

REGULAR SESSION OF THE GOVERNING BOARD
ADOPTED MINUTES*

DATE: Thursday, March 20, 2014
TIME: 4:00 p.m.
MEETING PLACE: Horizon Board Rooms
2800 Nicolaus Road, Suite 100
Lincoln, California

1. MEETING CALLED TO ORDER AT 4:00 BY SANDRA FRAME

2. ROLL CALL:

Business/Community Representative: Frank Kavenik, President ABSENT
Parent Representative: Angela Henning, Vice President ABSENT (arrived during closed session)
Parent Representative: Andrea Rynberk PRESENT
Parent Representative WPUSD: Carmen Del Prado PRESENT
Parent Representative: Carmen Oates PRESENT
Education/Community Representative: Sandra Frame PRESENT
Parent Representative: Michelle Johnson PRESENT
A quorum was established with five (5) members present

3. STUDENT PRESENTATION
NONE

4. ADJOURN TO CLOSED SESSION AT 4:02

- 4.01 Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.99.03
Craig Heimbichner, Superintendent
- 4.02 Approval of Settlement Agreement for existing litigation pursuant to the terms of Government Code Section 54954.5(c), as follows:
Todd Pfeffer, Deborah Pfeffer, and Mariann Bjorkman, Plaintiffs v. Horizon Charter School, a California Corporation; and DOES 1 through 100 inclusive, Defendants (Case No. SCV0032890)

5. ADJOURN TO OPEN SESSION AT 4:40

- 5.01 Pledge of Allegiance

6. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

- 6.01 Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.99.03
Craig Heimbichner, Superintendent
Sandra Frame reported no action was taken in Closed Session

- 6.02 Approval of Settlement Agreement for existing litigation pursuant to the terms of Government Code Section 54954.5(c), as follows:
 Todd Pfeffer, Deborah Pfeffer, and Mariann Bjorkman, Plaintiffs v. Horizon Charter School, a California Corporation; and DOES 1 through 100 inclusive, Defendants (Case No. SCV0032890)

Motion by Carmen Oates to approve Settlement Agreement as presented
 Second by Carmen Del Prado

Ayes: 6

Noes: 0

Absent: 1

Abstain: 0

Motion Passed

7. CONSIDERATION OF CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

7.01 Chief Business Officer

- a. Approve Purchase Orders over \$25,000
- b. Approve Contracts/Agreements
- c. For information: Purchase Orders under \$25,000

7.02 Superintendent

- a. Approve minutes of the February 13, 2014 Board Meeting
- b. Approve Student Trip to Shakespeare Festival in Ashland, Oregon
- c. Approve the Consent Agenda

Motion by Carmen Del Prado to approved the minutes of the February 13, 2014 Board Meeting and adopt the Consent Agenda

Second by Andrea Rynberk

Roll Call Vote:

	Aye	No	Abstain	Absent
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Henning	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frank Kavenik	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michelle Johnson	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion Passed

8. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

Parent Stacey Stanley spoke to the Board on a-g Chemistry Lab requirements regarding her son and UC admission requirements. Craig and the Board will review all documents that were submitted by Stanley and discuss this issue and get back with her.

9. COMMUNICATION FROM THE BARGAINING UNITS

9.01 Horizon Certificated Employees Association

Travis Stull expressed appreciation for member Lori Cox for her service to HCEA. She will have to step down from her HCEA position as HCEA Board Representative. Travis Stull reported on the California Charter School Conference he attended recently. HCEA is looking forward to opening negotiations soon for the 2014/2015 school year and thanked Craig Heimbichner for his collaboration with HCEA on the 2013/2014 tentative agreement.

9.02 California School Employees Association

“Good news...CSEA Members voted to accept the TA (tentative agreement) on Tuesday March 18, 2014, after almost a year in the making. A big thank you to Craig and my negotiation team, it was a pleasure working with you all. Look forward to starting negotiations for the 2014/2015 school year.

In Strength and Unity,
CSEA President Diana Bull”

10. COMMUNICATION FROM THE ADMINISTRATION

10.01 Superintendent

Craig Heimbichner reported:

- Good thoughts going out to Deputy Superintendent Cynthia Wood
- Uptick in enrollment
- Enrollment cut-off dates
- Working on retaining current students and enrollment of new students
- Will send out an intent to commit survey to all HCS families
- Fall planning
- Posted new position of Director of Innovation and Professional Learning in lieu of the old Curriculum & Instruction position; interviews should start soon
- Common Core team working diligently
- Smarter Balanced field testing starts next week; looking at ways to handle this in the future
- LCAP Planning & LCFF Goals
- WASC 3 year review
- Tentative agreements with HCEA and CSEA; will start negotiating for 2014/2015 school year soon
- DMS came in for an onsite visit Monday, April 17th with the Business Department
- Initiated planning for future facilities with an eye on fiscal prudence

10.02 Chief Financial Officer

No Report

11. BOARD ENDS/EXECUTIVE LIMITATIONS

Discussion/Action

11.01 Policy 1.0: Global Ends, Smarter Balanced (Discussion Only)

Assessment Coordinator JaDene Jones presented information on Policy 1.0: Global Ends, Smarter Balanced State Testing

11.02 Policy 1.1 d: Science (Discussion/Action)

Science Department Head Lisa Voss presented a report and led discussion on Policy 1.1.d: Science

Motion by Carmen Oates to accept the report as reasonable interpretation providing sufficient information

Second by Angela Henning

Ayes: 6

Noes: 0

Absent: 1

Abstain: 0

Motion Passed

- 11.03 Policy 2.3: Financial Condition and Activities: Second Interim (Discussion/Action)
Karl Yoder presented a report and led discussion on Policy 2.3: Financial Condition and Activities

Motion by Andrea Rynberk to accept the report as reasonable interpretation providing sufficient information

Second by Angela Henning

Ayes: 6

Noes: 0

Absent: 1

Abstain: 0

Motion Passed

- 11.04 Policy 2.2: HCS/HCEA Tentative Agreement (Discussion/Action)
Craig Heimbichner led discussion on Policy 2.2: HCS/HCEA Tentative Agreement

Motion by Carmen Oates to accept the Tentative Agreement

Second by Angela Henning

Ayes: 6

Noes: 0

Absent: 1

Abstain: 0

Motion Passed

- 11.05 Policy 2.2: HCS/CSEA Tentative Agreement (Discussion/Action)
Craig Heimbichner led discussion on Policy 2.2: HCS/CSEA Tentative Agreement

Motion by Andrea Rynberk to accept Tentative Agreement

Second by Carmen Del Prado

Ayes: 6

Noes: 0

Absent: 1

Abstain: 0

Motion Passed

- 11.06 Policy 2.2: HCS Initial Proposal for 2014-2015 Re-Opener Negotiation with HCEA
Discussion led by Craig Heimbichner. Negotiations to start soon.

- 11.07 Policy 2.2: HCS Initial Proposal for 2014-2015 Re-Opener Negotiation with CSEA
Discussion led by Craig Heimbichner. Negotiations to start soon.

12. BOARD

Discussion/Action

- 12.01 Policy 3.4: Monitoring CEO Performance: Employment Agreement for Chief Executive Officer: Contract (Discussion/Action)

Tabled until the April 17, 2014 Board Meeting

- 12.02 Board Self Evaluation/Board Effectiveness Survey (Discussion)

Discussion led by Sandra Frame reported that the board voted in October to do Board Effectiveness Survey in October, February, and June.

- 12.03 Set Date and Time for Delta Managed Systems/Young, Minney, and Corr Workshop (Discussion)
The Board and Karl Yoder discussed date and time for workshop. Decided on: April 3 from 4 pm – 6 pm in the Horizon Board Rooms at Nicolaus

13. BOARD MEMBER COMMENTS

- Welcome to new Board member Michelle Johnson
- Michelle Johnson is happy to be on the Board
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14. AGENDA TOPICS FOR FUTURE MEETING(S)

14.01 April 3, 2014: 4 p.m. to 6 p.m.: Special Meeting and Workshop

14.02 April 17, 2014: 4:00 p.m.

This meeting is cancelled due to Board Member and Superintendent absences

14.03 May 15, 2014: 4 p.m.: Regular Business Meeting

- Policy 1.0: Global Ends
- Policy 1.2: Special Interests and Talents
- Policy 2.1: Treatment of Clientele
- Policy 2.2: Treatment of Staff
- Policy 2.4: Financial Planning and Budgeting

15. ADJOURNMENT at 6:55pm by SANDRA FRAME

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us

Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648

Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext. 5252

*Please note: items on the agenda may not be addressed in the order they are agendized.
The Board may alter the order at their discretion.

Information for the Public

Members of the public wishing to comment on any items should complete a Speaker's Card. Speaker's Cards are located at the entrance to the Board Room. Speaker's Cards are to be submitted to the Board Secretary prior to the start of the meeting.

Backup materials for this agenda are available at the Horizon Charter Schools Administrative Offices located at 2800 Nicolaus Road, Suite 100, Lincoln CA 95648.

Members of the public may submit a written request for the entire agenda packet to:
Horizon Charter Schools Board Secretary
PO Box 489000
Lincoln CA 95648

The request must be submitted 10 working days prior to the meeting.

*Individuals requiring **disability-related accommodations or modifications** including auxiliary aids and services in order to participate in the Governing Board meeting should contact the Chief Executive Officer or designee in writing, **at least two days prior to meeting date.***
Government Code 54954.1

This agenda was posted at least 72 hours in advance of the meeting at:
Horizon Administration Office, 2800 Nicolaus Road Suite 100, Lincoln, California
and on the Horizon Charter Schools Website: horizoncharterschools.org

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