



REGULAR MEETING OF THE GOVERNING BOARD AGENDA

Date: Thursday, January 19, 2017
Meeting Place: Horizon Charter Schools Board Room
2800 Nicolaus Road, #100
Lincoln, CA 95648

REGULAR BUSINESS MEETING 4:30 P.M. START

1. CALL TO ORDER – Horizon Charter Schools Board Room

PLEDGE OF ALLEGIANCE

ROLL CALL

- Parent Representative: Karen Vicari (President)
- Community Representative: Bob Collins (Vice President)
- Parent Representative: Andrea Rynberk
- Parent Representative: Sara Infante
- Parent Representative: Kimberly Dahlstrom
- Education/Community Representative: Mary-Lou Smith
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary prior to the start of the meeting.

4:40 P.M.

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA
 - 3.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Feasibility Study, Horizon Learning Centers
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
 - 3.02 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Employment Agreement for Superintendent/Chief Executive Officer: Contract Discussion.
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:00 P.M.

4. ADJOURN TO OPEN SESSION
The Governing Board will disclose any action taken in Closed Session regarding the following items:
 - 4.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Feasibility Study, Horizon Learning Centers
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
 - 4.02 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Employment Agreement for Superintendent/Chief Executive Officer: Contract Discussion.
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:10 P.M.

5. STUDENT PRESENTATIONS

None
6. REPORTS AND COMMUNICATION
 - 6.01 Horizon Certificated Employees Association
Statement Attached
 - 6.02 California School Employees Association
 - 6.03 Assistant Superintendent, Business Services/ Chief Business Official – Daniel B. Schuler
 - 6.04 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of the business following the approval of the consent agenda.

- 7.01 Approval of Meeting Minutes for December 15, 2016
- 7.02 Approval of Enrollment Report – Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.03 Approval of Warrant Report – Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.04 Approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Approval of Eagle’s Nest Regional Awards Ceremony- Valley Springs Church in the amount of \$318.00 for March 2017 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.07 Approval of Sonitrol Verified Electronic Security at Roseville Learning Center in the amount of \$895.00 and \$15.00 per month – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 7.08 Approval of MOU for School Nurse not to exceed \$640.00 per week – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.09 Approval of Job Description – High School Guidance Counselor – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.10 Approval of Job Description – Department Head (Math, English, History and Science) – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.11 Approval of Job Description – Information Technology (IT) Administrator/ Network Services Administrator and Advisor – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.12 Approval of Job Description – Speech and Language Pathology Assistant– Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.13 Approval of Job Description – Payroll Technician – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.14 Approval of Job Description – Regional Administrator– Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.15 Approval of Job Description – Principal/ Lead Teacher – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.16 Approval of Organizational Chart 2017– Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: Indicates items the Board has seen previously
“Action”: Indicates items the Board is seeing for the first time

- 8.01 Information/ Discussion/ Action
Consideration and approval of Policy – Dress and Grooming – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 8.02 Information/ Discussion/ Action
Consideration and approval of Policy –Universal Precautions – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 8.03 Information/ Discussion/ Action
Consideration and approval of Policy – Exposure Control Plan for Bloodborne Pathogens – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 8.04 Information/ Discussion/ Action
Consideration and approval of Policy – Legal Status Requirements – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 8.05 Information/ Discussion/ Action
Consideration and approval of Policy – Political Activities of Employees – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 8.06 Information/ Discussion/ Action
Consideration and approval of Policy – Recruitment and Selection – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

9. INFORMATION/ DISCUSSION

- 9.01 Information/ Discussion/ Action
Marketing Review
Colleen Nihen, Right Angle Productions
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Eric Sweiven, Director of Innovation and Marketing
Michele Giacomini, Community/ Parent Support Liaison

10. GOVERNING BOARD

- 10.01 FUTURE AGENDA ITEMS
 - a. February 16, 2017
- 10.02 BOARD MEMBER REPORTS/COMMENT

11. ADJOURNMENT

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

Members of the public may submit a written request for the entire agenda packet to:

Horizon Charter Schools Board Secretary

PO Box 489000

Lincoln, CA 95648

The request must be submitted 10 working days prior to the meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1

This agenda is posted at least 72 hours in advance of the meeting at:
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,
and on the Horizon Charter Schools Website: horizoncharterschools.org

The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5200 X 5141*Please note: items on the agenda may not be addressed in the order they are agendaized. The Board may alter the order at their discretion.