

**REGULAR SESSION OF THE GOVERNING BOARD**  
**ADOPTED MINUTES\***

DATE: Thursday, October 18, 2012  
TIME: 4:00 p.m.  
MEETING PLACE: Horizon Board Rooms  
2800 Nicolaus Road, Suite 100  
Lincoln, California

**1. MEETING CALLED TO ORDER**

1.01 Pledge of Allegiance

**2. ROLL CALL:**

Education/Community Representative: Sandra Frame, President PRESENT  
Parent Representative: Angela Henning, Vice President PRESENT (Left during closed session)  
Parent Representative: Andrea Rynberk PRESENT  
Business/Community Representative: Cynthia Moore PRESENT  
Parent Representative WPUSD: Carmen Del Prado PRESENT  
Parent Representative: Carmen Oates ABSENT (arrived during comments from the public))  
Parent Representative: Frank Kavenik PRESENT  
A quorum was established with six (6) members present

**3. STUDENT PRESENTATION**

POSTPONED UNTIL THE NOVEMBER MEETING

**4. ADJOURN TO CLOSED SESSION**

4.01 Public Employee Personnel: Appointment, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)  
4.02 Conference with Legal Counsel - Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9

**5. ADJOURN TO OPEN SESSION**

**6. MEETING RE-CONVENED**

**7. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

7.01 Public Employee Personnel: Appointment, Employment, Evaluation of Performance, Discipline or Dismissal of Public Employee (Government Code Section 54957)  
No Action Taken  
7.02 Conference with Legal Counsel - Anticipated Litigation – Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9  
No Action Taken

**8. CONSIDERATION OF CONSENT AGENDA**

Items on the Consent Agenda are considered routine and/or are deemed to be consistent with the item adopted Board Policies and carry the recommendation of the Administration. The Consent Agenda may be enacted by one motion with a Roll Call vote. There will be no separate discussion of the items unless a trustee or citizen so requests, in which case the designated item(s) will be considered following approval of the remaining items.

8.01 Chief Business Officer

- a. Approve Purchase Orders over \$50,000

8.02 Chief Academic Officer

- a. Approval of Carrie Sheppard as HCS Community Advisory Member to the SELPA
- b. Approval of Sixth Grade REACH Program to attend Camp SEA Lab, February 11-13, 2013
- c. Approval of 7<sup>th</sup> & 8<sup>th</sup> Grade all Horizon Field Trip to Washington D. C., June 3-7, 2013

8.03 Chief Executive Officer

- a. Approval of Minutes for August 16, 2012
- b. Approval of Minutes for September 20, 2012
- c. Approval of Minutes for October 11, 2012 Special Meeting
- d. Motion to adopt the Agenda and Approve the Consent Agenda by Cynthia Moore  
Second Carmen Oates

Roll Call Vote:

	Aye	No	Abstain	Absent
Sandra Frame	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Andrea Rynberk	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cynthia Moore	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Henning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Carmen Del Prado	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carmen Oates	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frank Kavenik	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motion passed				

**9. COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. The Governing Board is not allowed to take action on any item that is not on the Agenda, except as authorized by Government Code Section 54954.2.

MOVED TO IMMEDIATELY FOLLOWING ROLL CALL

Board President Sandra Frame reviewed the Guidelines for addressing the Board and gave the following statement:

“The Governing Board unanimously supports the manner in which the CEO, Craig Heimbichner, is addressing the challenges that have been presented to Horizon by misrepresentations of a third party.

The leadership team and the Board are fully informed of the situation (at 290 Technology Way in Rocklin) and believe that the best interests of students, parents, and staff are being addressed.

The Board shares concerns, frustrations, disappointments, and challenges created by this present situation to all parties.

We (the Board) also recognize the seriousness of this situation and the impact it has had on students, parents, and staff. Our CEO and his leadership team are investing long hours to analyze alternatives,

determine optimal solutions, and provide the best outcome for those affected by this closure. An important aspect of this process includes listening closely to the concerns of Horizon stakeholders.

The Board is grateful for the actions of our CEO in first uncovering the misrepresentations that were made to both Horizon and Placer County, and then quickly addressing the situation with integrity and in the best interests of students, parents, and staff.

Under advisement of Horizon's legal counsel, additional information cannot be shared at this time.”

Sandra Frame reviewed the protocols for the meeting.

Parents from ALA/RAMSE and faculty and staff from Horizon Charter Schools spoke to the Board regarding the ALA/RAMSE facilities progress, questions and concerns regarding how the change was implemented, and concerns regarding and support for and from the HCS leadership.

- Speaker 1: Heather Penney, ALA/RAMSE, PTO
- Speaker 2: Matt van der Veer, ALA parent,
- Speaker 3: Janel Catalano, ALA teacher
- Speaker 4: Jay Carey, ALA Parent
- Speaker 5: Alan Chavez, ALA Parent
- Speaker 6: John Repetti, ALA Parent
- Speaker 7: Marci Barta, RAMSE Parent
- Speaker 8: Treva Saini, ALA Parent
- Speaker 9: Brandy Waters, ALA Parent
- Speaker 10: Carol Repetti, PTO President, ALA President
- Speaker 11: Dennis Craft, HCS Staff
- Speaker 12: Stacy Wursten, HCS Staff (via proxy)
- Speaker 13: Mency Buado, ALA Parent
- Speaker 14: Monica McCall, ALA Parent
- Speaker 15: Sarah Henningsen, ALA Parent

Board member Cynthia Moore apologized to the staff, parents, and students for the stress and confusion that closing the facility had caused.

CEO Craig Heimbichner stated this Board is the finest he has ever worked with and they had no knowledge of what had transpired to bring about the situation. Mr. Heimbichner, and a panel of ALA parents met with WPUSD Superintendent Scott Leamon earlier this day.

## **10. COMMUNICATION FROM THE BARGAINING UNITS**

### **10.01 Horizon Certificated Employees Association**

HCEA Representative Lizette Sweiven delivered the following report:

“With the devastating news of the Rocklin Site closure, HCEA is concerned about students displaced from their chosen format for learning and for teachers who will deliver instruction in a different format. We are also concerned that there will be dissatisfied families, loss of enrollment and layoffs. The HCEA has asked for everyone to work together to communicate with HCS families the great curriculum, teachers, and services that will remain in place for their use, and to come up with innovative ideas on how to serve students in this situation and meet or exceed our students and families expectations.

HCEA officers continue to gather information from administration and are concerned about how this will impact our teachers. We will continue to do whatever we can to help and support our teachers during this transition. HCEA has asked our teachers to be prepared to reassure their families that Horizon Charter Schools remains open and continues to be an excellent place for their student's educational needs.

In light of this transition, we would like to highlight the RAMSE teacher, John McClung, who not only inspires students but also teachers. Mr. McClung, crafted a response for a

concerned parent and then forwarded to other teachers and parents. The following are excerpts of John's encouraging words to his fellow teachers and to students of RAMSE: "Thank you very much for both the appreciation and concern for us teachers. There is a very real risk for us since it's our livelihood, and we only have jobs if we have students."

"For myself, I actually see this move as an opportunity to be on the cutting edge of 21st century teaching."

"I can actually see this being at least as effective--and possibly more so--in meeting the individual needs of every student if it can be done right, and I plan on doing it right."

"Of course, it won't even be close to perfect right out of the box, but it can be effective right from the start, and after that, it will only get better."

HCEA would like to recognize the affected ALA and RAMSE teachers who have shown professionalism and integrity during this difficult time. We ask for administration and the board to help the students and the teachers during this time of transition by leading with a focused vision and with increased support. We recognize that ALA students and teachers have a unique learning situation that should be addressed and remedied. Administration made agreements with a PTO rep to work towards the best educational solution for the ALA students in Horizon.

We would also like to thank our administration for the enormous job of gathering all the facts, weighing the information, and making decisions about what is best for our students and our school. We know they have worked untold hours and likely had many sleepless nights. The HCEA appreciates Craig's leadership during this difficult time and will continue to support him by doing the best job we can do."

#### 10.02 California School Employees Association

CSEA member Sherry Henderson gave the following statement:

"CSEA would like to let Craig and Cynthia know how much we appreciate and support them in this difficult time. CSEA classified are committed to continue to help make Horizon Charter School a school of excellence."

### 11. COMMUNICATION FROM THE ADMINISTRATION

#### 11.01 Chief Executive Officer

CEO Craig Heimichner reported:

- Difficulty responding in a crisis
- There are emotional stages to go through
- Administration and parents are here to work together, we have the right people

#### 11.02 Chief Business Officer

CBO Cliff Bautista reported:

- Horizon's budget is fluid
- Two ballot measures (propositions 30 & 38) and how they would affect Horizon if they pass, both are looking like they will fail
- Auditors here next week

11.03 Chief Academic Officer

CAO Cynthia Wood reported:

- Appreciated the parents coming out to share their concerns and frustrations.
- Is concerned for the teachers
- Enrollment is close to 3,000
- Parents and staff love what Horizon does (meeting the needs of the students)
- API scores are up
- HCS offering A-G courses and CAHSEE prep

**12. ENDS**

12.01 ENDS Policy 1.2: Special Interests and Talents

Motion by Andrea Rynberk to postpone agenda items 12.01 and 13.01 to the November Board meeting

Second by Carmen Del Prado

Ayes: 6

Noes: 0

Absent: 1

Abstain: 0

Motion carried

**13. EXECUTIVE LIMITATIONS**

13.01 Executive Limitations Policy 2.7: Compensation and Benefits

See 12.01 above

**14. BOARD SELF-EVALUATION**

14.01 Board Effectiveness Quiz

President Sandra Frame led discussion. The Board agreed to have a special workshop before the regular February meeting to review and revise the document.

**15. BOARD MEMBER COMMENTS**

Cynthia Moore: appreciates and understands the parents and their situation

Frank Kavenik: appreciates Craig Heimbichner's collaborative style of leadership; parents will be great additions

Sandra Frame: Craig Heimbichner has proven he can lead HCS with integrity

Carmen Del Prado: appreciates how it has been handled

Sandra Frame: hurting for the teachers as well as the students

Carmen Oates: parent support for their teachers was so moving inspiring

Carmen Del Prado: showed parents' passion

**16. ESTABLISHMENT OF FUTURE MEETINGS AND AGENDA TOPICS**

16.01 November 15, 2012, Regular Business Meeting

a. Global ENDS Policy 1.1.c: History

b. Executive Limitations Policy 2.5: Emergency CEO Succession

c. ENDS Policy 1.2: Special Interests and Talents

d. Executive Limitations Policy 2.7: Compensation and Benefits

16.02 February 14, 2013, Governing Board Workshop (to review and revise the Board Effectiveness Quiz) at 2:30 p.m. to precede the regular Board meeting at 3:30 p.m.

**17. ADJOURNMENT 7:05 P.M.**

The Governing Board may be reached via **e-mail** at: horizonboard@hcs.k12.ca.us  
Via **U.S. Mail** at: Horizon Governing Board, P.O. Box 489000, Lincoln CA 95648  
Or by leaving a message with the **Board Secretary**, at 916-408-5252 or 1-800-338-8003 ext 5252

\*Please note: items on the agenda may not be addressed in the order they are agendized.  
The Board may alter the order at their discretion.