



Quality Education through Personalized Learning

REGULAR SESSION OF THE GOVERNING BOARD ADOPTED MINUTES*

DATE: Thursday, August 15, 2013
MEETING PLACE: Horizon Board Rooms
2800 Nicolaus Road, Suite 100
Lincoln, California

1. MEETING CALLED TO ORDER AT 4:00 P.M. BY SANDRA FRAME

2. ROLL CALL:

Education/Community Representative: Sandra Frame, President PRESENT
Parent Representative: Angela Henning, Vice President ABSENT
Parent Representative: Andrea Rynberk PRESENT
Parent Representative WPUSD: Carmen Del Prado PRESENT
Parent Representative: Carmen Oates PRESENT
Business/Community Representative: Frank Kavenik PRESENT
Parent Representative: Vacant

A quorum was established with five (5) members present

3. STUDENT PRESENTATION

None

4. ADJOURN TO CLOSED SESSION 4:02 P.M. BY SANDRA FRAME

4.01 Public Employee Personnel: Appointment, employment, evaluation of performance, discipline or dismissal of public employee (Government Code Section 54957)

a. Policy 3.4: Monitoring CEO Performance

4.02 Admission of Expelled Students (Government Code 48957.6)

5. ADJOURN TO OPEN SESSION AT 6:15 P.M. BY SANDRA FRAME

5.01 Pledge of Allegiance

6. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

6.01 Public Employee Personnel: Appointment, employment, evaluation of performance, discipline or dismissal of public employee (Government Code Section 54957)

a. Policy 3.4: Monitoring CEO Performance

No Action Taken

6.01 Admission of Expelled Students (Government Code 48957.6)

a. ES#13-06

b. ES#13-08

No Action Taken

7. CONSIDERATION OF CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

7.01 Chief Business Officer

- a. Approve Purchase Orders over \$25,000

7.02 Chief Executive Officer

- a. Approve minutes of the July 22, 2013 Special Board Meeting
- b. Approve SOS Professional Services Agreement
- c. Approve Education Express License Agreement
- d. Approve the Consent Agenda

Motion to approve the Consent Agenda by Andrea Rynberk

Second by Carmen Del Prado

Roll Call Vote:

	Aye	No	Abstain	Absent
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Henning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frank Kavenik	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion Passed

8. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

Travis Stull addressed the Board regarding API vs. Cohort matched Longitudinal Data, Common Core Standards and cohort matched studies.

9. COMMUNICATION FROM THE BARGAINING UNITS

9.01 Horizon Certificated Employees Association

HCEA President Travis Stull introduced the HCEA Representative to the Board, Kaatri Percival, and provided the following report:

“The HCEA would like to recognize Craig, Cynthia, our Governing Board, administrators, teachers, and office staff for their hard work and sacrifice in getting our charters renewed. We now have the certainty of a 5 year renewal and are thankful for that. We are grateful for the collaborative nature existing within our school throughout that process.

There is however much uncertainty for teachers, and many families, as we start the new school year. Teachers are frustrated that we have not been able to finalize negotiations with HCS. We understand that there have been charter renewals, family emergencies and we support the need to focus on those, however, HCEA has yet to receive a response to scheduling negotiations.

HCEA has received numerous phone calls and emails from teachers that are being told by their supervisors that decisions can't be made until negotiations are finalized. HCEA eagerly awaits to do this.

Some concerns our teachers have included:

- 1) Negotiations delayed and no dates scheduled.*
- 2) Lack of communication. Key departments and personnel not returning phone calls and emails.*
- 3) Decisions and processes are taking too long! Administration is stretched too thin. Teachers are waiting on signatures, approvals, and issues to be addressed for months. A few examples include delays in access to vendors for vouchers, approval of college courses for units on salary schedule, changes to teaching assignments, developing a process for teachers to become Highly qualified for NCLB and using instructional funds on things our students need, but require administrative approval.*
- 4) Some groups of teachers being guaranteed full FTE while others are greatly reduced.*
- 5) Some parent requests for ST of their choice, the teacher who recruited them, not being granted.*
- 6) Not following some aspects of our current agreement.*
- 7) Lack of collaboration in the master calendar/class assignment process. Aspects of it are not only in conflict with agreements, but more concerning, compromise educational quality such as teachers being asked to teach 5, 6, and 7 preps.*

The following is representative of the feedback we are receiving from numerous teachers: Quote: "The way that the changes to the site programs have been handled has not been positive for site teachers. While the goal of maintaining each teacher's FTE has been admirable, the assumption that site teachers can and should accept any assignment given us without being asked for any input into the decision making process leaves us feeling that we are a very low priority to Horizon, and has put many teachers in a serious bind and caused a great deal of stress. Some of us had the number of grade levels we were asked to teach increased to the point where it is not possible to provide the quality and depth of education that we want for our Horizon students. I feel so stuck right now, with classes starting a week from Monday and no response from HR to my e-mail saying I can't teach six grade levels. I was shocked to hear that other teachers have even more preps. The letter asked teachers to contact the HR department by email if we have concerns about our assignments. I was assigned to teach six grade levels at a .86 FTE, and I sent an email stating that I cannot physically teach this schedule. It would result in a lower quality of education for the students and a truly unmanageable amount of prep time." End quote:

This teacher has accepted a new position with a different district, with only 1 prep.

Many site teachers have left Horizon in the past few weeks. Good teachers. Horizon is known for our excellent educators. HCEA would like to continue to work with administration to help retain our quality teachers through fair and equitable compensation, favorable work conditions, consistent and clear communication.

In conclusion, we are hoping for a return to the collaboration and communication that we enjoyed before charter renewal. We understand that Horizon is under increased scrutiny, but feel that having all decisions be answered by one person is not efficient in an organization as big as ours. We know this is a busy time of year for all. We hope that

through collaboration and delegation we will be able to come to agreement and move forward serving our students with excellence. We appreciate the extraordinary efforts of our administration, classified staff and teachers, bringing us to this point, and hope to move forward working together to solve these and many other issues.”

9.02 California School Employees Association
No Report

10. COMMUNICATION FROM THE ADMINISTRATION

10.01 Chief Executive Officer

CEO/Superintendent Craig Heimbichner reported:

- Horizon Charter Schools status update email sent to staff and Board today
- Public relations plans
- Horizon Charter Schools’ core mission: Personalized Learning, helping our students achieve their dreams

10.02 Chief Academic Officer

CAO/Deputy Superintendent Cynthia Wood reported:

- Appreciates staff and Board’s concern for her personal situation
- Communicating the educational plans and support for Horizon Charter Schools’ staff and students through collaboration
- Professional development plans for all staff and parents
- Concerns and goal for better communications
- Asked for patience from employee groups

10.03 Chief Business Officer

Interim CBO Ana Mendez reported:

- Revenue Limits vs. Local Control Funding Formula (LCFF)
- Draft Budgets

11. ENDS

11.01 Global Ends

Board President Sandra Frame led discussion regarding making changes to the Global Ends to include quantitative measurements, possibly during a workshop in November. Administration will work with the Board to make the arrangements.

12. ELECTION OF OFFICERS and ADMINISTRATION OF OATH OF OFFICE

Motion by Carmen Oates to elect Frank Kavenik as President

Second by Carmen Del Prado

Ayes 4

Noes 0

Absent 1

Abstain 1

Motion Passed

Sandra Frame administered the oath of office

13. BOARD EVALUATION

14. BOARD MEMBER COMMENTS

- Sandra Frame: Was privileged to serve as president and appreciated the assistance of the Board
- Frank Kavenik: Appreciates the confidence of the Board
- Carmen Oates: Appreciated Sandra’s leadership and Frank’s willingness to serve

- 15. AGENDA TOPICS FOR FUTURE MEETING(S)**
 - 15.01 Human Resources Policies for Review/Action
 - 15.02 Approve Revised Budget
 - 15.03 Board Ends Workshop

- 16. ADJOURNMENT AT 7: 30 P.M. BY SANDRA FRAME**

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us
Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648
Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

*Please note: items on the agenda may not be addressed in the order they are agendized.
The Board may alter the order at their discretion.