



## REGULAR MEETING OF THE GOVERNING BOARD AGENDA

Date: Thursday, June 20, 2019  
Meeting Place: Horizon Charter Schools Board Room  
2800 Nicolaus Road, #100  
Lincoln, CA 95648

### REGULAR BUSINESS MEETING 3:00 P.M. START

1. CALL TO ORDER – Horizon Charter Schools Board Room  
PLEDGE OF ALLEGIANCE

#### ROLL CALL

- Parent Representative: Kimberly Dahlstrom
- Education/Community Representative: Mary-Lou Smith
- Parent Representative: Joe Dutra
- Community Representative: Milly Nuñez
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

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**3:10 P.M.**

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA

- 3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)  
JaDene Jones, Director of Operations
- 3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)  
Horizon Learning Center Negotiators:  
Chip Eady, ESQ, Procopio Law Firm  
Aiko Yamakawa, ESQ, Procopio Law Firm  
Cynthia Wood, EdD, Superintendent/Chief Executive Officer  
Kevin Sheehan, Kidder & Matthews
- 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
James Traber, ESQ, Fagen, Freidman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Labor Negotiations- HCEA (Horizon Certificated Employees Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer  
Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
- 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)  
Employment Agreement for Superintendent/ Chief Executive Officer: Goals and Objectives  
Horizon Charter Schools Governing Board

James Traber, ESQ, Fagen, Freidman and Fulfroft, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**5:30 P.M.**

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following items:

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4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)

Employment Agreement for Superintendent/Chief Executive Officer: Goals and Objectives

Horizon Charter Schools Governing Board

James Traber, ESQ, Fagen, Freidman and Fulfroft, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**5:40 P.M.**

5. STUDENT PRESENTATION

None

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

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6.02 Horizon Certificated Employees Association

- No statement submitted.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement submitted.

6.04 Assistant Superintendent, Business Services/ Chief Business Official – Rebecca Courtright

Director, Business Services- Yvonne Allen

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

- Awards

7. CONSENT AGENDA

**NOTICE TO THE PUBLIC**

*All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.*

- 7.01 Consideration and approval of Meeting Minutes:
- May 23, 2019, Regular Meeting of the Governing Board
- 7.02 Consideration and approval of Enrollment Report – Rebecca Courtright, Assistant Superintendent, Business Services/ Chief Business Official; Yvonne Allen, Director, Business Services
- 7.03 Consideration and approval of Warrant Report – Rebecca Courtright, Assistant Superintendent, Business Services/ Chief Business Official; Yvonne Allen, Director, Business Services
- 7.04 Consideration and approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Consideration and approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Consideration and approval of the School Pathways CalPads Support Service Agreement renewal for the 2019/2020 school year in the amount of \$16,500. – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; JaDene Jones, Director of Operations
- 7.07 Consideration and approval of the Agreement for Professional Services with Western Placer Unified School District (WPUSD) - School Lunch Program – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 7.08 Consideration and approval of the California School Boards Association (CSBA) Gamut Online Subscription renewal good from 7/01/2019 to 6/30/2020 in the amount of \$1,348.00 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 7.09 Consideration and approval of the Commercial Lease Agreement for 873 1<sup>st</sup> Street, Lincoln, renewal Lease Extension for a 96-month term commencing on July 1, 2019 and ending June 30, 2027 – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 7.10 Consideration and approval of the Sierra West Consulting Group, Inc. Proposal for Lincoln Montessori ADA Improvements- Cost Estimating Service for 40 hours Chief Estimator at \$125 per hour, not to exceed \$5,000. – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 7.11 Consideration and approval of the Samanage three (3) year Service renewal and the addition of two (2) new licenses in the amount of \$30,700.80 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Sergio Herrera, Information Technology Administrative Advisor
- 7.12 Consideration and approval of the Growing Healthy Children Master Contract renewal for Special Education (SPED) Services – Kelly Collins, Assistant Superintendent,

Educational Services/Chief Academic Officer; Lezley Holmes, Director of Special Education

- 7.13 Consideration and approval of the School Steps, Inc., renewal Agreement for Contracted Services – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Director of Special Education
- 7.14 Consideration and approval of the Jabbergym renewal Memorandum of Understanding (MOU) for SPED Services – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Director of Special Education
- 7.15 Consideration and approval of the Facility Rental- Valley Springs Church (*for facility use only, not affiliated with Horizon in any way*, for Two (2) Teacher In-service days) 10/24/2019 and 1/29/2020 in the amount of \$1,955. – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum, Instruction and Professional Learning
- 7.16 Consideration and approval of the Facility Rental-Rocklin Event Center, ST Meetings September 2019 to May 2020 in the amount of \$21,300. – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
- 7.17 Consideration and approval of the Facility Rental-Rocklin Event Center, August 2019 ST Meeting in the amount of \$3,700. (*previously paid in order to secure the room*) – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
- 7.18 Consideration and approval of the Facility Rental-Valley Springs Presbyterian Church (*for facility use only, not affiliated with Horizon in any way*) for Students participating in Virtual Learning (VLI) and Learning Center – Back to School Orientation August 12, 2019 in the amount of \$297.50 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning and Educational Technology
- 7.19 Consideration and approval of the Placer County Office of Education (PCOE) Financial Services Support Contract Renewal in the amount of \$5,019.00 for a term of July 1, 2019 through June 30, 2020 – Rebecca Courtright, Assistant Superintendent, Business Services/ Chief Business Official; Yvonne Allen, Director, Business Services
- 7.20 Consideration and approval of the 2019-2020 CharterSAFE Proposal - Horizon Charter School - Due June 24, 2019 – Rebecca Courtright, Assistant Superintendent, Business Services/ Chief Business Official; Yvonne Allen, Director, Business Services
- 7.21 Consideration and approval of the School Messenger Bridge Annual Maintenance renewal fee of \$350. – Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official; Yvonne Allen, Director, Business Services; Sergio Herrera, Information Technology Administrative Advisor

- 7.22 Consideration and approval of the School Pathways iReady Bridge Annual Maintenance fee of \$350. – Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official; Yvonne Allen, Director, Business Services; Sergio Herrera, Information Technology Administrative Advisor
- 7.23 Consideration and approval of the School Services of California proposal for special services– Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 7.24 Consideration and approval of the School Services of California Agreement -Chief Business Official (CBO) Vacancy- Cynthia Wood, EdD, Superintendent/Chief Executive Officer

## 8. INFORMATION/DISCUSSION/ACTION

***“ACTION”:*** Indicates items the Board has seen previously

***“Action”:*** Indicates items the Board is seeing for the first time

- 8.01 Information/Discussion/ACTION  
Consideration of the 2019/2020 Budget for Horizon Charter Schools – Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official; Yvonne Allen, Director, Business Services
- 8.02 Information/Discussion/ACTION  
Consideration of the Local Control Accountability Plan (LCAP) 2018/2019 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 8.03 Information/Discussion/ACTION  
Consideration of the Comprehensive Support & Improvement (CSI) Plan – Kelly Collins, Assistant Superintendent/Chief Academic Officer
- 8.04 Information/Discussion/Action  
Consideration of the Charter Closure-Partnerships for Student Centered Learning (PaSCL) – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.05 Information/Discussion/Action  
Consideration of the purchase of eight (8) Teacher Laptops for the 2019/2020 school year in the amount of \$10,647.74 - Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official; Yvonne Allen, Director, Business Services; Sergio Herrera, Information Technology Administrative Advisor
- 8.06 Information/Discussion/Action  
Consideration of the purchase of 280 Student Laptops for the 2019/2020 school year in the amount of \$106,423.70 - Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official; Yvonne Allen, Director, Business Services; Sergio Herrera, Information Technology Administrative Advisor

- 8.07 Information/Discussion/Action  
Consideration to purge Asus T100 Tablets from HCS Inventory – Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official; Yvonne Allen, Director, Business Services; Sergio Herrera, Information Technology Administrative Advisor
- 8.08 Information/Discussion/Action  
Consideration to purge HP Probooks from HCS Inventory- Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official; Yvonne Allen, Director, Business Services; Sergio Herrera, Information Technology Administrative Advisor
- 8.09 Information/Discussion/Action  
Consideration of the Contract Amendment for Superintendent, Chief Business Executive – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.10 Information/Discussion/Action  
Consideration of the Horizon Charter School Governance Handbook – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.11 Information/Discussion/ACTION  
Consideration of the Mission/Vision Statements– Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.12 Information/Discussion/Action  
Consideration of the Oath of Office-Horizon Charter School Governing Board– Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- Elected Parent Representative- *TBD* Term: July 1, 2019-June 30, 2023
  - Appointed Education Representative- *Joe Dutra* - Term: July 1, 2019-June 30, 2021
  - Appointed Community Representative- *Milly Nuñez*-Term: July 1, 2019-June 30, 2021

## 9. INFORMATION/ DISCUSSION

- 9.01 Student Reclassification Checklist – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
- 9.02 K-8 History Social Studies Curriculum Adoption – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum, Instruction and Professional Learning
- 9.03 History Social Studies, California Healthy Youth Act, and Fair Education Act -Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum, Instruction and Professional Learning
- 9.04 Positive Prevention Plus Curriculum Adoption Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum, Instruction and Professional Learning



10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE AGENDA ITEMS

- August 15, 2019 - Regular Meeting of the Governing Board
- August 22, 2019 –Special Meeting of the Governing Board- Brown Act
- September 19, 2019- Regular Meeting of the Governing Board
- September 26, 2019- Special Meeting of the Governing Board- Organizational Procedures and Processes

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11. ADJOURNMENT

*Information for the Public*

*Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.*

*Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.*

*Members of the public may submit a written request for the entire agenda packet to:*

*Horizon Charter Schools Board Secretary  
PO Box 489000  
Lincoln, CA 95648*

*The request must be submitted 10 working days prior to the meeting.*

*Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1*

This agenda is posted at least 72 hours in advance of the meeting at:  
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,  
and on the Horizon Charter Schools Website: [horizoncharterschools.org](http://horizoncharterschools.org)

The Governing Board may be reached via e-mail at: [horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us)

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5236

\*Please note: items on the agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.

