



REGULAR MEETING OF THE GOVERNING BOARD AGENDA

Date: Thursday, September 20, 2018
Meeting Place: Horizon Charter Schools Board Room
2800 Nicolaus Road, #100
Lincoln, CA 95648

REGULAR BUSINESS MEETING 3:00 P.M. START

1. CALL TO ORDER – Horizon Charter Schools Board Room

PLEDGE OF ALLEGIANCE

ROLL CALL

- Parent Representative: Kimberly Dahlstrom
- Education/Community Representative: Mary-Lou Smith
- Parent Representative: Joe Dutra
- Community Representative: Milly Nuñez
- Parent Representative: Crystal Carrico

2. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside to allow an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary before the start of the meeting.

3:10 P.M.

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA
 - 3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918) Student #18-09 and Student #18-10
JaDene Jones, Director of Operations
 - 3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) APN 329-010-034
Horizon Learning Center Negotiators:
Chip Eady, ESQ, Procopio Law Firm
Aiko Yamakawa, ESQ, Procopio Law Firm
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Pappas Investments, LLP
Under Negotiation -Price and Terms of Payment
 - 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
James Traber, ESQ, Fagen, Freidman and Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
 - 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
 - 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
 - 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Employment Agreement for Superintendent/ Chief Executive Officer: Goals and Objectives
Horizon Charter Schools Governing Board
James Traber, ESQ, Fagen, Freidman and Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

5:30 P.M.

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following items:

- 4.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918) Student #18-09 and Student #18-10
JaDene Jones, Director of Operations

- 4.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8) APN 329-010-034
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- 4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
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Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

5:40 P.M.

5. STUDENT PRESENTATIONS

- 5.01 Lincoln Montessori Community Co-Operative (LMCC) Student Presentation

6. REPORTS AND COMMUNICATION

- 6.01 Communication from the Public

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- 6.02 Horizon Certificated Employees Association

- Statement attached.

- 6.03 HCSCA/CTA/NEA (Horizon Charter Schools Association/California Teachers Association/National Education Association)

- Statement attached.

- 6.04 Assistant Superintendent, Business Services/ Chief Business Official – Rebecca Courtright

- 6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 7.01 Consideration and approval of Meeting Minutes:
 - August 16, 2018, Regular Meeting of the Governing Board
- 7.02 Consideration and approval of Enrollment Report – Rebecca Courtright, Assistant Superintendent, Business Services/ Chief Business Official; Yvonne Allen, Director, Business Services
- 7.03 Consideration and approval of Warrant Report – Rebecca Courtright, Assistant Superintendent, Business Services/ Chief Business Official; Yvonne Allen, Director, Business Services
- 7.04 Consideration and approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Consideration and approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Consideration and approval of the Job Descriptions – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.07 Consideration and approval of the Church of the Foothills (*Not affiliated with Horizon Charter Schools in any way, for facility use only*) Facility Rental for CAASPP testing from May 7-10, 2019 for \$1,000. – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer; JaDene Jones, Director, Operations
- 7.08 Consideration and approval of the New Life Community Church (*Not affiliated with Horizon Charter Schools in any way, for facility use only*) Facility Rental for CAASPP testing from April 30 – May 3, 2019, in the amount of \$1300. – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.09 Consideration and approval of the Human Resources (HR) Cooperative Organization for the Development of Employee Selection (CODESP) Annual Agreement in the amount of \$2,050.00 – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.10 Consideration and approval of Salary Schedules – Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official

- 7.11 Consideration and approval of the Bomgar Service Renewal (*repost*) in the amount of \$17,179.35 for a three (3) year term commencing August 1, 2018 – Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official; Sergio Herrera, IT Administrator/Network Services Administrator & Advisor
- 7.12 Consideration and approval of the National University (*Not affiliated with Horizon Charter Schools in any way, for facility use only*) Facilities License Agreement for use on 9/27/18, 11/15/18, 12/13/18 for the Region 1 Monthly ST Meetings in the amount of \$1,050.00 – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer
- 7.13 Consideration and approval of Growing Healthy Children for Special Education Services for the 2018-2019 school year – Kelly Collins, Assistant Superintendent, Educational Services/Chief Academic Officer; Lezley Holmes, Director, Special Education
- 7.14 Consideration and approval of the Maidu Community Center Facility Rental for the College and Career Fair on February 28, 2019, in the amount of \$1,106. – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Melora Klusnick, Lead Guidance Counselor
- 7.15 Consideration and approval of the Document Tracking Services (DTS) One (1) Year Renewal Agreement in the amount of \$595. – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.16 Consideration and approval of the APEX Learning High School (ALHS) Agreement – these subscriptions are covered through the use of student instructional funds – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Eric Sweiven, Director, Online Learning & Educational Technology
- 7.17 Consideration and approval of the Teacher Induction Memorandum of Understanding (MOU) annual contract with Placer County Office of Education (PCOE) – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Caitlin Hartman, Director, Curriculum, Instruction & Professional Learning
- 7.18 Consideration and approval of the Destiny Community Center (*Not affiliated with Horizon Charter Schools in any way, for facility use only*) Catering Quote for the October 25, 2018 In-service in the amount of \$2,364.18 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Caitlin Hartman, Director, Curriculum, Instruction & Professional Learning
- 7.19 Consideration and approval of New Check Signer, Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official, on the UMPQUA Bank Accounts – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 7.20 Consideration and approval of Kevin Ziegenmeyer, MAI, Agreement for Appraisal Services in the amount of \$3,700. – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

- 7.21 Consideration and approval of the Grace Life Church (*Not affiliated with Horizon Charter Schools in any way, for facility use only*) Facility Rental for Assessment and Student Support Services, pending K-12 city zoning approval, for the remainder of the 2018-2019 School Year in the amount of \$61,000. – Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: Indicates items the Board has seen previously
“Action”: Indicates items the Board is seeing for the first time

- 8.01 Consideration and approval of Amended and Restated Reimbursement Resolutions for Horizon Learning Center – Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Chip Eady, ESQ, Procopio Law Firm; Aiko Yamakawa, ESQ, Procopio Law Firm
- 8.02 Consideration and approval of Amended and Restated Operating Agreement of Horizon Learning Center, LLC, Appointment of Manager and certain actions related thereto – Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Chip Eady, ESQ, Procopio Law Firm; Aiko Yamakawa, ESQ, Procopio Law Firm
- 8.03 Consideration and approval of 2017/2018 Unaudited Actuals – Cynthia Wood, EdD, Superintendent/Chief Executive Officer; Rebecca Courtright, Assistant Superintendent, Business Services/Chief Business Official
- 8.04 Consideration and approval of the Horizon Charter Schools Classified Association/California Teachers Association/National Education Association (HCSCA)/CTA/NEA) Sunshine Negotiations Proposal 2018/2019 - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.05 Consideration and approval of the HCS Sunshine Proposal for HCSCA/CTA/NEA Negotiations – Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 8.06 Consideration and approval of the Horizon Certificated Employees Association (HCEA) Tentative Agreement - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

9. INFORMATION/ DISCUSSION

None

CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA

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10. GOVERNING BOARD

10.01 FUTURE AGENDA ITEMS

- October 18, 2018- Regular Meeting of the Governing Board

10.02 BOARD MEMBER REPORTS/COMMENT

11. ADJOURNMENT

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary before the start of the meeting.

Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

*Members of the public may submit a written request for the entire agenda packet to:
Horizon Charter Schools Board Secretary*

PO Box 489000

Lincoln, CA 95648

The request must be submitted ten working days before the meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two (2) days before the meeting date.

Government Code 54954.1

This agenda is posted at least 72 hours in advance of the meeting at:
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,
and on the Horizon Charter Schools Website: horizoncharterschools.org

The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us
Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5236

*Please note: items on the agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.