



REGULAR MEETING OF THE GOVERNING BOARD ADOPTED MINUTES

Date: Thursday, November 17, 2016
Meeting Place: Horizon Charter Schools Board Room
2800 Nicolaus Road, #100
Lincoln, CA 95648

REGULAR BUSINESS MEETING 3:00 P.M. START

1. CALL TO ORDER – Horizon Charter Schools Board Room (2:55 p.m.)

PLEDGE OF ALLEGIANCE

ROLL CALL

- X Parent Representative: Karen Vicari (President)
- X Community Representative: Bob Collins (Vice President)
- X Parent Representative: Andrea Rynberk
- X Parent Representative: Sara Infante
- X Parent Representative: Kimberly Dahlstrom
- X Education/Community Representative: Mary-Lou Smith
- Parent Representative: Vacant

2. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose, "Speaker Cards", are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary prior to the start of the meeting.

3:10 P.M. (3:00 p.m.)

3. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln, CA

- 3.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918) Student #1622
JaDene Jones, Director of Operations

- 3.02 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Employment Agreement for Superintendent/Chief Executive Officer: Contract Discussion.
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- 3.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Consideration of Labor Negotiations
Horizon Certificated Employees Association (HCEA)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer

- 3.04 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Feasibility Study, Horizon Learning Centers
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

- 3.05 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government Code Section 54956.9)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Brian Spears, Human Resources Administrator/ Uniform Compliance Officer

- 3.06 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government Code Section 54956.9)
Anne Sherlock, ESQ, Fagen, Friedman & Fulfrost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

6:00 P.M. (6:06 p.m.)

4. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following items:

- 4.01 ADMISSION OF EXPELLED STUDENT(S) – (Government Code Section 48918) Student #1622
JaDene Jones, Director of Operations

No action taken.

- 4.02 POLICY 3.4: MONITORING CEO PERFORMANCE (Government Code Section 54957)
Employment Agreement for Superintendent/Chief Executive Officer: Contract Discussion.
Horizon Charter Schools Governing Board
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Direction given to the Superintendent.

- 4.03 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Consideration of Labor Negotiations
Horizon Certificated Employees Association (HCEA)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer

Direction given to the Superintendent.

- 4.04 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
Feasibility Study, Horizon Learning Centers
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Direction given to the Superintendent.

- 4.05 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government Code Section 54956.9)
Lindsay Moore, ESQ, Kingsley Bogard, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer
Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
Brian Spears, Human Resources Administrator/ Uniform Compliance Officer

No action taken.

- 4.06 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (b) of Government Code Section 54956.9)

Anne Sherlock, ESQ, Fagen, Friedman & Fulfroost, LLP
Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

No action taken.

6:10 P.M.

5. STUDENT PRESENTATIONS

None

6. REPORTS AND COMMUNICATION

- 6.01 Horizon Certificated Employees Association
Statement – To Be Read

- 6.02 California School Employees Association
No Statement Submitted

- 6.03 Assistant Superintendent, Business Services/ Chief Business Official – Daniel B. Schuler

D. Schuler addressed how the recent election results may impact Horizon Charter Schools (HCS).

- 6.04 Superintendent/ Chief Executive Officer – Cynthia Wood, EdD

Referring to her recent meeting with Western Placer Unified School District (WPUSD), C. Wood shared that HCS is on target with regard to the requested compliance issues and Western Association of Schools and Colleges (WASC) renewal in 2018.

C. Wood discussed the request for the entire HCS employee community to participate in the WASC activities with the focus groups and participation in all stakeholder areas. There have already been a number of people who have offered to participate.

Marketing efforts will be shared at the December Governing Board Meeting. HCS is undergoing a branding effort at the Galleria Mall and the plan is to be fully up and operable by November 29, 2016.

C. Wood closed by wishing everyone a happy holiday.

7. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public so request, items may be removed from this section and placed in the regular order of the business following the approval of the consent agenda.

- 7.01 Approval of Meeting Minutes for:
 - October 27, 2016 – Regular Meeting of the Governing Board
 - November 3, 2016 – Special Meeting of the Governing Board
- 7.02 Approval of Enrollment Report - Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.03 Approval of Warrant Report – Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official
- 7.04 Approval of Certificated Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.05 Approval of Classified Personnel Report – Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.06 Approval of Get Connect: Virtual Learning Host – Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.07 Approval of Discover Education Licenses - Terri McGill, Assistant Superintendent, Administrative Services/ Chief Operations Officer
- 7.08 Approval of Facility Rental for Personalized Learning Project (PLP) Showcase in Roseville - Kelly Collins, Assistant Superintendent, Educational Services/ Chief Academic Officer
- 7.09 Approval of Sacramento Convention Center License Agreement – Cynthia Wood, EdD, Superintendent/ Chief Executive Officer

Motion by: M.L. Smith to approve the Consent Agenda.

Second by: B. Collins

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

8. INFORMATION/DISCUSSION/ACTION

“ACTION”: *Indicates items the Board has seen previously*
“Action”: *Indicates items the Board is seeing for the first time*

8.01 Information/ Discussion/ ACTION

Consideration and approval of 2015-2016 Annual Independent Financial Audit – Daniel B. Schuler, Assistant Superintendent, Business Services/ Chief Business Official

K. Feddersen began by addressing the independent auditor’s report. HCS has received a clean opinion and generated a net income of almost \$3 million. K. Feddersen stated that the income statement is a good and healthy one.

K. Feddersen then explained that this audit was done in two (2) parts, Average Daily Attendance (ADA) and Financial Statements.

Next, K. Feddersen spoke to the shortfall in funding of CalStrs and CalPers in the State of California, and how these contributions will continue to go up.

With respect to internal control, Feddersen and Company rendered the opinion that HCS internal control is trusted.

Motion by: B. Collins to approve the 2015-2016 Annual Independent Financial Audit.
Second by: K. Dahlstrom

	Aye	No	Abstain	Absent
Karen Vicari:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Collins:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kim Dahlstrom:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Lou Smith:	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion carried.

8.02 Information/ Discussion/ Action

Consideration and approval of HCEA (Horizon Certificated Employees Association) Tentative Employee Agreement – Cynthia Wood, EdD, Superintendent/ CEO

Item tabled until December 2016.

9. INFORMATION/ DISCUSSION

None

10. GOVERNING BOARD

10.01 FUTURE AGENDA ITEMS

a. December 15, 2016

10.02 BOARD MEMBER REPORTS/COMMENT

11. ADJOURNMENT

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

Members of the public may submit a written request for the entire agenda packet to:
Horizon Charter Schools Board Secretary
PO Box 489000
Lincoln, CA 95648

The request must be submitted 10 working days prior to the meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1

This agenda is posted at least 72 hours in advance of the meeting at:
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California,
and on the Horizon Charter Schools Website: horizoncharterschools.org
The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us
Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln, CA 95648
Or by leaving a message with the Board Secretary at: 916-408-5200 X 5141*Please note: items on the agenda may not be addressed in the order they are agendaized. The Board may alter the order at their discretion.