



REGULAR MEETING OF THE GOVERNING BOARD ADOPTED MINUTES

Date: Thursday, February 14, 2019
Meeting Place: Horizon Charter Schools Board Room
2800 Nicolaus Road, #100
Lincoln, CA 95648

REGULAR BUSINESS MEETING 3:00 P.M. START

1. CALL TO ORDER – Horizon Charter Schools Board Room – 3:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

- X Parent Representative: Kimberly Dahlstrom
- X Education/Community Representative: Mary-Lou Smith
- X Parent Representative: Joe Dutra
- X Community Representative: Milly Nuñez
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the meeting.

3:10 P.M.

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA

3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918) Student #18-16

JaDene Jones, Director of Operations

3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) APN 329-010-034

Horizon Learning Center Negotiators:

Chip Eady, ESQ, Procopio Law Firm

Aiko Yamakawa, ESQ, Procopio Law Firm

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Kevin Sheehan, Kidder & Matthews

3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

James Traber, ESQ, Fagen, Freidman and Fulfroost, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer

3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

- 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Employment Agreement for Superintendent/ Chief Executive Officer: Goals and Objectives
Horizon Charter Schools Governing Board
James Traber, ESQ, Fagen, Freidman and Fulfroft, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

5:30 P.M.

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following items:

- 4.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918) Student #18-16

JaDene Jones, Director of Operations

Motion by: M. L. Smith to allow for admission, Student #18-16, with Stipulations.

2nd by: J. Dutra

	Aye	No	Abstain	Absent
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Dutra:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Milly Nuñez:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

- 4.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) APN 329-010-034

Horizon Learning Center Negotiators:

Chip Eady, ESQ, Procopio Law Firm

Aiko Yamakawa, ESQ, Procopio Law Firm

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Kevin Sheehan, Kidder & Matthews

NO REPORT

- 4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)

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James Traber, ESQ, Fagen, Freidman and Fulfroft, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

NO REPORT

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Lindsay Moore, ESQ, Kingsley Bogard, LLP
Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer

Direction given to the Superintendent.

- 4.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP
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Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

Direction given to the Superintendent.

- 4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Employment Agreement for Superintendent/ Chief Executive Officer: Goals and Objectives

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James Traber, ESQ, Fagen, Freidman and Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

NO REPORT

5:40 P.M.

5. STUDENT PRESENTATION

- 5.01 Student Learning Goal - Mathematics Student Presentation– Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer

6. REPORTS AND COMMUNICATION

- 6.01 Communication from the Public

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Cards, ” are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the meeting.

The following people spoke to the Governing Board regarding salary and compensation issues:

Marcy Jo Williams

Kerry Moulin

Marilee Dalton

Kathleen Byers

Becky Nugen

Susan Pagel

Jennifer Quinones

Jalaine Morgan

6.02 Horizon Certificated Employees Association

- Statement attached.

HCEA Representative, Jalaine Morgan read the HCEA Statement to the Governing Board.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement attached.

HCSCA President, Diana Bull read the HCSCA/CTA/NEA statement written by Representative, John Halvorsen.

6.04 Assistant Superintendent, Business Services/ Chief Business Official – Rebecca Courtright

R. Courtright quoted Gavin Newsom stating in his first budget proposal, “Rising charter school enrollments in some urban districts have real impact on the local, seat-based district’s ability to support and serve their students”. Under a 1998 law, districts are not allowed to take into account the financial impact of the charter school on a district that is deciding whether or not to grant them a charter.

Charter advocates fear that the removing of this prohibition could have a dramatic impact upon charter school expansion and choice for parents. “We want a charter transparency bill”, Newsom said, in his inaugural budget press conference, “I am not bashing charters here, but I made a commitment and I am going to follow through on this commitment. We need clear and achievable standards of transparency, more information sharing and accountability for all schools, both the traditional and charter”.

Governor Newsom is very specific on some priorities and is less inclined to give discretionary money. So the challenge for Horizon, is to find the funding that fits our student and family needs.

R. Courtright then shared an update on the Business Office, stating that, due to the increased enrollment, the Business Office is having a hard time keeping up with purchasing. The Second Interim Budget Revision is currently underway and will be included in the March Governing Board packet. P2 Attendance reporting,

which are the numbers that determine our funding for the year, will come out in April.

- 6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD
C. Wood wished the Governing Board a happy Valentine’s day and gave an update regarding the current vacancy for a Parent Representative on the Governing Board. C. Wood interviewed interested, prospective members. However, during the first posting for this position, we did not receive interest from anyone who could move forward in the process. This posting will run until Feb. 18, 2019 and will fill an already existing position. The Governing Board will appoint for this position at the March Governing Board meeting. Another three (3) positions will be available this June. These positions will be voted on by ballot from the Horizon community.

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 7.01 Consideration and approval of Meeting Minutes:
- January 17, 2019, Regular Meeting of the Governing Board
 - January 28, 2019, Special Meeting of the Governing Board
- 7.02 Consideration and approval of Enrollment Report – Rebecca Courtright, Assistant Superintendent, Business Services/ Chief Business Official; Yvonne Allen, Director, Business Services
- 7.03 Consideration and approval of Warrant Report – Rebecca Courtright, Assistant Superintendent, Business Services/ Chief Business Official; Yvonne Allen, Director, Business Services
- 7.04 Consideration and approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Consideration and approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Consideration and approval of the Sunrise Recreation & Park District, Rusch Park Facility Rental for State Mandated Physical Education testing on May 6, 2019 in the amount of \$75.00 - Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.07 Consideration and approval of the Roseville Recreation & Park District, Maidu Park Facility Rental to be used for ELPAC State mandated testing on February 13, 2019 and March 15, 2019 in the amount of \$2,081.00 - Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer; JaDene Jones, Director, Operations

- 7.08 Consideration and approval of the Student Accountability Report Card (SARC) Reports for the 2017/2018 School Year - Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer; Cat Kaslan, Regional Administrator
- 7.09 Consideration and approval of the eduCLIMBER Training Registration Fees for the 2019 school year in an amount not to exceed \$5,000. - Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer; Cat Kaslan, Regional Administrator
- 7.10 Consideration and approval of the Vision Impairment (V.I.) Contractor - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Director, Special Education
- 7.11 Consideration and approval of Acellus Quote for 20 Student Licenses valid to June 30, 2020 in the amount of \$2,000. - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director, Online Learning and Educational Technology
- 7.12 Consideration and approval of the Follett Renewal Invoice for Inventory Management Service for the Curriculum Resource Center (CRC) in the amount of \$4,106.72 – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caitlin Hartman, Director, Curriculum, Instruction & Professional Learning
- 7.13 Consideration and approval of the Kidder Matthews Contract for Real Estate Services for a term through December 31, 2019 in an amount not to exceed \$4,000. At a rate of \$150. per hour– Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- ~~7.14 Consideration and approval of Eight (8) Year Lease Extension Renewal for 879 1st Street, Lincoln, Pending legal approval – Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~
- ~~7.15 Consideration and approval of Two (2) Year Lease Extension Renewal for 911 Reserve Drive, Roseville, Pending legal approval – Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~
- ~~7.16 Consideration and approval of Two (2) Year Lease Extension Renewal for 1515 Cirby Way, Roseville, Pending legal approval – Cynthia Wood, EdD, Superintendent/Chief Executive Officer~~

Motion by: M. L. Smith to approve the Consent Agenda, with the exception of items 7.14, 7.15 and 7.16.
 2nd by: K. Dahlstrom

	Aye	No	Abstain	Absent
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Dutra:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Milly Nuñez:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: *Indicates items the Board has seen previously*
“Action”: *Indicates items the Board is seeing for the first time*

8.01 Information/Discussion/ Action

Consideration of the Mathematics Internal Monitoring Report - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer

J. Dutra asked what integrated math means for Horizon Charter School. K. Collins stated that we may move to integrated math 1,2 & 3. The courses would need to be developed. We are conducting these discussions now. It would be a large shift and many questions must be answered. J. Dutra stated that Horizon’s sponsoring district has gone to integrated math and most others have also shifted. He believes it would make transfers in or out much smoother if we made that switch.

Motion by: J. Dutra to approve the Mathematics Monitoring Report

2nd by: M. L. Smith

	Aye	No	Abstain	Absent
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Dutra:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Milly Nuñez:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

8.02 Information/Discussion/ Action

Consideration and approval of the Low Performing Student Grant – Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official

J. Dutra asked if test preparation would fall within the use guidelines of this grant. R. Courtright responded that she believes it would. C. Wood indicated that, with this vote, the Governing Board would be approving the allocation of the \$50K for the first year and \$50K for the second year and the Governing Board will have a say in how those monies are to be used.

Motion by: J. Dutra

2nd by: M. Nunez

	Aye	No	Abstain	Absent
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Dutra:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Milly Nuñez:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

- 8.03 Information/Discussion/Action
Consideration of the Horizon Certificated Employees Association (HCEA)
Tentative Agreement - Cynthia Wood, EdD, Superintendent/ Chief Executive
Officer

No action taken.

- 8.04 Information/Discussion/Action
Consideration of the Horizon Charter Schools Classified Association/California
Teachers Association/National Education Association (HCSCA/CTA/NEA)
Tentative Agreement 2018/2019 - Cynthia Wood, EdD, Superintendent/Chief
Executive Officer

No action taken.

9. INFORMATION/ DISCUSSION

- 9.01 Information/Discussion
Consideration of the California Dashboard Release, December 2018 - Kelly
Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
Kelly Collins presented an update on the California Dashboard.

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE AGENDA ITEMS

- March 21, 2019- Regular Meeting of the Governing Board
- February ?, 2019-Special Meeting of the Governing Board- Workshop
- March 27, 2019- Special Meeting of the Governing Board- Workshop

**ADJOURN TO CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100,
Lincoln, CA – 5:30 p.m.**

- 3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code
Section 54956.8) APN 329-010-034

Horizon Learning Center Negotiators:
Chip Eady, ESQ, Procopio Law Firm
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- 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of
Performance, Discipline or Dismissal of Public Employee (Government Code
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Operations Officer

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- 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
 Employment Agreement for Superintendent/ Chief Executive Officer: Goals and Objectives
 Horizon Charter Schools Governing Board
 James Traber, ESQ, Fagen, Freidman and Fulfroost, LLP
 Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

ADJOURN TO OPEN SESSION – 8:40 p.m.

The Governing Board will disclose any action taken in Closed Session regarding the following items:

- 4.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) APN 329-010-034
 Horizon Learning Center Negotiators:
 Chip Eady, ESQ, Procopio Law Firm
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NO REPORT

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NO REPORT

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Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer

Direction given to the Superintendent.

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Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

Direction given to the Superintendent.

4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)

Employment Agreement for Superintendent/ Chief Executive Officer: Goals and Objectives

Horizon Charter Schools Governing Board
James Traber, ESQ, Fagen, Freidman and Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

NO REPORT

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE AGENDA ITEMS

- March 21, 2019 – Regular Meeting of the Governing Board
- February ?, 2019- Special Meeting of the Governing Board-Workshop
- March 27, 2019- Special Meeting of the Governing Board-Workshop

11. ADJOURNMENT – 8:45 p.m.

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary before the start of the meeting. Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

Members of the public may submit a written request for the entire agenda packet to:

*Horizon Charter Schools Board Secretary
PO Box 489000
Lincoln, CA 95648*

The request must be submitted ten working days before the meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two (2) days before the meeting date. Government Code 54954.1

This agenda is posted at least 72 hours in advance of the meeting at:
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,
and on the Horizon Charter Schools Website: horizoncharterschools.org
The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us
Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648
Or by leaving a message with the Board Secretary at: 916-408-5236

*Please note: items on the agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.