



**REGULAR MEETING
OF THE GOVERNING BOARD
ADOPTED MINUTES**

Date: Thursday, December 11, 2014
Meeting Place: Horizon Charter School Board Room
2800 Nicolaus Road #100
Lincoln CA 956418

**REGULAR BUSINESS MEETING
4:00 P.M. START**

- 1. CALL TO ORDER – at 4:02 by Michelle Johnson, Governing Board President, Horizon Charter School Board Room

PLEDGE OF ALLEGIANCE
ROLL CALL

PRESENT

- Parent Representative: Michelle Johnson (President)
- Education/Community Representative: Sandra Frame (Vice President)
- Parent Representative: Sara Infante (arrived at 4:20 pm)
- Parent Representative: Andrea Rynberk
- Parent Representative: Karen Vicari
- Parent Representative WPUSD: Carmen Oates
- Community Representative: Vacant

A quorum was established with five (5) members present.

- 2. STUDENT PRESENTATIONS

- 2.01 11th Grade Student Brenden Clark
 - Dance

- 3. CONSENT AGENDA

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of the business following the approval of the consent agenda.

- 3.01 Approval of Meeting Minutes for:
 - a. November 20, 2014
- 3.02 Approval of Warrant Report
 - a. Horizon Charter Schools

- 3.03 Certificated Personnel Report
- 3.04 Classified Personnel Report

Motion by Sandra Frame to approve the Consent Agenda
 Second by Andrea Rynberk

	Aye	No	Abstain	Absent
Carmen Oates:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Johnson:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Frame:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karen Vicari:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Motion passed				

4. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. Request cards for this purpose “Speaker Card” are located at the entrance to the Board Room. Speaker Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Susan, parent of a Horizon Charter School (HCS) student, expressed concern about the content of the Florida Virtual Learning lessons. Interim Superintendent Cynthia Wood stated that an email is being developed regarding the upcoming testing; explaining that students will not be required to take the test as HCS is looking in to this issue.

5. INFORMATION ❖ DISCUSSION ❖ ACTION

5.01 Information/Discussion/Action

HORIZON CHARTER SCHOOLS 2013-2014 AUDIT REPORT: Feddersen and Company, LLP
 Requested Motion:
 Accept Audit as presented

Mr. Feddersen of Feddersen and Company, LLP, reported that as auditors, they are tasked with determining if schools are financially responsible, viable, and they provide educational service to the community. The audit noted that HCS’s net income and assets show fiscal responsibility. Teaching, scores, and trends are good, and correcting any issues is taken seriously. Feddersen certified that the audit report opinion letter and financial statement fairly presents what the audit found. The audit considered the nature and background of the school, the financial overview, a ten-year trend analysis, statement status, net income, and profitability.

Contingencies include a request from the California State Controllers' office for a revised 2012-13 audit report. This is due to the combining of a balance sheet and audit report by the school's previous auditor. This is not allowed. Additionally, the previous audit findings were not assigned the appropriate five-digit code. Both items are being addressed by the previous auditor who is confident both items will be resolved.

The current audit contains one new finding. HCS was not in compliance with a new rule requiring annual submission of Title 1, EL and foster students to CalPADs. This is due to a misunderstanding of the dates specified for the data gathering window. This is a problem shared by 50 percent of schools audited. It is common in the case of new rules and conflicting answers from CDE employees. Some of the HCS student income verification forms are outdated. The number of students in the categories was misreported. The related income of approximately \$67,000 for HCS and \$9,000 for partners will be disallowed. There is not a process for resubmitting revised numbers.

The audit report opinion letter, states that the auditors find no material deficiencies in HCS's internal control concerning financial reporting. There are no instances of non-compliance or items to be reported. The school has complied with all material respects, state laws and rules. These represent clean audit letters for these audit reports.

Motion by Sandra Frame to approve the 2013-14 Audit Reports as submitted.

Second by Andrea Rynberk

	Aye	No	Abstain	Absent
Carmen Oates:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Johnson:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Frame:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karen Vicari:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion passed.

5.02 Information/Discussion/Action

FIRST INTERIM BUDGET: Karl Yoder, Chief Financial Officer

Requested Motion:

Accept the First Interim Budget as presented

Karl Yoder, Chief Financial Officer (CFO), reported that the First Interim Budget represents only a minor update to the October revised budget. The budget shows that HCS is still on a positive track, with surpluses projected for both HCS and Partners. The budget includes an enrollment increase of 30 students over July 2014. There are increases in both revenues and expenditures. This resulted in an increase of approximately \$458,000 net revenue. While there was an adjustment of approximately \$50,000 from the unedited actuals, this reflected some shifting from HCS to Partners, and did not change the overall budget.

In response to questions from the Governing Board, Karl clarified that while both revenues and expenditures increased, the difference is a net increase. He also explained that the June 2014 numbers are a result of the State of California spacing payments until July 1, 2014 to benefit the state budget. He noted that he has discussed, with management, the benefits of adding departmental budgets for comparisons. These budgets will be rolled out over the next few months. Karl will also be giving regular budget updates to keep the Governing Board informed. Current student enrollment in HCS is 1,413 and Partners is 1,163.

Motion by Andrea Rynberk to approve the 2014-15 First Interim Budget as presented
 Second by Michelle Johnson

	Aye	No	Abstain	Absent
Carmen Oates:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Johnson:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Frame:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karen Vicari:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motion passed				

- 6. CLOSED SESSION – Superintendent’s Office, 2800 Nicolaus Road, #100, Lincoln CA
 - 6.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
 Agency Negotiators: Paul Thompson; Interim Superintendent Wood
 Negotiation Parties: 1515 Cirby Way, Roseville CA; Amber Lashley, Broker
 Under Negotiation: Price and Terms of Payment – Real Estate Negotiation
 - 6.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
 Agency Negotiators: Paul Thompson; Interim Superintendent Wood
 Negotiation Parties: 911 Reserve Drive, Roseville CA; Gordon Stevenson, Broker, Tri-Commercial
 Under Negotiation: Price and Terms of Payment – Real Estate Negotiation
 - 6.03 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
 Agency Negotiators: Paul Thompson; Interim Superintendent Wood
 Negotiation Parties: 333 Sunrise Blvd, Roseville CA; Gordon Stevenson, Broker, Tri-Commercial
 Under Negotiation: Price and Terms of Payment – Real Estate Negotiation
 - 6.04 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)
 Feasibility Study: Williams & Paddon, Architects; Interim Superintendent Wood
 - 6.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
 Horizon Certificated Employees Association
 Attorney, James E. Young, ESQ., Young, Minney, and Corr
 Cynthia Wood, Interim Superintendent/CEO; Terri McGill, Assistant Superintendent;
 Kelly Collins, Regional Administrator
 - 6.06 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.99.03)
 James E. Young, ESQ., Young, Minney, and Corr, LLP
 Cynthia Wood, Interim Superintendent
 - 6.07 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 5.4957.6)
 Agency designated representative: Michelle Johnson, Governing Board President
 Unrepresented Employee: Deputy Superintendent/Chief Academic Officer

7. ADJOURN TO OPEN SESSION

The Governing Board will disclose any action taken in Closed Session regarding the following items:

7.01 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Agency Negotiators: Paul Thompson; Interim Superintendent Wood
Negotiation Parties: 1515 Cirby Way, Roseville CA; Amber Lashley, Broker
Under Negotiation: Price and Terms of Payment – Real Estate Negotiation

No action taken.

7.02 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Agency Negotiators: Paul Thompson; Interim Superintendent Wood
Negotiation Parties: 911 Reserve Drive, Roseville CA; Gordon Stevenson, Broker, Tri-Commercial
Under Negotiation: Price and Terms of Payment – Real Estate Negotiation

No action taken.

7.03 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Agency Negotiators: Paul Thompson; Interim Superintendent Wood
Negotiation Parties: 333 Sunrise Blvd, Roseville CA; Gordon Stevenson, Broker, Tri-Commercial
Under Negotiation: Price and Terms of Payment – Real Estate Negotiation

No action taken.

7.04 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Feasibility Study: Williams & Paddon, Architects; Interim Superintendent Wood

No action taken.

7.05 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Horizon Certificated Employees Association

Attorney, James E. Young, ESQ., Young, Minney, and Corr
Cynthia Wood, Interim Superintendent/CEO; Terri McGill, Assistant Superintendent;
Kelly Collins, Regional Administrator

No action taken.

- 7.06 CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.99.03)
James E. Young, ESQ., Young, Minney, and Corr, LLP
Cynthia Wood, Interim Superintendent

No action taken.

- 7.07 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 5.4957.6)
Agency designated representative: Michelle Johnson, Governing Board President
Unrepresented Employee: Deputy Superintendent/Chief Academic Officer

Direction was given to the Governing Board President regarding contract negotiations.

8. REPORTS AND COMMUNICATION

8.01 Horizon Certificated Employees Association

HCEA representative, Richard O'Brien, read the following statement:

Teachers are busy winding down from P1 attendance and gearing up for end of semester 1 tasks, (finals, grading, report cards, spring plans, etc.) Teachers would like to thank our office staff and administration for their heightened support during this busy time.

The HCEA would like to respectfully request that in the future negotiations, be finalized as close to the beginning of each school year as possible. We appreciate Cynthia working to move things forward and are hoping to conclude this year's negotiations soon.

In our current negotiation:

- We have found agreement in many areas and have been working on updating agreement language. We hope to conclude negotiations for this 14/15 school year in January so we can start planning negotiations for 15/16 and conclude them prior to the start of next school year.
- We discussed the board policy regarding receiving income comparable to our like districts.
- We provided specific examples of surrounding schools salary schedules showing that we are currently quite far behind.
- We have a great concern that the financial analysis of our compensation restoration requests has still not been received. We made a request for this information September 24 and have still not received it.

We wish all of Horizon staff and students a very wonderful and safe holiday.

8.02 California School Employees Association

A written statement from CSEA President Diana Bull was read by the Governing Board secretary, as follows:

CSEA strongly concurs with the following HCEA comments presented at the November 20th, 2014 Governing Board Meeting:

Agenda item 6.06 Policy #2.7 item 2. CSEA believes it would be very wise of the board to seriously consider not entering into multiyear contracts with the top 4 positions for the reasons that were stated by HCEA.

CSEA was taken aback by the sudden departure of CEO Craig Heimbichner. CSEA had developed a very strong positive working relationship with Craig, and I personally had and have a great deal of respect for Craig. In moving forward CSEA is committed to cultivate a collaborative working relationship with the current acting CEO and administration. CSEA is looking forward as in the past to serve on the interview panel when the time comes to fill the CEO position permanently. CSEA is adamant and believes a very strong CEO in many areas is vital to the future of HCS.

CSEA would like to wish administration, the Governing Board and their families a wonderful holiday season and a healthy and peaceful New Year.

Respectfully,

CSEA President Diana Bull

8.03 Chief Financial Officer – Karl Yoder

This month was the First Interim Budget Report was given earlier in the meeting by Karl Yoder, Chief Financial Officer. Refer to Information/Discussion/Action – 5.02

8.04 Interim Superintendent – Cynthia Wood

Interim Superintendent Cynthia Wood reported that there is a new board meeting agenda format. It includes three sections:

- 1) Information/Discussion/ACTION,
- 2) Information/ Discussion/Action and
- 3) Information/Discussion/Future Action

“ACTION” indicates items the Board has seen previously

“Action” indicates items the Board is seeing for the first time

This was done to help shortening agenda by determining which items require presentations. Cynthia is open to any recommendations from the Governing Board to further improve the agenda. She also announced that the lease for 1515 Cirby was signed tonight. The lease for a second location is still pending.

9. INFORMATION ❖ DISCUSSION ❖ ACTION

“ACTION”: Indicates items the Board has seen previously

“Action”: Indicates items the Board is seeing for the first time

Members of the public wishing to comment on any items should complete a Speakers Card located on the table at the entrance to the Board Room. Speakers Cards are to be submitted to the Board Secretary before each item is discussed

9.01 Information/Discussion/ACTION

BOARD POLICY 14-24: Horizon Credit Card Policy: Yvonne Allen, Fiscal Coordinator

Requested Motion:

Approve BP 14-24: Horizon Credit Card Policy as presented

Policy read and discussed at previous meeting.

Motion by Sandra Frame to approve the Horizon Credit Card Policy as presented

Second by Michelle Johnson

	Aye	No	Abstain	Absent
Carmen Oates:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Johnson:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Frame:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karen Vicari:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motion passed				

9.02 Information/Discussion/Action

POLICY 1.2: SPECIAL INTERESTS AND TALENTS: Caiti Hartman, Director of Curriculum and Professional Learning

Requested Motion:

Accept the report as reasonable interpretation providing sufficient data and information.

It was noted that this report includes the prior school year and course offerings for that time period as well. Discussion included current course offerings that are listed on the master schedule. Master schedule course offerings are determined based on enrollment, parent and student interest, teacher credentialing requirements, teacher interest, and fiscal considerations. The shift back to a learning center model has included an increased focus on academic offerings over electives and on improving student achievement. Additional reports regarding programs and courses will be made in coming months. Board members requested that dates be added to the report to clarify when the courses were/are offered.

Motion made by Carmen Oates to accept the report, with the addition of course offering dates as noted, as a reasonable interpretation providing sufficient data and information.

Second by Sandra Frame

	Aye	No	Abstain	Absent
Carmen Oates:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Johnson:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Frame:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karen Vicari:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Infante:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motion passed				

9.03 Information/Discussion/ACTION

ABC/NEWS 10 CONTRACT: Eric Sweiven, Director of Innovation & Marketing

Requested Motion:

Accept the ABC/News 10 Contract as presented

Facebook clicks will be driven to the HCS landing page. Messages will be sent to individuals identified from News 10's database of parents who have expressed interest in this type of information. The target audience is expected to include approximately 20,000 - 30,000, based on demographics. HCS will be able to track the activity at the website and potentially use the information to redesign and improve the site. This is a 6-month test campaign, with the hope to repeat it for the whole year, if effective. Work will begin upon approval from the Governing Board. The page should be completed in the spring. Governing Board members requested to view the site when it is available.

Motion by Sandra Frame to accept the ABC/News 10 Contract as presented

Second by Carmen Oates

Ayes: 6
 Noes: 0
 Absent: 0
 Abstain: 0

Motion passed

9.04 Information/Discussion/ACTION

VARIOUS EDUCATIONAL MEETING SITES CONTRACTS: Yvonne Allen, Fiscal Coordinator

Requested Motion:

Approve Meeting Sites Contracts as presented

Example contracts were presented. The request is for funding, not to exceed \$10,000, for HCS meeting sites. The meeting site contracts may not require all of the approved funds. Additional requests will be made if costs are higher.

Motion by Carmen Oates to approve funds for Meeting Site Contracts, not to exceed \$10,000

Second by Sandra Frame

Ayes: 6

Noes: 0

Absent: 0

Abstain: 0

Motion passed

9.05 Information/Discussion/ACTION

SCHOOL STEPS CONTRACT: Ramona Rogers, Director of Special Education

Requested Motion:

Approve Contract as presented

Motion by Andrea Rynberk to approve School Steps Contract as presented

Second by: Sara Infante

Ayes: 6

Noes: 0

Absent: 0

Abstain: 0

Motion passed

9.06 Information/Discussion/ACTION

EDITH WEST MOU: Ramona Rogers, Director of Special Education

Requested Motion:

Approve MOU as presented

Motion by Andrea Rynberk to approve MOU with Edith West as presented

Second by Karen Vicari

Ayes: 6

Noes: 0

Absent: 0

Abstain: 0

Motion passed

9.07 Information/Discussion/ACTION

JOE GOLIZIO MOU: Yvonne Allen, Fiscal Coordinator

Requested Motion:

Approve MOU as presented

Motion by Andrea Rynberk to approve MOU with Joe Golizio as presented

Second by Sandra Frame

Ayes: 6

Noes: 0

Absent: 0

Abstain: 0

Motion passed

9.08 Information/Discussion/ACTION
SCHOOL MESSENGER CONTRACT: Yvonne Allen, Fiscal Coordinator
Requested Motion:
Approve Contract as presented

Motion by Carmen Oates to approve School Messenger Contract as presented

Second by: Michelle Johnson

Ayes: 6

Noes: 0

Absent: 0

Abstain: 0

Motion passed

9.09 Information/Discussion/Action
TEAM SOS WIRING CONTRACT I: Yvonne Allen, Fiscal Coordinator
Requested Motion:
Approve Contract as presented

Motion by Andrea Rynberk to approve Team SOS Wiring Contract I as presented

Second by: Sandra Frame

Ayes: 6

Noes: 0

Absent: 0

Abstain: 0

Motion passed

9.10 Information/Discussion/Action
TEAM SOS WIRING CONTRACT II: Yvonne Allen, Fiscal Coordinator
Requested Motion:
Approve Contract as presented

Motion by Carmen Oates to approve Team SOS Wiring Contract II as presented

Second by: Sara Infante

Ayes: 6

Noes: 0

Absent: 0

Abstain: 0

Motion passed

- 9.11 Information/Discussion/Action
COMCAST BUSINESS SERVICES CONTRACT: Yvonne Allen, Fiscal Coordinator
Requested Motion:
Approve Contract as presented

This contract was negotiated down from three to two years. This was the most competitive pricing available from the limited number of vendors willing to provide service to the location. It was also noted that the location will likely be needed until at least the end of the school to maintain continuity.

Motion by Sandra Frame to approve Comcast Business Services contract as presented
Second by Karen Vicari

Ayes: 6
Noes: 0
Absent: 0
Abstain: 0

Motion passed

- 9.12 Information/Discussion/Action
READ NATURALLY LICENSES SUBSCRIPTION: Yvonne Allen, Fiscal Coordinator
Requested Motion:
Approve Contract as presented

Board members confirmed that licenses are for students and are reimbursed to HCS through student funds, when used. The program is accessible to the whole student population.

Motion by Carmen Oates to accept Read Naturally License Subscription as presented
Second by Sandra Frame

Ayes: 6
Noes: 0
Absent: 0
Abstain: 0

Motion passed

- 9.13 Information/Discussion/Action
GET CONNECT LICENSES RENEWAL: Yvonne Allen, Fiscal Coordinator
Requested Motion:
Approve Contract as presented

Board members confirmed that the contract is for the online classroom teacher use.

Motion by Carmen Oates to accept Get Connect renewal contract as presented

Second by Michelle Johnson

Ayes: 6

Noes: 0

Absent: 0

Abstain: 0

Motion passed

10. INFORMATION ❖ DISCUSSION ❖ FUTURE ACTION

10.01 CONFLICT OF INTEREST POLICY: Cynthia Wood, Interim Chief Executive Officer/Superintendent

Policy submitted to the Board for review and vote will be held during the January 2015 meeting. No motion or other action taken.

10.02 AFFORDABLE CARE ACT: Terri McGill, Assistant Superintendent

Terri McGill, Assistant Superintendent, discussed the Equifax proposal for meeting new reporting requirements of the Affordable Care Act. Equifax is one of two companies recommended by HCS's employee benefits insurance broker. The Equifax proposal does not include the probable set-up fees for interface of two systems: Horizon/Escapes and DMS/APTA. Delta Managed Solutions (DMS) has estimated that it could run up to \$4,000 or \$6,000. DMS has recommended other providers as well. Terri will continue to gather information and will report back to the board in January.

No motion or other action taken.

11. INFORMATION ❖ DISCUSSION

11.01 SCHOOL PATHWAYS UPDATE REPORT: Eric Sweiven, Director of Innovation and Marketing

Eric Sweiven reported that the integration is moving forward. He attended an online meeting on Tuesday with the owners of School Pathways and their programmer, who has previous experience with this type of integration. Eric hopes the merge will be complete and available prior to the return of students in January. Discussion included the formation of an alternative plan and a request to collect parent input. Board members also requested that he identify a reasonable deadline for resolving issues with School Pathways or find another option. Eric will set up a meeting with School Pathways leadership to discuss this issue in January.

11.02 WASC UPDATE REPORT: WASC Administration Team

Interim Superintendent, Cynthia Wood, provided a written WASC update. The administration team meets twice per week or more and has also met with employee groups. The team will be working to increase the engagement of classified and confidential employees. WASC review teams will visit with Partner programs on March 23-24, 2015 and Horizon programs April 27-28, 2015.

12. GOVERNING BOARD

12.01 FUTURE AGENDA ITEMS

a. January 15, 2015

Regular Business Meeting

- Policy 1.1.a.: Reading and Language Arts
- BP 14-23: Diploma/Certificate of Completion
- RtI² Phase II
- WASC Report
- CAO Job Description
- CAO Contract
-

Interim Superintendent, Cynthia Wood, noted that there may be additions to the January agenda. The “Phase II” designation should be removed from the “RtI² Phase II” bullet above. A Phase I update will be included as part of the WASC progress report update,

b. February 26, 2015

- Vacant Community Representative to the Board Position
- Conflict of Interest Policy
- Policy 1.1.b.: Mathematics
- Organization Chart
- WASC Report

12.02 BOARD MEMBER REPORTS/COMMENTS

Board members thanked those who presented and participated in the meeting.

13. ADJOURNMENT at 7:44 p.m.

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card.

Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

Members of the public may submit a written request for the entire agenda packet to:

Horizon Charter Schools Board Secretary

PO Box 489000

Lincoln CA 95648

The request must be submitted 10 working days prior to the meeting.

Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, at least two days prior to meeting date. Government Code 54954.1

This agenda is posted at least 72 hours in advance of the meeting at:
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California
and on the Horizon Charter Schools Website: horizoncharterschools.org

The Governing Board may be reached via e-mail at: horizonboard@hcs.k12.ca.us

Via U.S. Mail at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648

Or by leaving a message with the Board Secretary at: 916-408-5252 or 1-800-338-8003 ext. 5252

*Please note: items on the agenda may not be addressed in the order they are agenzized. The Board may alter the order at their discretion.