



REGULAR MEETING OF THE GOVERNING BOARD ADOPTED MINUTES

Date: Thursday, December 15, 2016
Meeting Place: Horizon Charter Schools Board Room
2800 Nicolaus Road, #100
Lincoln, CA 95648

REGULAR BUSINESS MEETING 3:00 P.M. START

1. CALL TO ORDER – Horizon Charter Schools Board Room (3:04 p.m.)

PLEDGE OF ALLEGIANCE

ROLL CALL

- X Parent Representative: Karen Vicari (President)
- X Community Representative: Bob Collins (Vice President)
- X Parent Representative: Andrea Rynberk
- X Parent Representative: Sara Infante
- X Parent Representative: Kimberly Dahlstrom
- X Education/Community Representative: Mary-Lou Smith
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary prior to the start of the meeting.

3:10 P.M. (3:07 p.m.)

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA

3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)

JaDene Jones, Director of Operations

3.02 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)

Employment Agreement for Superintendent/Chief Executive Officer: Contract Discussion.

Horizon Charter Schools Governing Board

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

3.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Consideration of Labor Negotiations

Horizon Certificated Employees Association (HCEA)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer

Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer

3.04 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Feasibility Study, Horizon Learning Centers

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:00 P.M. (6:00 p.m.)

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following items:

4.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918)

JaDene Jones, Director of Operations

Motion by: S. Infante to approve Student #1623 with stipulations.

Second by: B. Collins

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Sara Infante:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Motion by: S. Infante to approve Student #1624 with stipulations.

Second by: K. Dahlstrom

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

Motion by: M.L. Smith to approve Student #1625.

Second by: B. Collins

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

4.02 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)

Employment Agreement for Superintendent/Chief Executive Officer: Contract Discussion.

Horizon Charter Schools Governing Board

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Direction given to the Superintendent.

4.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Consideration of Labor Negotiations

Horizon Certificated Employees Association (HCEA)

Lindsay Moore, ESQ, Kingsley Bogard, LLP

Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Terri McGill, Assistant Superintendent, Administrative Services/ Chief
Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/ Chief
Academic Officer

No action taken.

- 4.04 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code
Section 54956.8)
Feasibility Study, Horizon Learning Centers
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Direction given to the Superintendent.

6:10 P.M.

5. STUDENT PRESENTATIONS

None

6. REPORTS AND COMMUNICATION

- 6.01 Horizon Certificated Employees Association
Statement Attached
J. Gamble read the statement for the Governing Board.
- 6.02 California School Employees Association
Statement Attached
- 6.03 Assistant Superintendent, Business Services/ Chief Business Official – Daniel B.
Schuler
- 6.04 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD
C. Wood wished the Governing Board and the entire Horizon Charter Schools
community a happy holiday and a restful new year.

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

*All items on the Consent Agenda will be approved with one motion, which is not
debatable and requires a unanimous vote for passage. If any member of the Board,
Superintendent, or the public so request, items may be removed from this section and
placed in the regular order of the business following the approval of the consent agenda.*

- 7.01 Approval of Meeting Minutes for November 17, 2016
7.02 Approval of Enrollment Report – Daniel B. Schuler, Assistant Superintendent,
Business Services/ Chief Business Official

- 7.03 Approval of Warrant Report – Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.04 Approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Approval of Assessment Facility- Epic Bible College in the amount of \$800 for the period of April 26-28, 2017 – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.07 Approval of Placer County Office of Education (PCOE) Business and Technology Services Agreement in the amount of \$43,000 for the fiscal year 2016/2017– Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.08 Approval of College and Career Fair 2017 in the amount not to exceed \$130 for March 8, 2017 – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.09 Approval of IEE MOU in the amount not to exceed \$8,000 for assessment to be completed by May 24, 2017- Psychoeducational Assessment – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.10 Approval of In-service Catering in the amount, not to exceed, \$1,444.37 for March 14, 2017– Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.11 Approval of Facility Rental Application for Prom, Maidu Community Center, in the amount of \$999 for April 28, 2017-Terri McGill, Assistant Superintendent, Administrative Services/Chief Operations Officer
- 7.12 Approval of Advertising Agreement for Right Angle in the amount of \$26,152.69 for 2016/2017 year - Cynthia Wood, EdD, Superintendent/Chief Executive Officer
- 7.13 Approval of Marketing Agreement for Right Angle in the amount of \$8,300 for 2016/2017 year – Cynthia Wood, EdD, Superintendent/Chief Executive Officer

Motion by: M.L. Smith to approve the Consent Agenda.

Second by: K. Dahlstrom

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: *Indicates items the Board has seen previously*
“Action”: *Indicates items the Board is seeing for the first time*

8.01 Information/ Discussion/ ACTION

Consideration and approval of HCEA (Horizon Certificated Employees Association) Tentative Employee Agreement – Cynthia Wood, EdD, Superintendent/ CEO

C. Wood acknowledged the variation in the pay-out of the off-schedule salary increase and noted that with an affirmative vote from the Governing Board today, this pay out would be made in one lump sum of 2% at one time, within the next 45 days and no pay out will be made in May. J. Gamble acknowledged this variation.

B. Collins expressed his concern regarding item 9.3.6 of the Tentative Employee Agreement, specifically the phrase requiring teachers to keep their calendars ‘reasonably’ up to date. B. Collins believed this phrase to be in need of more specificity and noted that for that reason only, he will be voting no.

Motion by: S. Infante to approve the HCEA Tentative Employee Agreement as written.

Second by: A. Rynberk

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

8.02 Information/ Discussion/ Action

Consideration and approval of Governing Board Policy- Zero Tolerance – Cynthia Wood, EdD, Superintendent/ CEO

C. Wood noted that, although there are entries in the Handbooks, The Zero Tolerance Policy will strengthen Horizon Charter Schools’ (HCS) position on discipline. Horizon Charter Schools will not tolerate drug abuse, whether it is illegal or prescriptive use. This policy will be referred to as we progress with discipline through the Administrative Panel as well as any discussions regarding suspensions or expulsions at the learning centers. Once this policy is approved, it

will be taken to our Administrators and added to the Handbook. The message will then be delivered to the parent and student community.

Motion by: K. Dahlstrom to approve the Zero Tolerance Policy as written.

Second by: B. Collins

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

8.03 Information/ Discussion/ Action

Consideration and approval of First Interim Budget 2016/2017– Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official

D. Schuler referred to the First Interim Budget 2016-2017 Report and the different components contained within. He acknowledged that there were some discrepancies from the June 2016 report, with regard to the projected Average Daily Attendance (ADA) and staffing numbers. D. Schuler then discussed the projected years and the allocation adjustments that have been made with regard to Partnerships for Student Centered Learning (PaSCL) and Horizon Charter School (HCS).

C. Wood acknowledged the presence of A. Kilpatrick, Assistant Superintendent of Business Services & Operations, Western Placer Unified School District, in the audience.

Motion by: A. Rynberk to approve the First Interim Budget 2016-2017.

Second by: B. Collins

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

9. INFORMATION/ DISCUSSION

None

10. GOVERNING BOARD

10.01 FUTURE AGENDA ITEMS

a. January 19, 2017

10.02 BOARD MEMBER REPORTS/COMMENT

11. ADJOURNMENT (6:35 p.m.)

Information for the Public
Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.
Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.
Members of the public may submit a written request for the entire agenda packet to:
Horizon Charter Schools Board Secretary
PO Box 489000
Lincoln, CA 95648
The request must be submitted 10 working days prior to the meeting.
Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1

This agenda is posted at least 72 hours in advance of the meeting at:
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,
and on the Horizon Charter Schools Website: horizoncharterschools.org
The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us
Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648
Or by leaving a message with the Board Secretary at: 916-408-5200 X 5141*Please note: items on the agenda may not be addressed in the order they are agendaized. The Board may alter the order at their discretion.