



## REGULAR MEETING OF THE GOVERNING BOARD AGENDA

Date: Thursday, March 15, 2018  
Meeting Place: Horizon Charter Schools Board Room  
2800 Nicolaus Road, #100  
Lincoln, CA 95648

### REGULAR BUSINESS MEETING 3:00 P.M. START

1. CALL TO ORDER – Horizon Charter Schools Board Room

PLEDGE OF ALLEGIANCE

ROLL CALL

- Parent Representative: Andrea Rynberk
- Parent Representative: Kimberly Dahlstrom
- Education/Community Representative: Mary-Lou Smith
- Parent Representative: Joe Dutra
- Community Representative: Milly Nuñez

2. COMMUNICATION FROM THE PUBLIC

*This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary prior to the start of the meeting.*

**3:10 P.M.**

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA
  - 3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918) - Student # 18-02  
JaDene Jones, Director of Operations
  - 3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)  
Feasibility Study, Horizon Learning Centers  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
  - 3.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
  - 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
  - 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- CSEA (California School Employees Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**5:30 P.M.**

4. ADJOURN TO OPEN SESSION  
The Governing Board will disclose any action taken in Closed Session regarding the following items:
  - 4.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918) - Student # 18-02  
JaDene Jones, Director of Operations
  - 4.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)  
Feasibility Study, Horizon Learning Centers  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- 4.03 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)  
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- 4.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- CSEA (California School Employees Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**5:40 P.M.**

5. STUDENT PRESENTATIONS

- 5.01 Student Learning Goal 1.1b; Mathematics – Kelly Collins,  
Assistant Superintendent, Educational Services/ Chief Academic Officer

6. REPORTS AND COMMUNICATION

- 6.01 Communication from the Public

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- 6.02 Horizon Certificated Employees Association
- Statement attached.
- 6.03 California School Employees Association
- No statement.

- 6.04 Assistant Superintendent, Business Services/ Chief Business Official
- 6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

*All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.*

- 7.01 Consideration and approval of Meeting Minutes:
- February 15, 2018, Regular Meeting of the Governing Board
- 7.02 Consideration and approval of Enrollment Report – Yvonne Allen, Director, Business Services
- 7.03 Consideration and approval of Warrant Report – Yvonne Allen, Director, Business Services
- 7.04 Consideration and approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Consideration and approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Consideration and approval of the Prop 39 –Lumeo, LLC Contract for Post Construction Energy Efficiency Monitoring and Management for a term of 12 months in the amount of \$43,840.00 – Rebecca Courtright, Financial Consultant, Robert Half; Yvonne Allen, Director, Business Services
- 7.07 Consideration and approval of the Online Purchasing System (OPS) Contract for the Merge of Student Accounts for the 2018/2019 School Year in the amount of \$1,775.00 – Rebecca Courtright, Financial Consultant, Robert Half; Yvonne Allen, Director, Business Services
- 7.08 Consideration and approval of the Edmentum English Second Language (ESL) ReadingSmart/ReadingMate Cost Proposal -100 Licenses for a 15-Month term in the amount of \$2,417.00 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer

- 7.09 Consideration and approval of the E\*Rate Annual Renewal to retain the 60% Discount on Data Charges for a 1-year term – Sergio Herrera, IT Administrator/Network Services Administrator and Advisor

## 8. INFORMATION/DISCUSSION/ACTION

*“ACTION”*: Indicates items the Board has seen previously

*“Action”*: Indicates items the Board is seeing for the first time

- 8.01 Information/ Discussion/ Action  
Consideration of the Board Monitoring Report- Student Learning Goal 1.1b - Mathematics – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 8.02 Information/ Discussion/ Action  
Consideration and approval of the 2<sup>nd</sup> Interim Budget Report – Rebecca Courtright, Financial Consultant, Robert Half; Yvonne Allen, Director, Business Services
- 8.03 Information/ Discussion/ Action  
Consideration and approval of the Charter Safety Policy – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 8.04 Information/ Discussion/ Action  
Consideration and approval of the Charter Technology Policy – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

## 9. INFORMATION/ DISCUSSION

- 9.01 Information/ Discussion  
Consideration of the Marketing Plan Update for the 2017/ 2018 School Year and Marketing Projections for the 2018/2019 School Year – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 9.02 Information/ Discussion  
Consideration of the Horizon Charter Schools Education Foundation (HCSEF)– Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

## 10. GOVERNING BOARD

### 10.01 FUTURE AGENDA ITEMS

- April 19, 2018- Regular Meeting of the Governing Board

### 10.02 BOARD MEMBER REPORTS/COMMENT

## 11. ADJOURNMENT

*Information for the Public*

*Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.*

*Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.*

*Members of the public may submit a written request for the entire agenda packet to:  
Horizon Charter Schools Board Secretary*

*PO Box 489000  
Lincoln, CA 95648*

*The request must be submitted 10 working days prior to the meeting.*

*Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date.*

*Government Code 54954.1*

This agenda is posted at least 72 hours in advance of the meeting at:  
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,  
and on the Horizon Charter Schools Website: [horizoncharterschools.org](http://horizoncharterschools.org)

The Governing Board may be reached via e-mail at: [horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us)  
Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5236

\*Please note: items on the agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.