



## **REGULAR MEETING OF THE GOVERNING BOARD AGENDA**

Date: Thursday, May 23, 2019  
Meeting Place: Horizon Charter Schools Board Room  
2800 Nicolaus Road, #100  
Lincoln, CA 95648

### **REGULAR BUSINESS MEETING 3:00 P.M. START**

1. CALL TO ORDER – Horizon Charter Schools Board Room  
PLEDGE OF ALLEGIANCE

#### ROLL CALL

- Parent Representative: Kimberly Dahlstrom
- Education/Community Representative: Mary-Lou Smith
- Parent Representative: Joe Dutra
- Community Representative: Milly Nuñez
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

*This portion of the meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the meeting.*

**3:10 P.M.**

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA
  - 3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)  
JaDene Jones, Director of Operations
  - 3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) APN 329-010-034  
Horizon Learning Center Negotiators:  
Chip Eady, ESQ, Procopio Law Firm  
Aiko Yamakawa, ESQ, Procopio Law Firm  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Kevin Sheehan, Kidder & Matthews
  - 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
James Traber, ESQ, Fagen, Freidman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
  - 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer  
Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
  - 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

- 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)  
Employment Agreement for Superintendent/ Chief Executive Officer: Goals and Objectives  
Horizon Charter Schools Governing Board  
James Traber, ESQ, Fagen, Freidman and Fulfroft, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**5:30 P.M.**

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following items:

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Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**5:40 P.M.**

5. STUDENT PRESENTATION

- 5.01 2019 Laurie Cox Scholarship Award Presentation, Sponsored by the Horizon Charter School Education Foundation (HCSEF) – Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Theresa Woolley, Horizon Charter School Education Foundation (HCSEF)
- 5.02 Student Award Presentation – Kelly Collins, Assistant Superintendent, Educational Services, Chief Academic Officer
- 5.03 Student Presentation- Visual and Performing Arts (VAPA) – Kelly Collins, Assistant Superintendent, Educational Services, Chief Academic Officer

6. REPORTS AND COMMUNICATION

- 6.01 Communication from the Public

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- 6.02 Horizon Certificated Employees Association
- No statement submitted.
- 6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement submitted.

6.04 Assistant Superintendent, Business Services/ Chief Business Official – Rebecca Courtright

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

## 7. CONSENT AGENDA

### NOTICE TO THE PUBLIC

*All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.*

7.01 Consideration and approval of Meeting Minutes:

- April 11, 2019, Regular Meeting of the Governing Board

7.02 Consideration and approval of Enrollment Report – Rebecca Courtright, Assistant Superintendent, Business Services/ Chief Business Official; Yvonne Allen, Director, Business Services

7.03 Consideration and approval of Warrant Report – Rebecca Courtright, Assistant Superintendent, Business Services/ Chief Business Official; Yvonne Allen, Director, Business Services

7.04 Consideration and approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

7.05 Consideration and approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

7.06 Consideration and approval of the Cooperative Organization for the Development of Employee Selection (CODESP) Agreement for the 2019/2020 School Year in the amount of \$2,200.00 – Terri McGill, Assistant Superintendent, Administrative Services, Chief Operations Official

7.07 Consideration and approval of the William Jessup University Facility Rental and Catering Quote for the 8/13/19 All Staff Inservice in the amount of \$6,285.00 – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer

7.08 Consideration and approval of the i-Ready Online Subscription Renewal for Math and Reading Diagnostic and Instruction- 1800, 12-Month Licenses for grades K-9 in the amount of \$48,888.00 (previous renewal was \$36,000. which was under-billed. This years' bill incorporates a portion of the deficit, as will next years')– Kelly Collins, Assistant Superintendent/Chief Academic Officer; Caitlin Hartman, Director of Curriculum, Instruction and Professional Learning

- 7.09 Consideration and approval of the School Pathways Clever Bridge, one-time setup fee of \$250. And \$350. Annual maintenance thereafter – Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor
- 7.10 Consideration and approval of the Online Purchasing System (OPS) Annual Subscription in the amount of \$21,120.00 – Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official; Yvonne Allen, Director of Business
- 7.11 Consideration and approval of the Kajeet mifi 12-Month Service Renewal and Buyout of lost mifis for a total cost of \$62,154.59 (last renewal cost was \$45,448.93) – Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor
- 7.12 Consideration and approval of the Cisco Umbrella (OpenDNS) Three (3) Year Service Renewal in the amount of \$23,646.00 (last renewal cost was \$22,800.)– Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, Information Technology Administrative Advisor
- 7.13 Consideration and approval of the Salary Schedules – Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Rebecca Courtright, Assistant Superintendent Business Services/Chief Business Official

## 8. INFORMATION/DISCUSSION/ACTION

***“ACTION”:*** Indicates items the Board has seen previously

***“Action”:*** Indicates items the Board is seeing for the first time

- 8.01 Information/Discussion/Action  
Consideration of AB1200 Finance – Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official
- 8.02 Information/Discussion/ACTION  
Consideration of the Horizon Charter Schools Classified Association/California Teachers Association/National Education Association (HCSCA/CTA/NEA) Tentative Agreement 2018/2019 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.03 Information/Discussion/Action  
Consideration of the Horizon Charter School Governing Board Vacancy – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- Community Representative Position
  - Education Representative Position

- 8.04 Information/Discussion/Action  
Consideration of Contract Extension for Superintendent/Chief Executive Officer  
Term ending June 30, 2022 – Cynthia Wood, EdD, Superintendent/Chief  
Executive Officer
- 8.05 Information/Discussion/Action  
Consideration of Contract Extension for Assistant Superintendent, Administrative  
Services/ Chief Operations Officer Term July 1, 2019 to June 30, 2020 – Cynthia  
Wood, EdD, Superintendent/Chief Executive Officer
- 8.06 Information/Discussion/Action  
Consideration of Contract Extension for Assistant Superintendent, Educational  
Services/Chief Academic Officer Term July 1, 2019 to June 30, 2020 – Cynthia  
Wood, EdD, Superintendent/Chief Executive Officer
- 8.07 Information/Discussion/Action  
Consideration of the Final Budget Revision for fiscal year 2018/2019 – Rebecca  
Courtright, Assistant Superintendent, Business Services/Chief Business Official

## 9. INFORMATION/ DISCUSSION

- 9.01 Information/Discussion  
Consideration of the 2019/2020 Budget for Horizon Charter Schools – Rebecca  
Courtright, Assistant Superintendent, Business Services/Chief Business Official
- 9.02 Discussion - Local Control Accountability Plan (LCAP) 2018/2019 – Kelly  
Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 9.03 Information/Discussion  
Discussion - Comprehensive Support & Improvement (CSI) Plan – Kelly Collins,  
Assistant Superintendent/Chief Academic Officer
- 9.04 Information/Discussion  
Discussion – Mission/Vision Statements – Cynthia Wood, EdD,  
Superintendent/Chief Executive Officer

## 10. GOVERNING BOARD

### 10.01 BOARD MEMBER REPORTS/COMMENT

### 10.02 FUTURE AGENDA ITEMS

- June 20, 2019 - Regular Meeting of the Governing Board
- August 22, 2019 –Special Meeting of the Governing Board- Brown Act

**CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA**

- 3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) APN 329-010-034  
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11. ADJOURNMENT

*Information for the Public*

*Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.*

*Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.*

*Members of the public may submit a written request for the entire agenda packet to:*

*Horizon Charter Schools Board Secretary*

*PO Box 489000*

*Lincoln, CA 95648*

*The request must be submitted 10 working days prior to the meeting.*

*Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date.*

*Government Code 54954.1*

This agenda is posted at least 72 hours in advance of the meeting at:  
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,  
and on the Horizon Charter Schools Website: [horizoncharterschools.org](http://horizoncharterschools.org)

The Governing Board may be reached via e-mail at: [horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us)

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5236

\*Please note: items on the agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.