



REGULAR MEETING OF THE GOVERNING BOARD REVISED ADOPTED MINUTES

Date: Thursday, August 17, 2017
Meeting Place: Horizon Charter Schools Board Room
2800 Nicolaus Road, #100
Lincoln, CA 95648

REGULAR BUSINESS MEETING 3:00 P.M. START

1. CALL TO ORDER – Horizon Charter Schools Board Room – 3:03 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

- X Parent Representative: Andrea Rynberk
- X Parent Representative: Kimberly Dahlstrom
- X Education/Community Representative: Mary-Lou Smith
- X Parent Representative: Joe Dutra
- Community Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Several teachers spoke to the Governing Board.

3:10 P.M. – 3:35 p.m.

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA
 - 3.01 ADMISSION OF EXPELLED STUDENT – (Government Code Section 48918)
JaDene Jones, Director of Operations
 - 3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Feasibility Study, Horizon Learning Centers
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
 - 3.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
 - 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- CSEA (California School Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:00 P.M.

4. ADJOURN TO OPEN SESSION
The Governing Board will disclose any action taken in Closed Session regarding the following items:

- 4.01 ADMISSION OF EXPELLED STUDENT – (Government Code Section 48918)
JaDene Jones, Director of Operations

No action taken.

- 4.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Feasibility Study, Horizon Learning Centers
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Direction given to the Superintendent.

- 4.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Direction given to the Superintendent.

- 4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- CSEA (California School Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Direction given to the Superintendent.

6:10 P.M.

5. STUDENT PRESENTATIONS

None

6. REPORTS AND COMMUNICATION

- 6.01 Horizon Certificated Employees Association

- Statement attached

J. Gamble read the Statement aloud to the Governing Board.

- 6.02 California School Employees Association

- No statement

- 6.03 Assistant Superintendent, Business Services/ Chief Business Official

R. Courtright of Robert Half gave an update on the auditors, who have some concern regarding sustainability of Partnerships for Student Centered Learning.

- 6.04 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

C. Wood began with some overall comments. The first Inservice of the school year was a two (2) day event and participation included all teachers. Administration is looking forward to the evaluations from teachers. Teachers say parents are excited about the new school year.

Regarding the new legal requirement for Horizon Charter Schools' (HCS) Vendors to obtain liability coverage. Insurance has been secured through CharterSafe which will insure against possible neglect. HCS is also adding an umbrella policy, as recommended by HCS attorneys. The quoted cost to vendors will be \$250 - \$350 each. C. Kaslan will be leading the vendor process. Already, C. Kaslan's projected plan is looking positive. Since vendors have not been

required to provide such coverage in the past, there is a bit of push back regarding the subject. C. Kaslan is reaching out to all staff and families, and, hopefully, this will alleviate some of the frustration concerning the issue.

A. Rynberk questioned the reason for the vendor problems and asked if it would be possible for the vendors to pass the cost of their annual insurance premiums on to students. A. Rynberk continued by saying that, if cost is a factor, vendors have the right to raise their rates. HCS vendors have had the packet since early May, therefore, it is concerning that they are only pushing back now regarding the new requirement. The bottom line is that if vendors get the insurance, HCS is willing to keep them on as vendors.

Negotiations ended with no agreement at the end of the 2016/ 2017 school year. Teachers rejected the offer. Administration began work on the next offer and Union Representatives provided three (3) dates to choose from. Administration is looking forward to finding an agreement that is satisfying to all.

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of the business following the approval of the consent agenda.

- 7.01 Approval of Meeting Minutes for June 15, 2017
- 7.02 Approval of Enrollment Report – Yvonne Allen, Director, Business Services
- 7.03 Approval of Warrant Report – Yvonne Allen, Director, Business Services
- 7.04 Approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Approval of Charter Schools Development Center Membership Application in an amount not to exceed \$4,000. for the 2017/2018 FY– Yvonne Allen, Director of Business
- 7.07 Approval of Right Angle Productions Marketing and Advertising in the amount of \$375,000. for Fiscal Year 2017/2018 – Rebecca Courtright, Robert Half

- 7.08 Approval of Placer County Office of Education (PCOE) Teacher Induction Program in the amount of \$16,200.– Terri McGill, Assistant Superintendent, Administrative Services, Chief Operations Officer
- 7.09 Approval of Restoration Management Company Structural Repair Contract in the amount of \$1,803.06 for reconstruction services – Terri McGill, Assistant Superintendent/ Chief Operations Officer
- 7.10 Approval of Bomgar Corporation Quote/Order in the amount of \$2,495. for a two (2) year term – Sergio Herrera, IT Administrator/ Network Services Administrator & Advisor
- 7.11 Approval of School Pathways Agreement in an amount not to exceed \$100,000. for the term between July 1, 2017 to June 30, 2018– Rebecca Courtright, Robert Half
- 7.12 Approval of Kars 4 Kids Surplus/ Disposal of Asset, 1992 Ford E-350 – Rebecca Courtright, Robert Half
- 7.13 Approval of Horizon Charter Schools 2017/2018 Organization Chart – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 7.14 Approval of Med Asist Receiver Agreement – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.15 Approval of Horizon Charter Schools Employee Handbooks – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.16 Approval of Placerville Seventh-Day Adventist Church Use Agreement for the 2017/2018 School Year in the amount of \$20,350. - Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.17 Approval of Kajeet Quote for Education Broadband Program (Student Mifi) in the amount of \$42,357.35 – Sergio Herrera, IT Administrator/ Network Services Administrator and Advisor
- 7.18 Approval of KBA Additional Cost Quote in the amount of \$959.12 per month – Sergio Herrera, IT Administrator/ Network Services Administrator and Advisor

Motion by: K. Dahlstrom to approve the Consent Agenda in its entirety.

Second by: M. L. Smith

	Aye	No	Abstain	Absent
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: *Indicates items the Board has seen previously*
“Action”: *Indicates items the Board is seeing for the first time*

8.01 Information/ Discussion/ Action
Consideration and approval of the Oath of Office, New Board Member- Parent Representative, Joe Dutra –Horizon Charter Schools Governing Board

8.02 Information/ Discussion/ Action
Consideration of Horizon Charter Schools Governing Board Vacancies – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
• Community Representative

Beginning tomorrow, two (2) individuals who have expressed interest will be invited to interview for the Community Representative seat on the Governing Board. Interviews will be conducted at the September Governing Board Meeting.

8.03 Information/ Discussion/ Action
Consideration and approval of the Educator Effectiveness Plan Grant in the amount of \$363,408. to be spent prior to June 30, 2018 – Rebecca Courtright, Robert Half

R. Courtright spoke about this grant from the State of California. This grant provides for coaching, induction and training in core curriculum activities. It is currently being brought up at this meeting for discussion purposes only. This item will return in September for the actual vote and approval.

8.04 Information/ Discussion/ Action
Consideration of California Charter Schools Joint Powers Authority (CCSJPA) in the amount of \$24,643. For the term of July 1, 2017 to June 30, 2018 – Rebecca Courtright, Robert Half

Motion by: A. Rynberk to approve the CCSJPA.

Second by: K. Dahlstrom

	Aye	No	Abstain	Absent
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Dutra:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

8.05 Information/ Discussion/ Action
Consideration and Approval of Resolution No. 16/17.31 – The Education Protection Account and Spending Plan for 2017/2018 – Rebecca Courtright – Robert Half

R. Courtright gave a brief synopsis on this item.

Motion by: A. Rynberk to approve Resolution No. 16/17.31 – The Education Protection Account and Spending Plan for 2017/2018.

Second by: J. Dutra

AYES: Rynberk, A; Dutra, J; Dahlstrom, K; Smith, M.L

NOES: 0

ABSTENTIONS: 0

ABSENT: 0

Motion carried.

9. INFORMATION/ DISCUSSION

None

10. GOVERNING BOARD

10.01 FUTURE AGENDA ITEMS

- September 7, 2017 – Special Meeting Workshop – The Brown Act
- September 21, 2017 – Regular Meeting

C. Wood stated that she is facilitating the current meeting in the absence of a Governing Board Vice President or President. In November, the election for these offices will take place. Although the group is still operating as a Board, C. Wood encouraged the members of the Governing Board to start considering if they would like to take on even more of a leadership role by running for President or Vice President. C. Wood offered that, the Governing Board has the option of holding the elections sooner than November, should they choose to do so. M. L. Smith stated that she would like the election to be held earlier than November. K. Dahlstrom requested definition of the office of President and Vice President and asked what the responsibilities would entail. C. Wood replied that the President would be responsible to call the meetings to order, lead discussions, draw conclusions, and facilitate group discussion. The Vice President works in conjunction with, and at times, in place of, the President. C. Wood went on to say that this would not be a great amount of hours and that the situation could be very cooperative, in order to meet the needs of the Governing Board Member. Typically, the Governing Board President will meet with C. Wood once outside of the regularly scheduled Governing Board meeting, and this meeting could, feasibly, be done by phone or email.

10.02 BOARD MEMBER REPORTS/COMMENT

A. Rynberk voiced her concern that the teachers be thanked for attending the Governing Board meeting and remarked that it says a lot when people who have been with Horizon Charter Schools for so long, come and speak to the Governing Board. A. Rynberk stated that she would like to urge teachers to come forward and share their concerns with the Governing Board.

C. Wood stated that she welcomes the teachers coming forward. They will receive more opportunities to come forward and have a collaborative discussion and interchange with administration.

C. Wood thanked the Governing Board and welcomed J. Dutra to his term on the Governing Board.

A. Rynberk stated that the viability of the charter is at stake. Hard decisions must be made, but if they are not made, it could jeopardize the entire charter. Each decision must be considered fully and there is no place for partisanship in the process. Many decisions that the Governing Board has made in the past have been unpopular, however, the Governing Board has always looked at whether the decision is legal, whether it threatens the charter, and if it is equitable.

C. Wood stated that HCS is taking action to reach out to the teachers.

11. ADJOURNMENT – 6:42 p.m.

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

*Members of the public may submit a written request for the entire agenda packet to:
Horizon Charter Schools Board Secretary*

*PO Box 489000
Lincoln, CA 95648*

The request must be submitted 10 working days prior to the meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1

This agenda is posted at least 72 hours in advance of the meeting at:
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,
and on the Horizon Charter Schools Website: horizoncharterschools.org

The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5200 X 5141

*Please note: items on the agenda may not be addressed in the order they are scheduled.

The Board may alter the order at their discretion.