



## REGULAR MEETING OF THE GOVERNING BOARD ADOPTED MINUTES

Date: Thursday, October 27, 2016  
Meeting Place: Horizon Charter Schools Board Room  
2800 Nicolaus Road, #100  
Lincoln, CA 95648

### REGULAR BUSINESS MEETING 3:00 P.M. START

1. CALL TO ORDER – Horizon Charter Schools Board Room (3:04 p.m.)

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

- X Parent Representative: Karen Vicari (President)
- X Community Representative: Bob Collins (Vice President)
- X Parent Representative: Andrea Rynberk
- X Parent Representative: Sara Infante (*departed at 8:15 p.m.*)
- X Parent Representative: Kimberly Dahlstrom
- X Education/Community Representative: Mary Lou Smith (*arrived at 3:08 p.m.*)
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

*This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary prior to the start of the meeting.*

**3:10 P.M.** (3:08 p.m.)

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA

- 3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918) Student #1617, #1618 and #1622  
JaDene Jones, Director of Operations
  
- 3.02 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)  
Employment Agreement for Superintendent/Chief Executive Officer: Contract Discussion.  
Horizon Charter Schools Governing Board  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
  
- 3.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Consideration of Labor Negotiations  
Horizon Certificated Employees Association (HCEA)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer  
Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
  
- 3.04 CONFERENCE WITH LABOR NEGOTIATORS – (Government Code Section 54957.6)  
Consideration of Labor Negotiations  
California School Employees Association (CSEA)  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
  
- 3.05 CONFERENCE WITH LABOR NEGOTIATORS – (Government Code Section 54957.6)  
Consideration of Employee Compensation  
Unrepresented/ Administration  
Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
  
- 3.06 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)  
Feasibility Study, Horizon Learning Centers  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

3.07 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government Code Section 54956.9)

Lindsay Moore, ESQ, – Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer  
Brian Spears, Human Resources Administrator/ Uniform Compliance Officer

3.08 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government Code Section 54956.9)

Anne Sherlock, ESQ, – Fagen, Friedman & Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

**6:00 P.M.**

4. ADJOURN TO OPEN SESSION (3:08 p.m.)

The Governing Board will disclose any action taken in Closed Session regarding the following items:

4.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918) Student #1617, #1618 and #1622

JaDene Jones, Director of Operations

Motion by: A. Rynberk approve Student #1617 with recommendations.

Second by: S. Infante

Aye No Abstain Absent

Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Motion by: A. Rynberk to approve Student #1618 with recommendations and suggested changes.  
 Second by: Bob Collins

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

No action taken on Student #1622.

- 4.02 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)  
 Employment Agreement for Superintendent/Chief Executive Officer: Contract Discussion.  
 Horizon Charter Schools Governing Board  
 Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

No action taken.

- 4.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Consideration of Labor Negotiations  
 Horizon Certificated Employees Association (HCEA)  
 Lindsay Moore, ESQ, Kingsley Bogard, LLP  
 Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
 Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer  
 Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer

No action taken.

- 4.04 CONFERENCE WITH LABOR NEGOTIATORS – (Government Code Section 54957.6)  
 Consideration of Labor Negotiations  
 California School Employees Association (CSEA)  
 Lindsay Moore, ESQ, Kingsley Bogard, LLP  
 Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
 Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

No action taken.

4.05 CONFERENCE WITH LABOR NEGOTIATORS – (Government Code Section 54957.6)

Consideration of Employee Compensation  
Unrepresented/ Administration

Lindsay Moore, ESQ, Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief  
Operations Officer

No action taken.

4.06 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Feasibility Study, Horizon Learning Centers

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Direction given to the Superintendent.

4.07 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government Code Section 54956.9)

Lindsay Moore, ESQ, – Kingsley Bogard, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer  
Terri McGill, Assistant Superintendent, Administrative Services/ Chief  
Operations Officer  
Brian Spears, Human Resources Administrator/ Uniform Compliance  
Officer

No action taken.

4.08 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government Code Section 54956.9)

Anne Sherlock, ESQ, – Fagen, Friedman & Fulfroost, LLP  
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

No action taken.

**6:10 P.M.**

5. STUDENT PRESENTATIONS

None

6. REPORTS AND COMMUNICATION

6.01 Horizon Certificated Employees Association  
Statement Attached

6.02 California School Employees Association  
No Statement Submitted

- 6.03 Assistant Superintendent, Business Services/ Chief Business Official – Daniel B. Schuler
- 6.04 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

C. Wood began by commenting on the online October Inservice, which was held for our teaching staff. Specific areas of curriculum, as well as Western Association of Schools and Colleges (WASC) training, were a part of this Inservice. Horizon Charter Schools (HCS) is preparing to renew the WASC accreditation, and this year the participation needed from our teachers is of high value. HCS is anticipating a five (5) year renewal, from 2018 through 2023. Positive responses, as well as some suggestions, were received from teachers. C. Wood thanked the teachers who participated in this online training staff development program.

## 7. CONSENT AGENDA

### NOTICE TO THE PUBLIC

*All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of the business following the approval of the consent agenda.*

- 7.01 Approval of Meeting Minutes for September 15, 2016 – Regular Meeting of the Governing Board
- 7.02 Approval of Enrollment Report - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.03 Approval of Warrant Report – Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.04 Approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Approval of Horizon Church Assessment Facility MOU – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.07 Approval of Grace Church Assessment Facility MOU – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.08 Approval of New Life Church Assessment Facility MOU – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.09 Approval of Valley Springs -April Assessment Facility MOU – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.10 Approval of Valley Springs -May Assessment Facility MOU – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.11 Approval of Johnson Springview Park Assessment Facility MOU – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.12 Approval of Operations/ Document Templates MOU – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer

- 7.13 Approval of Speech and Language Therapy and Educational Associates Master Contract - Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.14 Approval of Sierra Foothills Academy Master Contract – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.15 Approval of ABC School Master Contract – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.16 Approval of B.E.S.T. (Behavior Education Services Training) Master Contract – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.17 Approval of Behavior Consultants International Master Contract – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.18 Approval of Independent Educational Evaluation (IEE) for Behavior MOU– Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.19 Approval of Guiding Hands Master Contract– Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.20 Approval of Jabber Gym Master Contract – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.21 Approval of Learning Ally Subscription Renewal and Seat Increase – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.22 Approval of Placer Learning Center Master Contract – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.23 Approval of School Steps Master Contract – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.24 Approval of Shining Star Children’s Therapy Master Contract – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.25 Approval of Mattison Enterprises Scope of Work (SOW) – Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.26 Approval of Hewlett Packard Enterprises (HPE) Support Agreement - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.27 Approval of Copier Fleet Replacement – Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.28 Approval of Clear Channel Outdoor Advertising Contract – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 7.29 Approval of Westfield Property Management Advertising Contract – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
- 7.30 Approval of Valley Springs- Virtual Learning Facility - Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer

Motion by: K. Dahlstrom

Second by: M.L. Smith

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

### 8. INFORMATION/DISCUSSION/ACTION

***“ACTION”:*** Indicates items the Board has seen previously

***“Action”:*** Indicates items the Board is seeing for the first time

#### 8.01 Information/ Discussion/ ACTION

Final Draft of Governance Handbook – Cynthia Wood, EdD, Superintendent/  
Chief Executive Officer

K. Vicari noted a few mistakes in the Handbook that were already brought to the attention of C. Wood.

Motion by: S. Infante to adopt the Final Draft of the Governance Handbook with suggested edits.

Second by: B. Collins

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

#### 8.02 Information/ Discussion/ Action

LCAP (Local Control Accountability Plan) / WASC (Western Association of  
Schools and Colleges) Update – Kelly Collins, Assistant Superintendent,  
Educational Services/ Chief Academic Officer

K. Collins began by briefing the Governing Board on how HCS is implementing the new template for the LCAP and noting that the intent is to combine the WASC and LCAP planning as they are very much in tandem and the requirements and timeline are very similar. Every six (6) years, a school does a full self-study, and at that point, the WASC



organization will grant an accreditation period of up to six (6) years. K. Collins directed attention to the timeline included in the packet, which separates the schools between HCS and Partnerships for Student Centered Learning (PaSCL). The schools each have their own WASC action plan, progress report and full self-study, as each school will have a different WASC visiting team. The WASC visiting teams will arrive at HCS sometime between February and May 2018 to review our full self-study and meet with the school community. Once they have concluded the visit, the team will submit their recommendations to WASC which will make a determination as to our accreditation period. This process is good as it keeps HCS in a constant state of reflection and helps to focus on goals.

K. Vicari asked if this WASC report was as big as the last one.

K. Collins replied that the three (3) year progress report was very helpful for HCS, but this will be a much larger undertaking. K. Collins also mentioned the need for a Governing Board member to be on the Leadership Team, which would entail about an hour of their time every month.

M. L. Smith remarked that she is very impressed by K. Collins and the work she has done on this subject.

8.03 Information/ Discussion/ Action

Consideration and approval of CSEA (California School Employees Association) Tentative Employee Agreement – Cynthia Wood, EdD, Superintendent/ CEO

Item tabled until November 2016.

8.04 Information/ Discussion/ Action

Consideration and approval of HCEA (Horizon Certificated Employees Association) Tentative Employee Agreement – Cynthia Wood, EdD, Superintendent/ CEO

Item tabled until November 2016.

8.05 Information/ Discussion/ Action

Consideration and approval of Unrepresented/ Administrative Compensation – Cynthia Wood, EdD, Superintendent/ CEO

Item tabled until November 2016.

8.06 Information/ Discussion/ Action

Consideration and approval of Revised 2015-2016 Unaudited Actuals - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official

D. Schuler noted that the Unaudited Actuals were provided in the September 2016 Board meeting. The data, including warnings and explanations, was submitted to the Placer County Office of Education (PCOE) at that time. HCS did not hear back from PCOE until the weeks of October 4<sup>th</sup> and October 11<sup>th</sup> with regard to the items that needed correction as opposed to the explanations that were provided. Based on a recommendation by WPUSD, the revised data, accepted by PCOE, is contained in tonight's packet.

Please note that the impact to the bottom line, when looking at the combined information, is less than \$10,000 in the positive. Additional information has been provided based on WPUSD’s review.

WPUSD is concerned about PaSCL standing on its own. HCS has heard those concerns and has looked at what was done historically with regard to classifying expenditures. This change will be presented in December with the first interim reporting.

Motion by: B. Collins to adopt the Revised 2015-2016 Unaudited Actuals for HCS and PaSCL as stated.

Second by: K. Dahlstrom

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

## 9. INFORMATION/ DISCUSSION

### 9.01 Information/ Discussion

Parent Liaison/ Parent Educator Update – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer, Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer, Michelle Giacomini, Community/ Parent Support Liaison  
Kathleen Waffle, Parent Educator

K. Waffle and M. Giacomini gave a PowerPoint presentation.

S. Infante remarked at how helpful the Parent Skim is. She is utilizing it and likes it very much.

B. Collins believed that direct engagement of the HCS parent community is the only way to bring about positive changes.

A. Rynberk commented that these parent and student supports have been needed for a long time and she is happy to see it.

### 9.02 Information/ Discussion

CAASPP (California Assessment of Student Performance and Progress) Results Presentation – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer, JaDene Jones, Director of Operations

J. Jones went over the CAASPP data in a PowerPoint presentation which was included in the agenda packets. She noted that there are now two (2) years of data available.

A. Rynberk inquired as to how difficult it would be to show only recurring student information from year to year.

J. Jones replied that this will take a lot of disaggregation of the data from year to year, however, it can be obtained.

A. Rynberk stated that HCS has had many students move from PaSCL to HCS. A better indicator would be students who stay.

B. Collins would like to see more of a cohort status report that deals with how students who have been in HCS for a number of years are performing.

M. L. Smith noted that it would be interesting to see if student test scores change after the students have been in HCS for two (2) years.

J. Jones stated that HCS has iReady data that is cohort data.

A. Rynberk mentioned that she has not seen the cohort data.

C. Hartman replied that the hours it would take for this would be huge, as we do not have a data warehouse tool. Unfortunately, iReady does not do individual student cohort data. However, that would be a next step. Other schools use a program, but we have not needed that until recently. Now that we have the data, it is time to start looking at what would be best for HCS.

A. Rynberk expressed interest in seeing what that would cost.

J. Jones mentioned that she would like to take this discussion back to the administrative team. There are already plans in place to address the data.

#### 9.03 Information/ Discussion

Professional Development Calendar 2016-2017 - Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer, Caitlin Hartman, Director, Curriculum, Instruction and Professional Learning

C. Hartman gave a PowerPoint presentation on the Professional Development Calendar for 2016-2017. This calendar was the result of responses from teacher surveys, new federal regulations, mandates from the State, LCAP, our charter and our Student Learning Goals as well as the new Every Student Succeeds Act. There are new requirements. In addition, Administration is trying to look at the data and incorporate it appropriately to identify needs.

C. Wood closed by stating that HCS has many support systems in place.

## 10. GOVERNING BOARD

### 10.01 FUTURE AGENDA ITEMS

a. November 17, 2016

10.02 BOARD MEMBER REPORTS/COMMENT

11. ADJOURNMENT (8:29 p.m.)

*Information for the Public*

*Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.*

*Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.*

*Members of the public may submit a written request for the entire agenda packet to:*

*Horizon Charter Schools Board Secretary*

*PO Box 489000*

*Lincoln, CA 95648*

*The request must be submitted 10 working days prior to the meeting.*

*Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1*

This agenda is posted at least 72 hours in advance of the meeting at:  
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,  
and on the Horizon Charter Schools Website: [horizoncharterschools.org](http://horizoncharterschools.org)

The Governing Board may be reached via e-mail at: [horizonboard@hcs.k12.ca.us](mailto:horizonboard@hcs.k12.ca.us)

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5200 X 5141\*Please note: items on the agenda may not be addressed in the order they are agendaized. The Board may alter the order at their discretion.