

REGULAR SESSION OF THE GOVERNING BOARD
ADOPTED MINUTES*

DATE: Thursday, January 16, 2014
TIME: 4:00 p.m.
MEETING PLACE: Horizon Board Rooms
2800 Nicolaus Road, Suite 100
Lincoln, California

1. MEETING CALLED TO ORDER 4:00

2. ROLL CALL:

Business/Community Representative: Frank Kavenik, President PRESENT
Parent Representative: Angela Henning, Vice President PRESENT
Parent Representative: Andrea Rynberk ABSENT
Parent Representative: WPUSD: Carmen Del Prado PRESENT
Parent Representative: Carmen Oates ABSENT
Education/Community Representative: Sandra Frame PRESENT
Parent Representative: Vacant
A quorum was established with FOUR (4) members present

3. STUDENT PRESENTATION
NONE

4. ADJOURN TO CLOSED SESSION AT 4:02 P.M.

4.01 Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.99.03
Craig Heimbichner, Superintendent ABSENT
Cynthia Wood, Deputy Superintendent

5. ADJOURN TO OPEN SESSION AT 5:35 P.M.

5.01 Pledge of Allegiance

6. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

6.01 Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.99.03
Cynthia Wood, Deputy Superintendent
Frank Kavenik reported no action was taken in the Closed Session

7. CONSIDERATION OF CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- 7.01 Chief Business Officer
 - a. Approve Purchase Orders over \$25,000
 - b. For information: Purchase Orders under \$25,000
 - c. Approve Contracts/Agreements
- 7.02 Deputy Superintendent
 - a. Approve minutes of the December 19, 2013 Board Meeting
 - b. Approve the Consent Agenda

Motion by Sandra Frame to approve the minutes of the December 19, 2013 Board Meeting and adopt the Consent Agenda

Second by Angela Henning

Roll Call Vote:

	Aye	No	Abstain	Absent
Andrea Rynberk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Angela Henning	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Frank Kavenik	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motion Passed				

8. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

Travis Stull spoke in regards to the use of the state common core monies the school will receive. He believes some of this money needs to be spent on severely outdated math curriculum.

9. COMMUNICATION FROM THE BARGAINING UNITS

9.01 Horizon Certificated Employees Association

HCEA Representative Laurie Cox gave the following statement from HCEA:

“We are concerned about meetings being cancelled that are critical for our school. We recently received notice that all HQT meetings have been cancelled until further notice. We made good progress in negotiations last week and left our meeting thinking that today we would meet and sign a tentative agreement to bring to the board tonight. So we were profoundly shocked and disappointed to find out at the last minute that today’s meeting was cancelled with no official explanation. However we are thankful for Jim Young & Craig Heimbichner’s diligence in providing us a proposal to review before our next negotiations. Craig’s leadership in this process has made a positive impact and the HCEA is grateful. We appreciate the working relationship Craig has been developing with the HCEA and we are hopeful to reschedule as soon as possible”

9.02 California School Employees Association

CSEA President Diana Bull provided the following message:

“2013 was a long challenging journey for us all, testing one’s abilities to endure. With the support of HCEA, CSEA, Support staff, The Governing Board, and Administration we indeed endured, developing a greater appreciate for each other, what we do here at HCS and the families we serve. Through it all I believe we have realized even more so some of the following qualities/foundations a school such as ours must continue to have in order to prosper, and meet the needs of all stakeholders:

Trust, strong leadership, humility, respect, transparency, honesty, strong communication, delegation, adequate quality staff, collaboration, follow up, accountability to name a few.

A good friend once asked me this question: What would you like to see more of in the workplace?

Good question and I'm sure a variety of answers. For me, I told my friend that I would like to see more employee engagement. I truly believe when an employee feels personally connected to their jobs, it fosters commitment, productivity, loyalty, confidence, empowerment, enthusiasm, and inspiration. Of course in order to cultivate employee engagement the employer must remove obstacles and provide the tools and support needed. I do believe current leadership is heading in the right direction to encourage employee/employer engagement. As CSEA President and HCS Employee, I look forward to the 2014 school year.

Respectfully,
CSEA President Diana Bull 804"

10. COMMUNICATION FROM THE ADMINISTRATION

10.01 Superintendent- absent

10.02 Deputy Superintendent

Deputy Superintendent Cynthia Wood reported on:

- John McClung was introduced as the new Department Head for Mathematics
- HCEF updating By-laws, looking at fundraising while keeping in mind what needs to go through the Governing Board
- Curriculum Assessment and Technology Program Decision Team (PDT) will be looking into forming a public forum to address how state funds for Smarter Balance testing will be spent. Cynthia believes HCS is right on track with many other school districts
- PDT for Highly Qualified Teachers has been held off until we get better information from the state

10.03 Chief Business Officer Interim

No report. The board recognized the hard work of the accounting department.

11. BOARD ENDS/EXECUTIVE LIMITATIONS

Discussion/Action

11.01 Policy 1.1 a: Reading and Language Arts

Cynthia Wood presented and led discussion regarding the Reading and Language Arts Policy 1.1.a

Motion by Sandra Frame to accept the Reading and Language Arts report as reasonable interpretation providing sufficient information

Second by Angela Henning

Ayes: 4

Noes: 0

Absent: 2

Abstain: 0

Motion Passed

11.02 Policy 2.3: Financial Condition and Activities, 2012-2013 Audit Report

Steve Buchner (Crowe Horwath) reported on and answered questions from the Board about the 2012-2013 Audit Report by Crowe Horwath. Audrey Kilpatrick from WPUSD was also in the audience and commended our accounting department for such a clean audit. Cynthia Wood commended Yvonne Allen and the whole accounting department.

Motion by Sandra Frame to accept the 2012-2013 audit report as reasonable interpretation providing sufficient information

Second by Carmen Del Prado

Ayes: 4
Noes: 0
Absent: 2
Abstain: 0
Motion Passed

12. BOARD

Discussion/Action

12.01 Board Effectiveness Quiz

Board Member Sandra Frame led discussion on the revised Board Effectiveness Survey
Motion by Carmen Del Prado to accept the revised Board Effectiveness Survey
Second by Angela Henning

Ayes: 4
Noes: 0
Absent: 2
Abstain: 0
Motion Passed

13. BOARD MEMBER COMMENTS

- Sandra Frame commended everyone for working so hard and commented on the trust they have in Craig and Cynthia
- Frank Kavenik commented on the collaborative effort throughout the organization
- Carmen Del Prado commended administration for waiting on receiving complete information before moving forward on projects they are working on

14. AGENDA TOPICS FOR FUTURE MEETING(S)

14.01 February 13, 2014: 4:00 p.m.

- Policy 1.1 Mathematics
- Set workshop dates for Delta Managed Solutions
- Parent Representative Interviews

15. ADJOURNMENT at 6:48

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us

Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648

Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

*Please note: items on the agenda may not be addressed in the order they are agendized.
The Board may alter the order at their discretion.