



**REGULAR MEETING OF THE GOVERNING BOARD
ADOPTED MINUTES**

Date: Thursday, January 17, 2019
Meeting Place: Horizon Charter Schools Board Room
2800 Nicolaus Road, #100
Lincoln, CA 95648

**REGULAR BUSINESS MEETING
3:00 P.M. START - 3:10 p.m.**

1. CALL TO ORDER – Horizon Charter Schools Board Room

PLEDGE OF ALLEGIANCE

ROLL CALL

- X Parent Representative: Kimberly Dahlstrom
- X Education/Community Representative: Mary-Lou Smith (3:25 p.m.)
- X Parent Representative: Joe Dutra
- X Community Representative: Milly Nuñez
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the meeting.

3:10 P.M. – 3:35 p.m.

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA

- 3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)
JaDene Jones, Director of Operations
- 3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) APN 329-010-034
Horizon Learning Center Negotiators:
Chip Eady, ESQ, Procopio Law Firm
Aiko Yamakawa, ESQ, Procopio Law Firm
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Kevin Sheehan, Kidder & Matthews
- 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
James Traber, ESQ, Fagen, Freidman and Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
- 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Employment Agreement for Superintendent/ Chief Executive Officer: Goals and Objectives

Horizon Charter Schools Governing Board
James Traber, ESQ, Fagen, Freidman and Fulfroft, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

5:30 P.M.

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following items:

4.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)

JaDene Jones, Director of Operations

No action taken.

4.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) APN 329-010-034

Horizon Learning Center Negotiators:

Chip Eady, ESQ, Procopio Law Firm

Aiko Yamakawa, ESQ, Procopio Law Firm

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Kevin Sheehan, Kidder & Matthews

Direction given to the Superintendent.

4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

James Traber, ESQ, Fagen, Freidman and Fulfroft, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

Direction given to the Superintendent.

4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)

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Paul Thompson, ESQ, Fagen, Friedman and Fulfroft, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer

Direction given to the Superintendent.

4.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief
Operations Officer

Direction given to the Superintendent.

- 4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code
Section 54957)
Employment Agreement for Superintendent/ Chief Executive Officer: Goals and
Objectives

Horizon Charter Schools Governing Board
James Traber, ESQ, Fagen, Freidman and Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Direction given to the Superintendent.

5:40 P.M.

5. STUDENT PRESENTATION

- 5.01 Student Learning Goal - English Language Arts Student Presentation– Kelly
Collins, Assistant Superintendent Educational Services/ Chief Academic Officer

Students presented their projects on 3D Printed Prosthetics, the Dangers of Social
Media and Genetically Modified Foods.

6. REPORTS AND COMMUNICATION

- 6.01 Communication from the Public

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address the Governing Board regarding matters not on the Agenda but within the
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allowed to take action on any item that is not on the Agenda, except as authorized
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Cards," are located at the entrance to the Board Room. Speaker Cards are to be
submitted to the Board Secretary before the start of the meeting.*

The following people addressed the Governing Board regarding Salaries and
Compensation:

*Travis Stull
Merilee Dalton
Vicki Hillier
Jalaine Morgan
Kathleen Byers
Lisa Behnke
Stephanie Hildebrand
Alisa Bradbury
Becky Morales*

6.02 Horizon Certificated Employees Association

- Statement attached.

Jalaine Morgan read the HCEA Statement to the Governing Board. Rafael Ruano, ESQ, representing HCEA, addressed the Governing Board.

6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- No statement.

6.04 Assistant Superintendent, Business Services/ Chief Business Official – Rebecca Courtright

R. Courtright addressed the Governing Board regarding California Governor Newsom’s address this week, stating; Governor Newsom is committed to funding specific priorities in the following areas:

- Pre-school and early childhood education.
- A “cradle to career” longitudinal data system to track student success. This could ultimately add some “teeth” to the charter renewal process if our students do not show success by State standards.
- Students with disabilities- committing \$576 million (of which \$186 million is one-time). He noted that early intervention services can be cost prohibitive and the Federal funding is only a fraction of what is necessary to support these students, particularly preschool-age children with disabilities. These funds would be granted to districts and charters that have high percentages of students with disabilities, as well as, unduplicated students who are also at risk (foster youth, socio-economically disadvantaged or English learners).
- Modest COLA of 3.46%, estimated to be \$18.67 Average Daily Attendance (ADA).
- Eliminating discretionary funding through grants to local schools and charters by funding specific priorities.

Historical Discretionary Grant Funding:

- 2015-16: \$ 530 per ADA
- 2016-17: \$ 214 per ADA
- 2017-18: \$ 147 per ADA
- 2018-19: \$ 184 per ADA
- 2019-20: \$ 0 per ADA Cost of Living Adjustment (COLA) ONLY

Enrollment continues to grow slowly.

The California Department of Education (CDE) has contacted Placer County Office of Education (PCOE) to confirm our increased enrollment for Horizon (from the addition of the Partners’ students). This signals that they should be certifying the P-1 Attendance report and increasing the funding for Horizon that is based upon our ADA. This would be welcome news to cash flow and financial stability.

6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

C. Wood addressed the Governing Board stating that there are a number of issues on the table of our school at this time. Through the Teacher Inservice at the end of the month, Administration will be evaluating our data analysis situation and educating staff throughout our charter with the assistance of the Placer County Office of Education (PCOE) experts in this area. This will assist us to be able to assess student progress even further. Student performance, as well as our financial position are the two largest piece items that Charter Renewal is based upon, so we want to continue in this vein. As all districts and Local Educational Agencies (LEA's) throughout the State of California, we are entering our examination of past and upcoming goals and objectives of our Local Control Accountability Plan (LCAP) and we will be working with our stakeholders across the organization to make sure that we have participation school-wide. In addition, we are again at this time examining our graduation requirement status. There have been a number of meetings and we will be addressing these concerns with the teaching staff coming up as well. We are taking a look at what our competitors are doing for grad requirements. What are we doing? Is what we are doing coinciding with the requirements of our CSU's and UC Systems for students that want to go on to higher education? This is a good thing to reevaluate every few years, so at this time, we are doing that.

C. Wood concluded by stating that Horizon is in an ongoing negotiation process and will be meeting with the teachers January 29, 2019. C. Wood was not certain of the next date with the Horizon Charter School Classified Association (HCSCA), but someone in the audience may know when that is. We are putting those things together and, as you are well aware, we are evaluating our finance study school-wide and coming to our recommendations. Those recommendations will assist us as we are preparing and moving into the upcoming negotiation sessions. We look forward to a resolve as everyone is looking forward to resolve.

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 7.01 Consideration and approval of Meeting Minutes:
 - December 20, 2018, Regular Meeting of the Governing Board

- 7.02 Consideration and approval of Enrollment Report – Rebecca Courtright, Assistant Superintendent, Business Services/ Chief Business Official; Yvonne Allen, Director, Business Services

- 7.03 Consideration and approval of Warrant Report – Rebecca Courtright, Assistant Superintendent, Business Services/ Chief Business Official; Yvonne Allen, Director, Business Services

- 7.04 Consideration and approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

- 7.05 Consideration and approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Consideration and approval of Edmentum EdOptions Licenses for 40, 18-week semester enrollments and 20, 9-week semester enrollments to cover enrollment for Career Technical Education (CTE) and Academic Recovery students for Spring Semester 2019 in the amount of \$15,200.00 – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director, Online Learning and Educational Technology
- 7.07 Consideration and approval of the Acellus Student License Quote to provide access to all Acellus courses including courses K-12, Special Ed, ESL, STEM, CTE, and AP (College Board Approved) licenses valid to June 30, 2019 in the amount of \$10,200.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Eric Sweiven, Director, Online Learning and Educational Technology
- 7.08 Consideration and approval of the Placer County Office of Education (PCOE) Contract for Consulting Services through June 30, 2019 in the amount of \$2,000.00 - Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Caiti Hartman, Director, Curriculum, Instruction and Professional Learning

Motion by: J. Dutra to approve the Consent Agenda
 2nd by: M. L. Smith

	Aye	No	Abstain	Absent
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Dutra:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Milly Nuñez:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: Indicates items the Board has seen previously
“Action”: Indicates items the Board is seeing for the first time

- 8.01 Information/ Discussion/ Action
 Consideration and approval of Board Monitoring Report- English Language Arts Internal Monitoring Report – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer

Motion by: K. Dahlstrom to approve the Board Monitoring Report
 2nd by: J. Dutra

	Aye	No	Abstain	Absent
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Dutra:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Milly Nuñez:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

- 8.02 Consideration and approval of the Horizon Certificated Employees Association (HCEA) Tentative Agreement - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

There was no Tentative Agreement. This item was moved to the February Agenda.

- 8.03 Consideration and approval of the Horizon Charter Schools Classified Association/California Teachers Association/National Education Association (HCSCA)/CTA/NEA) Tentative Agreement 2018/2019 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer

There was no Tentative Agreement. This item was moved to the February Agenda.

9. INFORMATION/ DISCUSSION

None

10. GOVERNING BOARD

10.01 BOARD MEMBER REPORTS/COMMENT

10.02 FUTURE AGENDA ITEMS

Please note that the February, 2019 Governing Board Meeting will take place on the 2nd Thursday of the month, as opposed to the regularly scheduled 3rd Thursday.

- February 14, 2019 - Regular Meeting of the Governing Board

11. ADJOURNMENT - 6:30 p.m.

CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA

- 3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) APN 329-010-034

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Information for the Public
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Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.
Members of the public may submit a written request for the entire agenda packet to:
Horizon Charter Schools Board Secretary
PO Box 489000
Lincoln, CA 95648
The request must be submitted ten working days before the meeting.
Individuals requiring disability-related accommodations or modifications including auxiliary aids and services to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two (2) days before the meeting date. Government Code 54954.1

This agenda is posted at least 72 hours in advance of the meeting at:
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,
and on the Horizon Charter Schools Website: horizoncharterschools.org
The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us
Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648
Or by leaving a message with the Board Secretary at: 916-408-5236

*Please note: items on the agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.