



## REGULAR MEETING OF THE GOVERNING BOARD AGENDA

Date: Thursday, October 19, 2017  
Meeting Place: Horizon Charter Schools Board Room  
2800 Nicolaus Road, #100  
Lincoln, CA 95648

### REGULAR BUSINESS MEETING 3:00 P.M. START

1. CALL TO ORDER – Horizon Charter Schools Board Room

PLEDGE OF ALLEGIANCE

ROLL CALL

- Parent Representative: Andrea Rynberk
- Parent Representative: Kimberly Dahlstrom
- Education/Community Representative: Mary-Lou Smith
- Parent Representative: Joe Dutra
- Community Representative: Milly Nuñez

2. COMMUNICATION FROM THE PUBLIC

*This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary prior to the start of the meeting.*

**3:10 P.M.**

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA
  - 3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)  
Feasibility Study, Horizon Learning Centers  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
  - 3.02 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- CSEA (California School Employees Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
  - 3.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- Unrepresented and Administrative Employees  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
  - 3.04 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
  - 3.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)  
Employment Agreement for Superintendent/Chief Executive Officer: Contract Discussion.  
Horizon Charter Schools Governing Board  
Paul Thompson, ESQ, Fagen, Friedman and Fulfrost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**6:00 P.M.**

4. ADJOURN TO OPEN SESSION  
The Governing Board will disclose any action taken in Closed Session regarding the following items:
  - 4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)  
Feasibility Study, Horizon Learning Centers  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- 4.02 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- CSEA (California School Employees Association)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 4.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- Unrepresented and Administrative Employees  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 4.04 PUBLIC EMPLOYEE PERSONNEL: Appoint, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 4.05 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)  
Employment Agreement for Superintendent/Chief Executive Officer: Contract Discussion.  
Horizon Charter Schools Governing Board  
Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**6:10 P.M.**

5. STUDENT PRESENTATIONS

None

6. REPORTS AND COMMUNICATION

6.01 Communication from the Public

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- 6.02 Horizon Certificated Employees Association
  - No Statement
- 6.03 California School Employees Association
  - No statement
- 6.04 Assistant Superintendent, Business Services/ Chief Business Official
- 6.05 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

## 7. CONSENT AGENDA

### NOTICE TO THE PUBLIC

*All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.*

- 7.01 Approval of Meeting Minutes:
  - September 21, 2017, Regular Meeting of the Governing Board
- 7.02 Approval of Enrollment Report – Yvonne Allen, Director, Business Services
- 7.03 Approval of Warrant Report – Yvonne Allen, Director, Business Services
- 7.04 Approval of Certificated Personnel Report – Brian Spears, Human Resources Administrator/ Uniform Compliance Officer
- 7.05 Approval of Classified Personnel Report – Brian Spears, Human Resources Administrator/ Uniform Compliance Officer
- 7.06 Approval of William Jessup University Facilities Rental Agreement for Virtual Learning Instruction (VLI) Finals Testing, December 14<sup>th</sup> & 19<sup>th</sup>, 2017, and May 17<sup>th</sup> & 21<sup>st</sup>, 2018, in the amount of \$1,200.00 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.07 Approval of Epic Bible College Assessment Facility for California Assessment of Student Performance and Progress (CAASPP) Testing, April 9-13, 2018 and May 16, 2018 in the amount of \$800.00 – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

- 7.08 Approval of Valley Springs Church Facility Rental Agreement for Region 2 Supervising Teacher (ST) Meetings, October 25<sup>th</sup> and November 15<sup>th</sup>, 2017 and January 31, February 28<sup>th</sup> and March 21<sup>st</sup>, 2018, in the amount of \$500.00 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.09 Approval of Sunrise Parks & Recreation- Rusch Park Facility Jump House Rental Agreement for Physical Education (P.E.) Assessment Testing on May 11, 2018 in the amount of \$40.00 – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.10 Approval of Church of the Foothills for CAASPP Testing May 1-4, 2018, in the amount of \$280.00 – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.11 Approval of Destiny Community Church for CAASPP Testing, April 24-27, 2018, in the amount of \$3,785.00 – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.12 Approval of Parkside Church for CAASPP Testing May 1-4, 2018, in the amount of \$1,300.00 – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.13 Approval of William Jessup University Lecture Hall for Region 2 ST Meeting & Eagles Nest Event on December 13, 2017, in the amount of \$462.50 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.14 Approval of Online Purchasing Systems (OPS) Customization, One-time fee in the amount of \$5,530.00 – Rebecca Courtright, Financial Consultant, Robert Half International
- 7.15 Approval of Master Contract and Individual Services Agreement (ISA) for Speech Language Therapy & Educational Associates for the 2017/2018 School Year – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Ramona Rogers, Director of Special Education
- 7.16 Approval of 2017/2018 MedAsist Renewal – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Ramona Rogers, Director of Special Education
- 7.17 Approval of Edmentum Reading Eggs Twelve Month Program License in the amount of \$160.00 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Caiti Hartman, Director, Curriculum, Instruction and Professional Learning

- 7.18 Approval of Math Seeds Price Proposal for the 2017/2018 School Year in the amount of \$550.00 Annually – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Caiti Hartman, Director, Curriculum, Instruction and Professional Learning
- 7.19 Approval of Jamf Pro iOS MDM Application/ iPads and Apple Care for iPads for a term of two (2) years in the amount of \$9,902.43 – Sergio Herrera, IT Administrator/ Network Services Administrator and Advisor
- 7.20 Approval of 1515 Cirby Learning Center Lease Extension through June 30, 2019 in the amount of a 4% increase – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 7.21 Approval of the Right Angle Data Agreement in an amount not to exceed \$7,500. for the term of October 20, 2017 to June 30, 2018 - Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

## 8. INFORMATION/DISCUSSION/ACTION

***“ACTION”***: Indicates items the Board has seen previously

***“Action”***: Indicates items the Board is seeing for the first time

- 8.01 Information/ Discussion/ Action  
Consideration and approval of the Oath of Office, New Board Member-Community Representative, Milly Nuñez – Kim Dahlstrom, Horizon Charter Schools Governing Board President
- 8.02 Information/ Discussion/ Action  
Consideration and approval of the Horizon Charter Schools (HCS) / California School Employees Association (CSEA) Agreement – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 8.03 Information/ Discussion/ Action  
Consideration and approval of the Horizon Charter Schools (HCS) / Unrepresented and Administration Employee Agreement – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 8.04 Information/ Discussion/ Action  
Consideration and approval of Controversial Issues Policy – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

## 9. INFORMATION/ DISCUSSION

- 9.01 Information/ Discussion  
Consideration of the Contract Programs Plan – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer; Cat Kaslan, Regional Administrator
- 9.02 Information/ Discussion  
Consideration of the Student Assessment Data – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; JaDene Jones, Director, Operations; Caiti Hartman, Director, Curriculum, Instruction and Professional Learning
- 9.03 Information/ Discussion  
Consideration of the Anderson Union High School v. Shasta Secondary Home School decision – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 9.04 Information/ Discussion  
Consideration of the Partnerships for Student Centered Learning (PaSCL) Feasibility Study – Cynthia Wood, EdD, Superintendent, Chief Executive Officer; Rebecca Courtright, Financial Consultant, Robert Half

## 10. GOVERNING BOARD

### 10.01 FUTURE AGENDA ITEMS

- November 1, 2017- Special Meeting Workshop/ Finance
- November 16, 2017-Regular Meeting of the Governing Board

### 10.02 BOARD MEMBER REPORTS/COMMENT

## 11. ADJOURNMENT

*Information for the Public*

*Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting. Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.*

*Members of the public may submit a written request for the entire agenda packet to:*

*Horizon Charter Schools Board Secretary  
PO Box 489000  
Lincoln, CA 95648*

*The request must be submitted 10 working days prior to the meeting.*

*Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1*

This agenda is posted at least 72 hours in advance of the meeting at:  
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,  
and on the Horizon Charter Schools Website: [horizoncharterschools.org](http://horizoncharterschools.org)  
The Governing Board may be reached via e-mail at: [horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us)  
Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648  
Or by leaving a message with the Board Secretary at: 916-408-5236

\*Please note: items on the agenda may not be addressed in the order they are scheduled. Board may alter the order at their discretion.