



REGULAR SESSION OF THE GOVERNING BOARD ADOPTED MINUTES*

DATE: Thursday, December 19, 2013
MEETING PLACE: Horizon Board Rooms
2800 Nicolaus Road, Suite 100
Lincoln, California

- 1. MEETING CALLED TO ORDER AT 4:00 BY FRANK KAVENIK**
- 2. ROLL CALL:**
Business/Community Representative: Frank Kavenik, President PRESENT
Parent Representative: Angela Henning, Vice President PRESENT
Parent Representative: Andrea Rynberk PRESENT
Parent Representative WPUSD: Carmen Del Prado PRESENT
Parent Representative: Carmen Oates PRESENT
Education/Community Representative: Sandra Frame PRESENT
Parent Representative: Vacant
A quorum was established with SIX (6) members present
- 3. REGULAR BUSINESS MEETING CALLED TO ORDER**
- 4. STUDENT PRESENTATION**
Mrs. Jordan, Social Studies Department Head, introduced Senior Elizabeth Dyer who presented her Civil Action Project on the Importance of Bringing Back Physical Education in the Educational System. The project included a portfolio, PowerPoint, visual, and oral presentations.
- 5. ADJOURN TO CLOSED SESSION AT 4:20 P.M.**
5.01 Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.99.03
Craig Heimbichner, Superintendent
Cynthia Wood, Deputy Superintendent
- 6. ADJOURN TO OPEN SESSION AT 5:05 P.M.**
6.01 Pledge of Allegiance
- 7. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**
7.01 Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.99.03
Craig Heimbichner, Superintendent
Cynthia Wood, Deputy Superintendent
Frank Kavenik reported no action was taken in Closed Session

8. CONSIDERATION OF CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

8.01 Chief Business Officer

- a. Approve Purchase Orders over \$25,000
- b. For information: Purchase Orders under \$25,000
- c. Approve Contracts/Agreements

8.02 Superintendent

- a. Approve minutes of the November 21, 2013 Board Meeting
- b. Approve the Consent Agenda

Motion by Sandra Frame to approved the minutes of the November 21, 2013 Board Meeting and adopt the Consent Agenda

Second by Angela Henning

Roll Call Vote:

	Aye	No	Abstain	Absent
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Henning	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frank Kavenik	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motion Passed				

9. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

None

10. COMMUNICATION FROM THE BARGAINING UNITS

10.01 Horizon Certificated Employees Association

HCEA Representative Laurie Cox gave the following statement from HCEA:

“Good Evening, Due to scheduling conflicts and illnesses there have been no new negotiations this month. We continue to be concerned about changes to terms and conditions of employment, without negotiations or input and the effect that is having on the morale of teachers. We look forward to resuming negotiations, rigorously, in January. We hope you all have a wonderful holiday!”

10.02 California School Employees Association

CSEA President Diana Bull provided the following message:

“The CSEA Classified would like to wish Craig, Cynthia, the GB and their families a wonderful, restful holiday. May you all be surrounded with much love of friends and family.

Respectfully,

CSEA President Diana Bull”

11. COMMUNICATION FROM THE ADMINISTRATION

11.01 Superintendent

Superintendent Craig Heimbichner reported on:

- December Newsletter
- Introduced WPUSD Superintendent Scott Leaman
- Common Core

11.02 Deputy Superintendent

Deputy Superintendent Cynthia Wood reported on:

- Program Decision Teams
- Department Head Introductions
 - Mathematics: John McClung (not present)
 - Science: Lisa Voss
 - Social Studies: Michelle Jordan
 - English: Amanda Bell

11.03 Chief Business Officer

Interim Chief Business Officer Ana Mendez reported on:

- Clean Audit (report to be delivered by the auditing firm at the January meeting)
- Attendance
- Ryland and Associates

12. BOARD ENDS/EXECUTIVE LIMITATIONS

Discussion/Action

12.01 Policy 1.0: Global Ends

Board Member Sandra Frame led discussion regarding revising the Global Ends

Motion by Sandra Frame to adopt the Ends as revised

Second by Carmen Oates

Ayes: 6

Noes: 0

Absent: 0

Abstain: 0

Motion Passed

12.02 Policy 2.0: Global Executive Constraints

- Craig Heimbichner presented and led discussion regarding **Global Executive Constraints Report**

Motion by Sandra Frame to accept the Global Executive Constraints report as reasonable interpretation providing sufficient information

Second by Carmen Del Prado

Ayes: 6

Noes: 0

Absent: 0

Abstain: 0

Motion Passed

- **Delta Managed Solutions Contract**

Craig Heimbichner led discussion and introduced Delta Managed Solutions representatives Karl Yoder and Kelly McDole who answered questions from the Board, WPUSD Superintendent Scott Leaman (who also provided input on the contract), and WPUSD Assistant Superintendent, Business & Operations Audrey Kilpatrick

Motion by Carmen Oates to accept the Delta Managed Solutions Contract as revised per modifications discussed

Second by Angela Henning

Ayes: 6
Noes: 0
Absent: 0
Abstain: 0
Motion Passed

- **Crowe Horwath Agreement Addenda**

Craig Heimbichner led discussion regarding the Crowe Horwath Agreement Addenda

Motion by Sandra Frame to accept the Crowe Horwath Agreement Addenda as presented

Second by Carmen Del Prado

Ayes: 6
Noes: 0
Absent: 0
Abstain: 0

Motion Passed

12.03 Policy 2.3: Financial Condition and Activities

- **First Interim Report**

Interim Chief Business Officer Ana Mendez presented her report and led discussion regarding the First Interim Report

Motion by Andrea Rynberk to accept the Global Executive Constraints report as reasonable interpretation providing sufficient information

Second by Sandra Frame

Ayes: 6
Noes: 0
Absent: 0
Abstain: 0

Motion Passed

13. BOARD

Discussion/Action

13.01 Board Effectiveness Quiz

Sandra Frame provided a draft and led discussion regarding the Board Effectiveness Quiz
Action will be taken at the next Board Meeting

Discussion

13.02 Update on Parent Representative Applications & Review of Timeline

Frank Kavenik and Brenda Clark provided information on the applications for Parent Representative

The Board asked the Personnel Sub-Committee to review the applications, processes, and make recommendations for Parent Representative Prospects to the Board for the February Board meeting

14. BOARD MEMBER COMMENTS

- Carmen Oates asked for more information on the PDTs
- Sandra Frame wished everyone a wonderful holiday

15. AGENDA TOPICS FOR FUTURE MEETING(S)

15.01 January 16, 2014: 4:00 p.m.

- Policy 1.1 a: Reading & Language Arts
- Set a workshop date for DMS
- Board Effectiveness Quiz

- 2012-2013 Audit Report
February meeting: Parent Interviews

16. ADJOURNMENT at 6:45 p.m. by Frank Kavenik

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us
Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648
Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

*Please note: items on the agenda may not be addressed in the order they are agendized.
The Board may alter the order at their discretion.