 17, 2019**

Meeting Place: Horizon Charter School Board Room
2800 Nicolaus Road, #100
Lincoln, CA 95648

**REGULAR BUSINESS MEETING
4:30 P.M. START**

1. CALL TO ORDER – Horizon Charter Schools Board Room
PLEDGE OF ALLEGIANCE

ROLL CALL

- Education Representative: Joe Dutra
- Community Representative: Vacant
- Parent Representative: Alexis Spiva
- Parent Representative: Elaine Palmer
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the meeting.

4:40 P.M.

3. CLOSED SESSION – Superintendent's Office, 2800 Nicolaus Road, #100, Lincoln, CA

3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)
JaDene Jones, Director of Operations

3.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Government Code Section 54956.9(d)(1))

Dale R. Kuykendall, ESQ, Jackson Lewis, P.C.

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Bob Thurbon, Attorney at Law

Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

3.04 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code section 54956.9(d)(1)): Name of Case: OAH Confidential Student Matters - Case No. 2019070762

Anne Sherlock, ESQ, -Fagen, Friedman & Fulfrost, LLP

6:30 P.M.

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following items:

4.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)

JaDene Jones, Director of Operations

4.02 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Government Code Section 54956.9(d)(1))

Dale R. Kuykendall, ESQ, Jackson Lewis, P.C.

Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Bob Thurbon, Attorney at Law

Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

4.04 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code section 54956.9(d)(1)): Name of Case: OAH Confidential Student Matters - Case No. 2019070762

Anne Sherlock, ESQ, -Fagen, Friedman & Fulfrosts, LLP 6:35 P.M.

5. STUDENT PRESENTATION

5.01 Student Presentation – Special Interests – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Jeremy Ogzewalla, Regional Administrator

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

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6.02 HCEA (Horizon Certificated Employees Association)

- No statement submitted.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement submitted.

6.04 Interim Assistant Superintendent, Business Services/ Chief Business Official – Yvonne Allen

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 7.01 Consideration and approval of Meeting Minutes:
- September 12, 2019 – Regular Meeting/Interview
 - September 12, 2019 – Special Meeting/Brown Act
 - September 19, 2019 – Regular Meeting
 - September 26, 2019 – Special Meeting/Organization Procedures
 - October 3, 2019 – Special Meeting/Closed Session
- 7.02 Consideration and approval of the Enrollment Report – Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.03 Consideration and approval of the Warrant Report – Yvonne Allen, Director of Business, Interim Chief Business Official
- 7.04 Consideration and approval of the Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Consideration and approval of the Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Consideration of the Facility Rental – Citrus Heights Community Center (CHCC) for 2020 Governing Board Meetings – Cynthia Wood, EdD, Superintendent, Chief Executive Officer
- 7.07 Consideration of the Facility Rental – Foothills Church (*Not affiliated with Horizon Charter School in any way, for facility use only*) for CAASPP, State mandated testing on May 5 & 8, 2020 in the amount of \$1,000. – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.08 Consideration of the S.T.E.M. Field Trip/Lesson at Roller King, this cost will be covered by the parents of participants – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; Sara Smith, Director, Lincoln Montessori Community Cooperative (LMCC)
- 7.09 Consideration of the Amplified IT Annual Subscription in the amount of \$6,500. – Yvonne Allen, Director of Business Services/Interim Chief Business Official; Sergio Herrera, IT Administrative Advisor
- 7.10 Consideration of the Cisco SmartNet Service Plan One (1) Year Renewal in the amount of \$5,015.35 – Yvonne Allen, Director of Business Services/Interim Chief Business Official; Sergio Herrera, IT Administrative Advisor

- 7.11 Consideration of the Cisco IP Phone Purchase of 35 current, updated Cisco IP Phones in the amount of \$10,322.81 - Yvonne Allen, Director of Business Services/Interim Chief Business Official; Sergio Herrera, IT Administrative Advisor
- 7.12 Consideration of the Facility Rental – William Jessup University (*Not affiliated with Horizon Charter School in any way, for facility use only*) for VLI Proctored Finals Three (3) Days in December, 2019 and three (3) Days in May, 2020 – in the amount of \$495.00 – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director, Online Learning and Educational Technology
- 7.13 Consideration of Randy Peters Catering for Teacher InService Lunches on October 24, 2019 in the amount of \$1,880.67 – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum, Instruction and Professional Learning

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: Indicates items the Board has seen previously
“Action”: Indicates items the Board is seeing for the first time

- 8.01 Information/Discussion/Action
Consideration of the Horizon Charter School 2019/2020 Oath of Office for Newly Elected Governing Board Parent Representative, Thomas Cascaddan – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.02 Information/Discussion/Action
Consideration of the Unaudited Actuals for the year ending June 30, 2019-Correction – Yvonne Allen, Director of Business, Interim Chief Business Official
- 8.03 Information/Discussion/Action
Consideration of the Horizon Charter School Administrative Panel – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.04 Information/Discussion/Action
Consideration of the GAMUT Policies – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.05 Information/Discussion/Action
Consideration of Future Agenda Items from the Horizon Charter School Governing Board – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- Shady Creek Science Camp Presentation
 - Mobile Learning Lab
- 8.06 Information/Discussion/Action

Consideration of Special Meeting Agenda Dates – Cynthia Wood, EdD,
Superintendent/Chief Executive Officer

- Horizon Charter School Governance Handbook
- Horizon Charter School Bylaws

8.07 Information/Discussion/Action

Consideration of Requested Time Limit on Future Governing Board Meetings – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

9. INFORMATION/ DISCUSSION

9.01 Information/Discussion

Consideration of Horizon Charter School Finance – Yvonne Allen, Director, Business Services/Interim Chief Business Official

9.02 Information/Discussion

Consideration of the Right Angle Marketing Presentation – Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Colleen Nihen, Right Angle Marketing

9.03 Information/Discussion

Consideration of the 2019 California School Dashboard Local Indicators Fall 2019 Submission – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer

9.04 Information/Discussion

Consideration of Culture and Morale of Horizon Charter School Staff – HCS Governing Board – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

9.05 Information/Discussion

Consideration of the Horizon Charter School Governing Board Officers – November 2019 – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

9.06 Information/Discussion

Consideration of Current Projects and Timelines of the Executive Assistants to the Superintendent/Chief Executive Officer – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

9.07 Information/Discussion

Consideration of the Mobile Learning Lab – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

9.08 Information/Discussion

Consideration of the Salary Comparable Study – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; Roxanne Regules, Human Resources Support

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE AGENDA ITEMS

- October 24, 2019 – Special Meeting of the Governing Board - Boardmanship
- November 21, 2019 – Regular Meeting of the Governing Board

11. ADJOURNMENT

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

Members of the public may submit a written request for the entire agenda packet to:

Horizon Charter Schools Board Secretary

PO Box 489000

Lincoln, CA 95648

The request must be submitted 10 working days prior to the meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1

This agenda is posted at least 72 hours in advance of the meeting at:
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,
and on the Horizon Charter Schools Website: horizoncharterschools.org

The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5236

*Please note: items on the agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.