



**REGULAR SESSION OF THE GOVERNING BOARD
MINUTES***

DATE: Thursday, March 21, 2013
 MEETING PLACE: Horizon Board Rooms
 2800 Nicolaus Road, Suite 100
 Lincoln, California

1. MEETING CALLED TO ORDER AT 4:00 P.M. BY SANDY FRAME

1.01 Pledge of Allegiance

2. ROLL CALL:

Education/Community Representative: Sandra Frame, President PRESENT
 Parent Representative: Angela Henning, Vice President PRESENT
 Parent Representative: Andrea Rynberk PRESENT
 Business/Community Representative: Cynthia Moore PRESENT
 Parent Representative WPUSD: Carmen Del Prado PRESENT
 Parent Representative: Carmen Oates PRESENT
 Parent Representative: Frank Kavenik PRESENT
 A quorum was established with seven (7) members present

3. CONSIDERATION OF CONSENT AGENDA

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

- 3.01 Chief Academic Officer/Deputy Superintendent
- 3.02 Chief Business Officer
 - a. Approve Purchase Orders over \$50,000
- 3.03 Chief Executive Officer/Superintendent
 - a. Approval of Minutes for February 14, 2013 Regular Business Meeting
 - b. Motion by Cynthia Moore to adopt the Agenda and Approve the Consent Agenda
 - c. Second by Angela Henning

Roll Call Vote:

	Aye	No	Abstain	Absent
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cynthia Moore	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Henning	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frank Kavenik	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motion passed				

4. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

NONE

5. COMMUNICATION FROM THE BARGAINING UNITS

5.01 Horizon Certificated Employees Association

HCEA Representative Lizette Sweiven gave the following report:

"The HCEA sent Travis Stull to the California Charter School Association conference in San Diego. We would like to provide you with his report, which includes: CCSA's CA budget update, Common Core Implementation Update, and many vendors/resources that might be useful for our students and school.

The HCEA is committed to help with the Charter Renewal process. HCEA members have signed up for a variety of committees to aid in this effort and to increase the excellence within our school. Those committees include: Program Decision Team, PLP, Student Funding, Budget Advisory, Lead Teacher, Highly Qualified Teacher (HQT), and Benefits.

The HCEA had a negotiations meeting with HCS Administration and I would like to report that while many ideas were discussed, we are waiting for the outcome of school audits, as well as legal determinations, particularly budget results in order to have a clear and accurate picture and HCEA is interested in partnering with HCS to navigate any changes that need to be made for our upcoming school year.

The HCEA board members would like to recognize the hard work and perseverance of our Business Office Staff in addition to Classified Staff who have done their due diligence and given hours of time towards the requests of various auditors. At the same time, both groups have attended numerous committee meetings to help communicate and collaborate with all stakeholders.

The HCEA board would also like to recognize our appreciation for our leaders: Craig Heimbichner and Cynthia Wood. They have tirelessly worked to honor the requests of PCOE, WPUSD, auditors, and the like. Our leaders are humble, transparent, and open. It is an honor to work with them. They are EXACTLY what our school needs at this time.

The HCEA welcomes HCS Governing Board's oversight and we are pleased that our administration welcomes and encourages this partnership. We are happy to hear about the positive charter renewal updates. Lastly, we would like to thank the classified, certified, and administrative staff for all of the hard work they have done towards charter renewal and the budget audits. Our teachers await to hear the best of news which will be of our charter renewal acceptance and we will do all we can to continue to support that process."

5.02 California School Employees Association

CSEA Member Sherry Henderson gave the following statement:

"With the new confidence and trust in the current Administration, more CSEA Classified Members are encouraged and attending CSEA meetings, due to the fact their voices are being heard and respected. We thank you Craig and Cynthia and look forward to jointly working with you in the upcoming negotiations.

The CSEA Classified"

6. COMMUNICATION FROM THE ADMINISTRATION

6.01 Superintendent/Chief Executive Officer

Craig Heimbichner reported:

- Thanks to HCEA and CSEA for their support and hard work
- Cynthia Wood was called away for a family emergency
- Introduced Cyndy Spano, Interim CBO and auditor
- Charter Renewal
 - On track in positive direction with both charters
 - Charter Renewal Petition to be delivered to the HCS Board in April for approval
- Audit Report
 - Comprehensive
 - To be delivered to the HCS Board in April
- Timelines reviewed
 - Email to be sent to all staff and parents as soon as all dates are secure

6.02 Deputy Superintendent/Chief Academic Officer

NONE

6.03 Chief Business Officer (Interim)

Cyndy Spano reported:

- Meetings with WPUSD and HCS regarding financial issues went very well
- Business Office staff working very hard

7. ENDS

7.01 ENDS Policy 1.1.d.: Science

Deputy Superintendent/Chief Academic Officer Cynthia Wood was absent due to a family emergency. Report moved to April 18, 2013 meeting

8. EXECUTIVE LIMITATIONS

8.01 Executive Limitations Policy 2.3: Financial Condition and Activities

- Second Interim Report
 - Cyndy Spano reviewed the report and led discussion regarding the Second Interim Report
 - Motion by Cynthia Moore to accept the report as providing sufficient data and reasonable interpretation
 - Second by Angela Henning
 - Ayes 7
 - Noes 0
 - Absent 0
 - Abstain 0
 - Motion passed
- 975 Reserve Drive, Roseville Lease Extension
 - Craig Heimbichner reviewed the leases and led discussion regarding the Lease Extension Agreements
 - Motion by Andrea Rynberk to approve the June 30, 2013 Lease Extension Agreement
 - Second by Carmen Del Prado
 - Ayes 7
 - Noes 0
 - Absent 0
 - Abstain 0
 - Motion passed

Motion by Carmen Oates to conditionally approve the June 30, 2014 Lease Extension Agreement upon the condition of charter renewal

Second by Cynthia Moore

Ayes 7

Noes 0

Absent 0

Abstain 0

- 11641 Blocker Drive, Auburn Lease
 - Craig Heimbichner reviewed and led discussion regarding the Blocker Drive Lease Agreement with Auburn Creekside LLC.
Item tabled pending charter renewal and further negotiations. Board will submit questions and concerns to CEO for consideration.
- GE Capital Equipment Lease
 - Craig Heimbichner reviewed and led the discussion regarding the GE Capital Equipment Lease.
Motion by Cynthia Moore to approve the GE Capital Equipment Lease
Second by Carmen Del Prado
Ayes 6
Noes 0
Absent 1 (Carmen Oates was not present for this vote)
Abstain 0
Motion passed
- SOS Contract
 - Craig Heimbichner led discussion regarding the Special Order Systems (SOS) Support Services Agreement
Justin Bagatti and Neal Morgan from SOS were available to answer the Board's questions regarding the SOS Company and Agreement.
Motion by Andrea Rynberk to approve the SOS Support Services Agreement
Second by Angela Henning
Ayes 7
Noes 0
Absent 0
Abstain 0
Motion passed

9. ADJOURN TO CLOSED SESSION

9.01 Public Employee Personnel: Appointment, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)

9.02 Conference with Legal Counsel - Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9

10. ADJOURN TO OPEN SESSION

11. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

11.01 Public Employee Personnel: Appointment, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)

No action taken

11.02 Conference with Legal Counsel - Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9

No action taken

12. BOARD SELF-EVALUATION

13. BOARD MEMBER COMMENTS

- Science Fair in Auburn

14. ESTABLISHMENT OF FUTURE MEETINGS AND AGENDA TOPICS

14.01 Special Meeting April 11, 4 pm

- Charter Petition Approval

Regular Business Meeting: April 18, 2013, 4:00 p.m.

- Global ENDS Policy 1.0
- ENDS Policy 1.2: Special Interests and Talents
- Science report
- Board 2013-2014 meeting calendar

15. ADJOURNMENT AT 7:10 P.M. BY SANDRA FRAME

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us

Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648

Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

*Please note: items on the agenda may not be addressed in the order they are agendized.
The Board may alter the order at their discretion.