



## REGULAR MEETING OF THE GOVERNING BOARD AGENDA

Date: Thursday, April 11, 2019  
Meeting Place: Horizon Charter Schools Board Room  
2800 Nicolaus Road, #100  
Lincoln, CA 95648

### REGULAR BUSINESS MEETING 3:00 P.M. START

1. CALL TO ORDER – Horizon Charter Schools Board Room

PLEDGE OF ALLEGIANCE

ROLL CALL

- Parent Representative: Kimberly Dahlstrom
- Education/Community Representative: Mary-Lou Smith
- Parent Representative: Joe Dutra
- Community Representative: Milly Nuñez
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

*This portion of the meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the meeting.*

**3:10 P.M.**

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA
  - 3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)  
JaDene Jones, Director of Operations
  - 3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) APN 329-010-034  
Horizon Learning Center Negotiators:  
Chip Eady, ESQ, Procopio Law Firm  
Aiko Yamakawa, ESQ, Procopio Law Firm  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Kevin Sheehan, Kidder & Matthews
  - 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal/Release of Public Employee (Government Code Section 54957)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
James Traber, ESQ, Fagen, Freidman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
  - 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer  
Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
  - 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
  - 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)

Employment Agreement for Superintendent/ Chief Executive Officer: Goals and Objectives

Horizon Charter Schools Governing Board  
James Traber, ESQ, Fagen, Freidman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**5:30 P.M.**

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following items:

- 4.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)  
JaDene Jones, Director of Operations
- 4.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) APN 329-010-034  
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Operations Officer

- 4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code  
Section 54957)  
Employment Agreement for Superintendent/ Chief Executive Officer: Goals and  
Objectives

Horizon Charter Schools Governing Board  
James Traber, ESQ, Fagen, Friedman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**5:40 P.M.**

5. STUDENT PRESENTATION

None

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

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6.02 Horizon Certificated Employees Association

- No Statement attached.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement attached.

6.04 Assistant Superintendent, Business Services/ Chief Business Official – Rebecca Courtright

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

- Horizon Charter School Education Foundation (HCSEF) 3rd Annual Art Contest Awards

## 7. CONSENT AGENDA

### NOTICE TO THE PUBLIC

*All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.*

- 7.01 Consideration and approval of Meeting Minutes:
  - March 21, 2019, Regular Meeting of the Governing Board
- 7.02 Consideration and approval of Enrollment Report – Rebecca Courtright, Assistant Superintendent, Business Services/ Chief Business Official; Yvonne Allen, Director, Business Services
- 7.03 Consideration and approval of Warrant Report – Rebecca Courtright, Assistant Superintendent, Business Services/ Chief Business Official; Yvonne Allen, Director, Business Services
- 7.04 Consideration and approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Consideration and approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Consideration and approval of the 2019 Webfeedback Climate Surveys of Parents (\$375.), Students (\$275.) and Staff (\$175.) for a total amount of \$825.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
- 7.07 Consideration and approval of the Read Naturally Live- 30 License Renewals at \$23. each for a total amount of \$690.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven Director of Online Learning & Ed Tech
- 7.08 Consideration and approval of the 3P Learning Mathseeds Renewal of 125 Online Licenses at \$9. each for a total amount of \$1,125.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director Curriculum and Instruction
- 7.09 Consideration and approval of the Lumos Learning Print and Online Test Preparation Materials Renewal in the amount of \$34,094.52 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum and Instruction
- 7.10 Consideration and approval of ALEKS Web-based and Learning System 1-year Renewal of 50 subscriptions at \$50.50 each, for a total amount of \$2,025.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning & Educational Technology

- 7.11 Consideration and approval of One (1) IXL Web-Site License Renewal in the amount of \$3,240.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning & Educational Technology
- 7.12 Consideration and approval of Rosetta Stone Foreign Language Online Subscription Renewal of 75, 12-month licenses at \$135. Each for a total amount of \$10,125.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director of Curriculum and Instruction
- 7.13 Consideration and approval of the APEX Learning Virtual School Renewal Quote for 30 courses at \$300. each, for a total amount of \$9,000 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning & Educational Technology
- 7.14 Consideration and approval of Zoom Video Productions Annual Subscription Renewal of Education Annual, in the amount of \$1,884.82 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning & Educational Technology
- 7.15 Consideration and approval of Brain POP 12-month Subscription Renewal of 2,277 licenses at \$3.30 each and 123 New 12-month licenses at \$3.30 each for a total amount of \$7,920.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning & Educational Technology
- 7.16 Consideration and approval of Hoonuit – Ed Technology 1-Year District-Wide Renewal good through August of 2020, in the amount of \$7,147.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning & Educational Technology
- 7.17 Consideration and approval of Pearson Realidades 1-Year Extension License- Level 1-75 licenses at \$8.47 each; 2-Year Extension License- Level 2-75 licenses at \$8.47 each; 1-Year Extension License Level 3-25 licenses at \$8.47 each, for a total amount of - \$1,482.25- Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning & Educational Technology
- 7.18 Consideration and approval to Purchase 300 Reading Eggs/Reading Smart Online Subscription Renewal of 90 seats English Language Development Reading Smart, 50 seats English Language Development Reading Eggs, 50 seats for Intervention Reading Eggs, and 110 seats for Independent Study students (who will use Instructional Funds to purchase) for a total amount of \$4,140.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director Curriculum and Instruction

- 7.19 Consideration and approval of Edmentum CTE Courses Renewal of 160, 12-month licenses for a total amount of \$44,800 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning & Educational Technology
- 7.20 Consideration and approval of Discovery Education Subscription Renewal of one Streaming Plus High School License in the amount of \$3,150.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning & Educational Technology
- 7.21 Consideration and approval of Placer County Career Technical Education Incentive Grant Consortium – CTEIG Consortium Memorandum of Understanding (MOU) Renewal to June 2020 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
- 7.22 Consideration and approval of Church of the Foothills Facility Rental for CAASPP Testing the week of May 7-10, 2019 (this item was approved by the Governing Board at the August 2018 meeting, and poses no additional costs) – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; JaDene Jones, Director, Operations
- 7.23 Consideration and approval of the Sutter Health Plus Renewal for the 2019/2020 school year. Cost will be based on employee enrollment – Terri McGill, Assistant Superintendent/Chief Operations Officer
- 7.24 Consideration of the Western Health Advantage (WHA) Renewal for the 2019/2020 school year. Cost will be based on employee enrollment – Terri McGill, Assistant Superintendent/Chief Operations Officer
- 7.25 Consideration of the PayFlex Systems Renewal (FSA) for the 2019/2020 school year. Cost will be based on employee enrollment – Terri McGill, Assistant Superintendent/Chief Operations Officer
- 7.26 Consideration and approval of Eight (8) Year Lease Extension Renewal for 879 1<sup>st</sup> Street, Lincoln, Pending Legal Approval – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

## 8. INFORMATION/DISCUSSION/ACTION

***“ACTION”:*** Indicates items the Board has seen previously

***“Action”:*** Indicates items the Board is seeing for the first time

- 8.01 Information/Discussion/ACTION  
Consideration of the Proposition 39-Clean Energy Grant Lighting Project with Absolutely Electric (sole bidder) through June 30, 2019 in the amount of \$118,314 - Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official

8.02 Information/Discussion/Action

Consideration of the Acellus Renewal of 200 licenses and an additional 800 new student licenses at \$100. each valid through June 30, 2020, for a total amount of \$100,000 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director of Online Learning & Educational Technology

8.03 Information/Discussion/Action

Consideration of Horizon Charter Schools Classified Association/California Teachers Association/National Education Association (HCSCA/CTA/NEA) Tentative Agreement 2018/2019 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

8.04 Information/Discussion/Action

Consideration of the Horizon Charter School Governing Board Vacancy – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- Parent Representative Position

9. INFORMATION/ DISCUSSION

9.01 Consideration of the Comprehensive Support & Improvement Presentation – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official; Yvonne Allen, Director, Business Services

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE AGENDA ITEMS

- April 25, 2019, 5:30 p.m. - Special Meeting of the Governing Board
- May 16, 2019 - Regular Meeting of the Governing Board



**CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA**

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10.02 FUTURE AGENDA ITEMS

- April 25, 2019, 5:30 p.m. - Special Meeting of the Governing Board
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11. ADJOURNMENT

*Information for the Public*

*Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary before the start of the meeting.*

*Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.*

*Members of the public may submit a written request for the entire agenda packet to:*

*Horizon Charter Schools Board Secretary  
PO Box 489000  
Lincoln, CA 95648*

*The request must be submitted ten working days before the meeting.*

*Individuals requiring disability-related accommodations or modifications including auxiliary aids and services to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two (2) days before the meeting date. Government Code 54954.1*

This agenda is posted at least 72 hours in advance of the meeting at:  
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,  
and on the Horizon Charter Schools Website: [horizoncharterschools.org](http://horizoncharterschools.org)  
The Governing Board may be reached via e-mail at: [horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us)  
Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648  
Or by leaving a message with the Board Secretary at: 916-408-5236

\*Please note: items on the agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.