



**REGULAR SESSION OF THE GOVERNING BOARD  
ADOPTED MINUTES\***

DATE: Thursday, May 16, 2013  
 MEETING PLACE: Horizon Board Rooms  
 2800 Nicolaus Road, Suite 100  
 Lincoln, California

**1. MEETING CALLED TO ORDER AT 4:00 BY SANDRA FRAME**

1.01 Pledge of Allegiance

**2. ROLL CALL:**

Education/Community Representative: Sandra Frame, President Present  
 Parent Representative: Angela Henning, Vice President Present  
 Parent Representative: Andrea Rynberk Present  
 Business/Community Representative: Cynthia Moore Present  
 Parent Representative WPUSD: Carmen Del Prado Present  
 Parent Representative: Carmen Oates Present  
 Parent Representative: Frank Kavenik Present  
 A quorum was established with seven (7) members present

**3. CONSIDERATION OF CONSENT AGENDA**

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

3.01 Chief Executive Officer/Superintendent

- a. Approval of Resolution 13-01: Education Protection Account
- b. Approval of Minutes for April 18, 2013 Regular Meeting
- c. Approval of Purchase Orders Over \$25,000
- d. Motion to adopt the Agenda and Approve the Consent Agenda by Carmen Del Prado
- e. Second by Andrea Rynberk

Roll Call Vote:

	Aye	No	Abstain	Absent
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cynthia Moore	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Henning	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frank Kavenik	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motion Passed				

**4. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2. *Sandra Frame introduced Debbie West as possible substitute to the Board for Brenda Clark while she's out.*

**5. COMMUNICATION FROM THE BARGAINING UNITS**

5.01 Horizon Certificated Employees Association

HCEA Member Lizette Sweiven gave the following report:

“HCEA members have continued to work collaboratively with all HCS staff involved in the school through the Program Decision Team process. This process has given clarity with a common voice to teachers in various key areas within the school. Thank you to the teachers and staff who have volunteered to serve on the committees. In addition to attending PDT meetings, they have conducted research and drafted proposals that include creative and innovative ideas. Some of our PDT meetings as well as negotiation issues have had to take a backseat to charter renewal and audit issues, understandably, but we are hopeful they can be resolved soon so we can move forward on important issues facing us next year.

HCEA is thankful and confident that our current administration is closely monitoring the programmatic, fiscal and legal issues that have developed over the past several months, all the while continuing to be transparent.

Also, a special thank you to those who worked and continue to work on the charter renewal. Your vision, direction and forward thinking will lead to a bright future.

As the school year comes to a close, HCEA also wants to recognize our family's and student's commitment and dedication to academic excellence that meets and exceeds the California State Standards in English Language Arts, Math, Science and Social Science. In addition, we are very proud of our students' quests towards HCS Board Ends: in the pursuit of their own interests, in being successful consumers and producers of ever changing technologies, in having a deeper understanding and appreciation of the visual and performing arts, and in being productive members of our global community by demonstrating critical thinking and effective problem solving skills to help identify and solve the issues that face our community, state, nation and world today. We have seen some examples of that during this school year through student presentations in this board meeting.

Lastly, HCEA showers congratulations on our graduating seniors who have completed their education with Horizon Charter Schools and are now better prepared to enter the workforce or continue with higher education. Congratulations to the Horizon Charter Schools graduating class of 2013!”

5.02 California School Employees Association

No Report

**6. COMMUNICATION FROM THE ADMINISTRATION**

6.01 Superintendent/Chief Executive Officer

- Met with WPUSD on charter renewal
- Final WPUSD vote on charters will be June 7
- WPUSD will meet June 21 as well, parents are encouraged to attend
- Accountability to and oversight by WPUSD under discussion
- CBO interviews scheduled for early June

- 6.02 Deputy Superintendent/Chief Academic Officer
  - ST Kathy Lauten’s students Annelyse Gould (grade 4) and Brendon Gould (grade 3) shared their science project, with a report and exhibition on the life cycle and care of a chicken from egg to chicken.
  - WPUSD recommendations are already in process for next year
    - Independent Study/Non Classroom Based
    - Administrative Team working on transition
  - Working with CSEA, HCEA, Administration, and Ryland and Associates to create a balanced 2013-2014 budget that meets the needs of the students
- 6.03 Chief Business Officer (Interim)  
No Report

**7. EXECUTIVE LIMITATIONS**

- 7.01 Executive Limitation Policy 2.1: Treatment of Clientele  
Craig Heimbichner presented and led discussion regarding Executive Limitations Policy 2.1: Treatment of Clientele  
Motion by Cynthia Moore to accept the report as reasonable interpretation providing sufficient data  
Second by Carmen Oates  
Ayes           7  
Noes           0  
Absent         0  
Abstain        0  
Motion passed
  
- 7.02 Executive Limitations Policy 2.2: Treatment of Staff  
Craig Heimbichner presented and led discussion regarding Executive Limitations Policy 2.2: Treatment of Staff  
Motion by Cynthia Moore to accept the report as reasonable interpretation providing sufficient data  
Second by Angela Henning  
Ayes           7  
Noes           0  
Absent         0  
Abstain        0  
Motion passed
  
- 7.03 Executive Limitations Policy 2.3: Financial Condition and Activities  
Craig Heimbichner provided information and led discussion regarding leases on hold pending approval of the charters
  - a. 975 Reserve Drive, Roseville, Lease Extension  
No Action
  - b. Auburn Creekside Lease  
No Action
  - c. 730 Sunrise Blvd. Lease  
No Action

- d. Crowe Horwath Letter of Engagement – Audit  
 Motion by Cynthia Moore to accept the Crowe Horwath Letter of Engagement –  
 Audit with two items to be discussed further with Craig Heimbichner and Crowe  
 Horwath  
 Second by Andrea Rynberk  
 Ayes 7  
 Noes 0  
 Absent 0  
 Abstain 0  
 Motion passed
- e. Crowe Horwath Letter of Engagement - Professional Development  
 No Action

**8. ADJOURN TO CLOSED SESSION**

- 8.01 Public Employee Personnel: Appointment, Employment, Evaluation of Performance,  
 Discipline or Dismissal of Public Employee (Government Code Section 54957)
- 8.02 Conference with Legal Counsel - Anticipated Litigation – Significant exposure to  
 litigation pursuant to subdivision (b) of Government Code Section 54956.99.03
- 8.03 Approval of CAHSEE Waiver Requests (Education Code Section 35146)
  - a. GBCW#13-01
  - b. GBCW#13-02
  - c. GBCW#13-03
  - d. GBCW#13-04
  - e. GBCW#13-05
  - f. GBCW#13-06
  - g. GBCW#13-07
  - h. GBCW#13-08
  - i. GBCW#13-09
  - j. GBCW#13-10
  - k. GBCW#13-11
  - l. GBCW#13-12
  - m. GBCW#13-13
  - n. GBCW#13-14
  - o. GBCW#13-15
  - p. GBCW#13-16
  - q. GBCW#13-17
  - r. GBCW#13-18
  - s. GBCW#13-19
  - t. GBCW#13-20
  - u. GBCW#13-21
  - v. GBCW#13-22
  - w. GBCW#13-23
  - x. GBCW#13-24

**9. ADJOURN TO OPEN SESSION**

**10. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

- 10.01 Public Employee Personnel: Appointment, Employment, Evaluation of Performance,  
 Discipline or Dismissal of Public Employee (Government Code Section 54957)  
 No Action Taken

10.02 Conference with Legal Counsel - Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.99.03  
No Action Taken

10.03 Approval of CAHSEE Waiver Requests (Education Code Section 54957)

- a. GBCW#13-01
- b. GBCW#13-02
- c. GBCW#13-03
- d. GBCW#13-04
- e. GBCW#13-05
- f. GBCW#13-06
- g. GBCW#13-07
- h. GBCW#13-08
- i. GBCW#13-09
- j. GBCW#13-10
- k. GBCW#13-11
- l. GBCW#13-12
- m. GBCW#13-13
- n. GBCW#13-14
- o. GBCW#13-15
- p. GBCW#13-16
- q. GBCW#13-17
- r. GBCW#13-18
- s. GBCW#13-19
- t. GBCW#13-20
- u. GBCW#13-21
- v. GBCW#13-22
- w. GBCW#13-23
- x. GBCW#13-24

Motion Andrea Rynberk by to approve CAHSEE Waiver Requests GBCW#s 13-01-13-24

Second by Carmen Oates

Ayes 7

Noes 0

Absent 0

Abstain 0

Motion passed

## 11. BOARD SELF-EVALUATION

11.01 Policy 3.4: Monitoring CEO Performance

For Action June 20

## 12. BOARD MEMBER COMMENTS

Frank Kavenik: Requested the Board to speak one at a time, volunteered to participate in the CBO interviews

Sandra Frame: Thanked Darcy Belleza, Sherry Henderson, Eric Johnson, and Marcy Jo Williams for attending and speaking at the WPUSD Board meeting; Auburn Campus' Cinderella was wonderful; Reminder of the May 21 and June 7 WPUSD meetings

Carmen Del Prado: Looking forward to Charter Renewal and the new school year

**13. ESTABLISHMENT OF FUTURE MEETINGS AND AGENDA TOPICS**

13.01 June 20, 2013, 4:00 p.m., Regular Business Meeting

- Executive Limitations Policy 2.4: Financial Planning and Budgeting
- Policy 3.4: Monitoring CEO Performance
- Contracts/Leases for approval
- **Set Board Meeting dates**

**14. ADJOURNMENT AT 7:20 P.M.**

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us  
Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648  
Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

\*Please note: items on the agenda may not be addressed in the order they are agendized.  
The Board may alter the order at their discretion.