



REGULAR MEETING OF THE GOVERNING BOARD ADOPTED MINUTES

Date: Thursday, May 18, 2017
Meeting Place: Horizon Charter Schools Board Room
2800 Nicolaus Road, #100
Lincoln, CA 95648

REGULAR BUSINESS MEETING 3:00 P.M. START

1. CALL TO ORDER – Horizon Charter Schools Board Room (3:00 p.m.)

PLEDGE OF ALLEGIANCE

ROLL CALL

- X Parent Representative: Karen Vicari (President)
- X Community Representative: Bob Collins (Vice President)
- X Parent Representative: Andrea Rynberk
- X Parent Representative: Kimberly Dahlstrom
- X Education/Community Representative: Mary-Lou Smith
- Parent Representative: Vacant
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary prior to the start of the meeting.

3:10 P.M. (3:03 p.m.)

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA
 - 3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)
JaDene Jones, Director of Operations
 - 3.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Feasibility Study, Horizon Learning Centers
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
 - 3.03 PUBLIC EMPLOYEE PERSONNEL Appoint, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Paul Thompson, ESQ, Fagen, Friedman and Fulfrost, LLP
 - 3.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
 - 3.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- CSEA (California School Employees Association)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
 - 3.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Employment Agreement for Superintendent/ Chief Executive Officer: Evaluation and Contract Discussion
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:00 P.M. (6:00 p.m.)

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following items:

4.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)

JaDene Jones, Director of Operations

No action taken.

4.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Feasibility Study, Horizon Learning Centers

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Direction given to the Superintendent.

4.03 PUBLIC EMPLOYEE PERSONNEL Appoint, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Paul Thompson, ESQ, Fagen, Friedman and Fulfroost, LLP

The Horizon Charter Schools Governing Board took action by a vote of 5 to 0 to release a learning center teacher from at-will employment.

4.04 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- HCEA (Horizon Certificated Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Direction given to the Superintendent.

4.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Labor Negotiations- CSEA (California School Employees Association)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Direction given to the Superintendent.

- 4.06 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Employment Agreement for Superintendent/ Chief Executive Officer: Evaluation and Contract Discussion
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Motion by: A. Rynberk to approve the CEO Performance Evaluation
Second by: K. Dahlstrom

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

6:10 P.M. (6:10 p.m.)

5. STUDENT PRESENTATIONS

- 5.01 2017 Laurie Cox Scholarship Award Presentation – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

C. Wood acknowledged the Laurie Cox family, who was in attendance. R. Rogers and K. Vicari presented the Laurie Cox Scholarship Award to the 2017 recipient.

- 5.02 Student Learning Goal 2.0- Special Interests and Talents – Kelly Collins, Assistant Superintendent Educational Services/ Chief Academic Officer

6. REPORTS AND COMMUNICATION

- 6.01 Horizon Certificated Employees Association
Statement attached.

The HCEA Statement was read aloud by J. Gamble.

- 6.02 California School Employees Association
No statement.

6.03 Assistant Superintendent, Business Services/ Chief Business Official

C. Wood introduced R. Courtright, as support to assist in operations and the closing of the books. C. Wood explained that Horizon Charter Schools secured R. Courtright's services through School Services of California and Robert Half International. R. Courtright gave a brief account of her background and experience.

6.04 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

- Award Presentation for National Merit Scholarship Recipient

G. Robert introduced the National Merit Scholarship Recipient. Out of 1.6 million students, this Horizon Charter Schools student placed in the top 5%.

- Update: School Board Member Search

C. Wood spoke about the open Governing Board positions and stated that these positions have been posted. There are four (4) open positions for Parent Representative and two (2) candidates who have expressed interest. Ads were placed for the Community Representative position for which there is one (1) candidate and for the Education/ Community Representative position, which also includes one (1) candidate. C. Wood then instructed the Governing Board to discuss and offered options which included, extending and requesting further posting, interviewing the current candidates at the June meeting and/or extending past the June meeting, should the Governing Board decide that it does not have enough candidates from which to choose.

K. Vicari offered her opinion which was to discontinue taking applications for the Community/Education Representative position, to postpone interviews and repost for more applications for the Community Representative position, and to repost and schedule interviews for the Parent Representative position.

K. Vicari continued by saying that M. L. Smith is running uncontested as the incumbent for the Community/Education Representative position, so she will not be interviewed and the Board will proceed to vote her back to that position at the June Governing Board meeting.

C. Wood stated that direction has been given and the votes will be taken in June. The Community Representative and Parent Representative positions will be reposted. Interviews will be scheduled for the June Governing Board meeting. Should the Governing Board find candidates to fill these positions, it may take action at that time. If the Governing Board does not

find suitable candidates at that time, the position will be extended and a request for additional candidates will be made. M. L. Smith will be inducted for a two (2) year term at the June Governing Board meeting.

- Update: School Services of California Finance Report

C. Wood gave a general overview of School Services of California, and mentioned that this is an advisement team which works with the Governor's office and brings the information to the school districts and charter schools in the State. School Services of California has workshops for finance twice per year. The May 16th session was the May revise of the original information that was presented to California education professionals in January. At that time, School Services of California delivered the message that, due to the uncertainty of a pending recession, due to the uncertainty of the political environment and due to the uncertainty of public behavior, they are asking that all California educational institutions not count on or budget the additional dollars as something that will be sustainable and ongoing. The one (1) time funds will not be immediate, and may not be seen until 2019.

C. Wood then addressed the issue of enrollment and remarked that Horizon Charter Schools is still in a position of reduced enrollment. There are 253 graduates this year, and 275 applicants for the upcoming year. C. Wood invited R. Courtright and Y. Allen to the podium to discuss the School Services of California message, from their perspective.

R. Courtright began by sharing that the message included the uncertainty regarding the 1% top earners and the capital gains that this group may claim on their taxes.

Y. Allen addressed the one (1) time discretionary funds and the advisement that, because the revenue is overly reliant on the 1% top earners, School Services of California believes that the revenue has been over-stated and strongly advises that these funds not be budgeted for.

- Update: Congratulations Class of 2017

C. Wood thanked the Governing Board for their participation in the upcoming Graduation ceremonies. C. Wood acknowledged J. Nunes, who has assisted with the coordination of the graduation ceremony for over 10 years.

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of the business following the approval of the consent agenda.

- 7.01 Approval of Meeting Minutes for April 20, 2017
- 7.02 Approval of Enrollment Report – Yvonne Allen, Director, Business Services
- 7.03 Approval of Warrant Report – Yvonne Allen, Director, Business Services
- 7.04 Approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Approval of Robert Half Contract – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 7.07 Approval of School Services of California Contract for the period between April 20, 2017 and August 31, 2017 at a base price of \$14,750.00 plus expenses – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 7.08 Approval of Human Resources Tool/ Cooperative Organization for the Development of Employee Selection Procedures (CODESP) for the 2017-2018 school year in the amount of \$2,050.00– Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.09 Approval of Arden Christian Church (*Not affiliated with Horizon Charter Schools in any way, for facility rental use only*) 2017/2018 Lease Addendum with no price increase– Yvonne Allen, Director of Business Services
- 7.10 Approval of Horizon Online Purchasing System (OPS) for Students for the 2017/2018 school year in the amount of \$17,366.00 – Yvonne Allen, Director of Business Services
- 7.11 Approval of Partnerships Online Purchasing System (OPS) for Students for the 2017/2018 school year in the amount of \$10,751.00– Yvonne Allen, Director of Business Services
- 7.12 Approval of Pitney Bowes Postage System Upgrade with a savings of \$214.48 per month – Yvonne Allen, Director of Business Services

- 7.13 Approval of ALEKS Subscription Renewal for 50, 12-month subscriptions in the amount of \$2,250.00 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Eric Sweiven, Director of Innovation & Marketing
- 7.14 Approval of APEX Learning Price Quote for 20 courses for the period between 8/2017 and 1/2018 in the amount of \$6,000.00 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Eric Sweiven, Director of Innovation & Marketing
- 7.15 Approval of Atomic Learning Renewal for a district-wide one (1) year license in the amount of \$6,831.49 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Eric Sweiven, Director of Innovation & Marketing
- 7.16 Approval of BrainPOP Renewal for 12-month access in the amount of \$7,875.00 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Eric Sweiven, Director of Innovation & Marketing
- 7.17 Approval of Textbook Cost Proposal for replacement of textbooks in the amount of \$62,148.90 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Caitlin Hartman, Director, curriculum, Instruction & Professional Learning
- 7.18 Approval of Discovery Education Renewal Streaming License for the period between 7/1/2017 and 7/1/2018 in the amount of \$2,950.00 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Eric Sweiven, Director of Innovation & Marketing
- 7.19 Approval of Edmentum Cost Proposal for a one (1) year term at a total cost of \$11,537.50 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Caitlin Hartman, Director, curriculum, Instruction & Professional Learning
- 7.20 Approval of Facility Rental Contract for Valley Springs Church on August 9, 2017 in the amount of \$200.00 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Caitlin Hartman, Director, curriculum, Instruction & Professional Learning
- 7.21 Approval of the Florida Virtual Learning Contract for the 2017/2018 school year in the amount of \$10,500.00 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Caitlin Hartman, Director, curriculum, Instruction & Professional Learning

- 7.22 Approval of the IXL Site License Renewal for 25 Students in the amount of \$700.00 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Eric Sweiven, Director of Innovation & Marketing
- 7.23 Approval of the Read Naturally Renewal for the subscription period between 7/1/2017 and 7/1/2018 in the amount of \$2,615.00 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Eric Sweiven, Director of Innovation & Marketing
- 7.24 Approval of the Rosetta Stone Cost Proposal for the 2017/2018 school year in the amount of \$10,500.00 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Caitlin Hartman, Director, curriculum, Instruction & Professional Learning
- 7.25 Approval of the Turnitin License Renewal for 12-month access in the amount of \$4,495.00– Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Eric Sweiven, Director of Innovation & Marketing
- 7.26 Approval of ELA Curriculum for grades 6-8 Cost Proposal in the amount of \$7,705.04 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer; Caitlin Hartman, Director, Curriculum, Instruction & Professional Learning

Motion by: K. Dahlstrom to approve the Consent Agenda

Second by: M.L. Smith

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: Indicates items the Board has seen previously
“Action”: Indicates items the Board is seeing for the first time

8.01 Information/ Discussion/ Action
Consideration and approval of Board Monitoring Report- Student Learning Goals
2.0 Special Interests and Talents – Kelly Collins, Assistant Superintendent,
Educational Services/ Chief Academic Officer

Motion by: A. Rynberk to accept the Board Monitoring Report, it has been proven with
reasonable interpretation and sufficient data.

Second by: M.L. Smith

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

8.02 Information/ Discussion/ Action
Consideration of the Anderson Union High School v. Shasta Secondary Home
School, January 2017 decision by the 3rd District Court of Appeals - Cynthia
Wood, EdD, Superintendent/ Chief Executive Officer

C. Wood gave a recap on the status of the learning centers. She spoke of the
Horizon Learning Center, which is scheduled to open for the 2019/ 2020 school
year. With the support of Western Placer Unified School District (WPUSD) and
at the consideration of our County Superintendent, Horizon Charter Schools has
developed a transition plan to comply with the new legislation. This transition
plan will continue over a two (2) year period.

The review of the Anderson Union High School v. Shasta Secondary Home
School case has come back with no agreement for appeal. Non-classroom based
charter schools will not serve in learning centers within their county and outside
of the attendance boundaries of their respective sponsoring school district. It is
important to note that this legislation has nothing to do with where families reside.

K. Vicari inquired as to the response from the public after the school messenger
went out. C. Wood stated that families in Auburn asked if they could attend
another learning center. At that time, K. Collins and C. Garcia assisted in helping
families secure classes for the fall semester.

This item will continue to be seen on the Agenda until we have made sure that all questions have been addressed.

9. INFORMATION/ DISCUSSION

None

10. GOVERNING BOARD

10.01 FUTURE AGENDA ITEMS

a. June 15, 2017

10.02 BOARD MEMBER REPORTS/COMMENT

K. Vicari stated that she believes the staff is amazing and she has noticed all of the employees who volunteer. So much has improved throughout the two (2) years. K. Vicari then thanked the Administration.

11. ADJOURNMENT (7:03 p.m.)

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

Members of the public may submit a written request for the entire agenda packet to:

Horizon Charter Schools Board Secretary

PO Box 489000

Lincoln, CA 95648

The request must be submitted 10 working days prior to the meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1

This agenda is posted at least 72 hours in advance of the meeting at:
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,
and on the Horizon Charter Schools Website: horizoncharterschools.org
The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us
Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648
Or by leaving a message with the Board Secretary at: 916-408-5200 X 5141
*Please note: items on the agenda may not be addressed in the order they are agendized.
The Board may alter the order at their discretion.