



HORIZON CHARTER SCHOOL EDUCATION FOUNDATION

HCSEF is a non-profit corporation dedicated to raising money to benefit HCS students, giving them the opportunity to pursue academic achievement and to become productive and responsible citizens.

**Regular Business Meeting
UNADOPTED MINUTES**

Date: Tuesday, April 2 2019
Time: 10:00 a.m. to 12:00 p.m.
Place: 2800 Nicolaus Road, Suite 100
Lincoln, CA 95648
Small Conference Room

1. Call to Order 9:31 a.m.
2. Pledge of Allegiance
3. Roll Call

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| X Cynthia Wood, CEO | X Eric Sweiven, Administrative Rep. |
| <input type="checkbox"/> Mary-Lou Smith, Gov. Board Rep.- Absent | X Jennifer Nunes, CSEA Representative |
| X Yvonne Allen, CFO | X Theresa Woolley, Community Rep. |
| X Cheryle Shelton, Secretary | X Jasvinder Kuar Singh, Treasurer |
| X Linda McGillicuddy, Confidential Rep. | <input type="checkbox"/> Vacant, HCEA Representative |

4. Communication from the Public

This portion of the meeting is set aside to allow an opportunity for individuals to address the HCSEF regarding matters not on the Agenda but within the HCSEF's subject matter jurisdiction. The HCSEF is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

5. Approval of Minutes

- February 13, 2019 Minutes for Approval

Motion by: Jennifer Nunes
2nd by: Linda McGillicuddy

Motion carried.

6. Reports

- Financial Summary – Treasurer
Cynthia Wood requested that a note be added in the summary section which denotes what the item was for, not just the name of the employee who submitted it.

Motion by: Linda McGillicuddy
2nd by: Theresa Woolley

Motion carried.

7. Discussion/Action

- Welcome newly elected HCSEF Treasurer, Jasvinder Kuar Singh
- Art Contest – Jennifer Nunes
Approval of Gift Card amounts.
Students & families have all been notified and invited to the April 11 GB meeting.
J. Nunes is expecting 90% of the families to attend.
The awards will take place at 5:40 p.m.
- Fundraising – E. Sweiven
E. Sweiven brought in a five (5) free class incentive deal from Kovars Karate.
J. Nunes suggested a garage sale in the Nicolaus parking lot.
- Fundraising – Box Tops-Roseville Learning Center – L. McGillicuddy
It was unanimously agreed that the contest for Box Tops winner would receive a pizza party.
- Scholarship Amounts – T. Woolley
T. Woolley stated that there were six (6) applications received this year.
There is a \$10,000 total to be awarded.
Motion to award \$2,500 for the Laurie Cox Scholarship & \$7,500 for the rest.
The interviewing committee will determine the amount per student.
Any unused portion will be rolled back into the fund.

Motion by: Cheryle Shelton

2nd by: Yvonne Allen

Motion carried.

8. Discussion

9. Next Meeting

- April 24, 2019, 10:00 a.m. – 12:00 p.m.
Small Conference Room, Nicolaus Building, Lincoln
 - Fundraising/Kovars Karate –Develop process– Eric Sweiven
 - Fundraising/Parking Lot Garage Sale –Develop process – Jennifer Nunes
 - Scholarship Update – Theresa Woolley

10. Adjournment 10:49 a.m.

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln, CA 95648.

Members of the public may submit a written request for the entire agenda packet to:

Foundation Board Secretary

PO Box 489000

Lincoln, CA 95648

The request must be submitted 10 working days prior to the meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1